



2.	Approval of 2021-22 Capital Reserve Projects
3.	Approval of ACT 1 Resolution to Publicize the District’s Intent to Obtain PDE’s Approval of Exceptions for the 2021-2022 Budget- <b>removed from the agenda December 21, 2020</b>
4.	Approval of ACT 1 Resolution to Acknowledge Release of 2021-22 Preliminary Budget & to Advertise District’s Intent to Adopt the 2021-2022 Budget at Least 10 Days Prior to Adoption- <b>removed from the agenda December 21, 2020</b>
5.	Approval of ACT 1 Resolution for Inflation Index Budget Limit

**Other Reports**

- A. Intermediate Unit..... Mrs. Tiernan
- B. PSBA Report.....Dr. Herrmann
- C. Legislative Liaison.....Dr. Shaw
- D. Equity Report .....Mr. Durnell
- E. Community Liaison..... Mr. Spackman

X. Other Business ..... Mr. McCune

*	1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of November 1, 2020 to November 30, 2020
*	2.	Approval of the November 30, 2020 Financial Report
*	3.	Approval of Revisions to Phased School Reopening Health and Safety Plan for SY 2020-21

XI. Comments from Residents (submitted via google form)

XII. Adjournment



\*Consent Agenda Items

## WEST CHESTER AREA SCHOOL BOARD—Meeting of November 23, 2020

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

### I. Call to Order

The West Chester Area School Board met at 7:04 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and John Holland and Victoria D’Ulisse of Stetson Middle School led the public in the Pledge of Allegiance.

### II. Roll Call

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan. Student Representatives: Alice Tran, East High School; Colleen Kinkead, Henderson High School; Davis Patel, Rustin High School.

**Members Absent:**

### III. Approval of Minutes of the October 26, 2020 Monthly School Board Meeting

**BOARD ACTION:** It was moved by Mr. Gallen and seconded by Mr. Bevilacqua to approve the minutes of the October 26, 2020 Monthly School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

***Mr. McCune announced that the Board met in Executive Session on Monday, November 16, 2020 regarding school safety and Thursday, November 19, 2020, regarding school safety and a legal matter.***

### **Approval to Amend the November 23, 2020 School Board Meeting**

**Agenda as follows:** Addition of Other Business Action Item X-3: Approval of Attestation Mandate Ensuring Implementation of Mitigating Efforts, and a WCASD Resolution indicating the district’s intent to comply.

**BOARD ACTION:** It was moved by Mr. Spackman and seconded by Mr. Bevilacqua to amend the November 23, 2020 meeting agenda as follows: Addition of Other Business Action Item X-3-Approval of Attestation Mandate Ensuring Implementation of Mitigating Efforts, and a WCASD Resolution indicating the district’s intent to comply.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

**IV. Approval of the November 23, 2020 School Board Meeting Agenda as amended**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the November 23, 2020 School Board Meeting Agenda as amended.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

**VI. Public Comments on Agenda Items**

There were no public comments on agenda items.

**VII. Approval of Personnel Recommendations—Dr. Ulmer (Copy In)**

**BOARD ACTION:** It was moved by Dr. Herrmann and seconded by Mr. Gallen to approve the Personnel Recommendations as presented.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

**VIII. Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Durnell to approve the following Consent Agenda Items:

**Education**

1.	Approval to Establish the Henderson HS Red Cross Club Activity Account
2.	Approval to Terminate the East HS Class of 2020 Activity Account
3.	Approval of the following Study / Excursion trip: East HS Golf – York, PA – Mon-Tues 10/19/20-10/20/20
4.	Approval of 2021-2022 School Calendar, First Reading
5.	Approval of Revised Administrative Guideline 918AG2 Title I Parent and Family Engagement School-Parent and Family Compacts, First Reading
6.	Approval of the New High School Course Proposals: Race and Ethnicity in America I and Race and Ethnicity in America II

**Pupil Services**

1.	Approval of JustiCorp Company Nursing Contract
2.	Approval of Updated US Medical Contract



**Personnel**

**Property and Finance**

- |    |   |
|----|---|
| 1. | Approval to Exonerate 2020-21 Property Taxes East Bradford Township – Open Space in the amount of \$746.16 from Parcel 51-05-0061-000 |
|----|---|

**Other Business**

- |    |  |
|----|--|
| 1. | Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of October 1, 2020 to October 31, 2020<br>WEST CHESTER AREA SCHOOL DISTRICT<br>NOVEMBER 23, 2020<br>STATEMENT OF DISBURSEMENTS SUMMARY<br>FOR THE PERIOD OCTOBER 1, 2020 - OCTOBER 31, 2020<br><br>GENERAL FUND DISBURSEMENTS 18,038,151.68<br>Includes Technology,<br>Federal Programs and any Special State Funds<br>BILLS PAID 18,038,151.68<br>INVESTMENTS 0.00<br><br>CAPITAL RESERVE FUND 384,184.12<br>CAPITAL PROJECTS FUND 2,052,602.20<br>SPECIAL REVENUE - Athletics 0.00<br>TRUST FUNDS 0.00<br>CAFETERIA 147,942.81<br>STUDENT ACTIVITY FUND DISBURSEMENTS 2,158.03<br>TRUST AND AGENCY FUND DISBURSEMENTS <u>4,144.04</u><br><br>TOTAL DISBURSEMENTS <u>20,629,182.88</u><br><br>NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary. |
| 2. | Approval of the October 31, 2020 Financial Report  |

On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.

**IX. School Board Reports**

**X. *Other Business***

**X-3. Approval of Attestation Mandate Ensuring Implementation of Mitigating Efforts, and a WCASD Resolution indicating the district’s intent to comply.**

West Chester Area School District  
November 23, 2020  
RESOLUTION

Whereas, on Monday, November 23, 2020 at 1:43 pm the West Chester Area School District (WCASD) received an Attestation Mandate for Schools in Substantial Counties from the Pennsylvania Department of Education;

Whereas, all Public school entities must complete an attestation form if the public school entity – in whole or in part – is located in a county that is in the Substantial level of COVID-19 transmission for the second week in a row or more;

Whereas, the WCASD is in a county with substantial levels for a second week in a row;

Whereas, the attestation is required to be completed by November 30, 2020;

Whereas the two options on the Attestation Ensuring Implementation of Mitigation Efforts do not reflect the district’s current plan.

Therefore, the WCASD will sign and submit the Attestation Mandate for Schools in Substantial Counties along with the Health and Safety Plan. The district plan includes the following:

- The WCASD will be operating fully remotely K-12 from Monday, November 30, 2020-Friday, December 11, 2020.
- On Monday, December 14, 2020, it is the district’s intention to bring all or some of the students back for in person learning.
- The district will adhere to the revised face covering order and protocols for addressing positive cases.

ATTEST:

WEST CHESTER AREA SCHOOL  
BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Superintendent of Schools

**BOARD ACTION:** It was moved by Mr. Spackman and seconded by Mr. Bevilacqua to approve the Attestation Mandate Ensuring Implementation of Mitigating Efforts, and a WCASD Resolution indicating the district’s intent to comply

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

**XI. Comments from Residents**

Comments from residents were solicited via google form. All comments were sent to school board members prior to the meeting and the board secretary read the comments during the meeting. The comments will be attached to the official meeting minutes.

Mr. McCune read the following quotes,  
“Sometimes you have to take a step back to move forward.” ~Erika Taylor

“Sometimes life knocks you on your ass...get up, get up, get up! Happiness is not the absence of problems, it’s the ability to deal with them.” ~Steve Maraboli

**XII. Adjournment**

**BOARD ACTION:** On motion by Mr. Gallen, seconded by Mr. Spackman the Board, on voice vote, agreed to adjourn at 7:57 p.m.

\_\_\_\_\_  
Board Secretary

WEST CHESTER AREA SCHOOL BOARD  
**ORGANIZATION MEETING – December 7, 2020**

**I. Call to Order**

The West Chester Area School Board held its annual Organization Meeting on Monday, December 7, 2020 via ZOOM/WCASD YouTube Channel. Ms. Cherashore, Board Secretary, called the meeting to order at 7:03 p.m. and led in the Salute to the Flag of the United States of America.

**II. Roll Call**

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan.

**Members Absent:**

**III. Public Comment on Agenda Items**

There were no Public Comments on agenda items.

**IV. Election of Temporary President**

Ms. Cherashore, Board Secretary, opened the floor for nominations for Temporary President for the purpose of electing a Board President for the coming year. Mr. McCune nominated Mr. Bevilacqua. There were no other nominations. Mr. Spackman made a motion to close the nominations, seconded by Mrs. Tiernan. On roll call vote to close nominations, all members present voted “aye.” Motion carried 9-0.

Dr. Shaw made a motion for Mr. Bevilacqua to serve as Temporary President, seconded by Dr. Herrmann. On roll call vote to approve Mr. Bevilacqua as Temporary President, all members present voted “aye.” Motion carried 9-0.

**V. Election of President for One Year**

Mr. Bevilacqua, Temporary President, opened the floor for nominations for Board President to serve for one year until the Organization Meeting, December 2021. Mrs. Tiernan nominated Mr. McCune. There were no other nominations. Ms. Chester made a motion to close the nominations, seconded by Mr. Spackman. On roll call vote to close nominations, all members present voted “aye.” Motion carried 9-0.

Ms. Chester made a motion for Mr. McCune to serve as Board President, seconded by Dr. Herrmann. On roll call vote to approve Mr. McCune as President for the coming year, all members present voted “aye.” Motion carried 9-0.

**VI. Election of Board Vice President**

Mr. McCune, Board President, opened the floor for nominations for Vice President to serve for one year until the Organization Meeting, December 2021. Mr. Durnell nominated Mrs. Tiernan. There were no other nominations. Mr. Bevilacqua made a motion to close the nominations, seconded by Mr. Gallen. On roll call vote to close nominations, all members present voted “aye.” Motion carried 9-0.

Mr. Bevilacqua made a motion for Mrs. Tiernan to serve as Board Vice President, seconded by Mr. Gallen. On roll call vote to approve Mrs. Tiernan as Vice President for the coming year, all members present voted "aye." Motion carried 9-0.

**VII. Appointment of Solicitor**

It was moved by Mr. Spackman and seconded by Dr. Herrmann that the firm of Unruh, Turner, Burke, & Frees be retained as solicitor to the West Chester Area School District at a rate of \$180/\$165 per hour, based on the experience of the lawyers, until the next Organization Meeting of the Board in December 2021. On roll call vote, all members present voted "aye." Motion carried 9-0.

**VIII. Announcement of Regular Board Meetings**

Mr. McCune announced the following board meeting dates:

**SCHOOL BOARD MEETINGS**

7:00 p.m.

DECEMBER 21, 2020

JANUARY 25, 2021

FEBRUARY 22, 2021

MARCH 22, 2021

APRIL 26, 2021

Wednesday, MAY 26, 2021

JUNE 28, 2021

JULY 26, 2021

AUGUST 23, 2021

SEPTEMBER 27, 2021

OCTOBER 25, 2021

NOVEMBER 22, 2021

DECEMBER 6, 2021

(Annual Organization Meeting)

**IX. Re-adoption of School Board Policies, Rules & Regulations**

It was moved by Mr. Bevilacqua and seconded by Mr. Spackman that the School Board Policies, Rules and Regulations presently in effect be re-adopted until the next Organization Meeting of the board in December 2021. On roll call vote, all members present voted "aye." Motion carried 9-0.

**X. Adoption of Standing Board Committees**

It was moved by Mrs. Tiernan and seconded by Ms. Chester that the Board adopt the following "Standing Committees": Education, Pupil Services, Property & Finance and Personnel. On roll call vote, all members present voted "aye." Motion carried 9-0.

**XI. Appointment of Board Committees**

It was moved by Mr. McCune and seconded by Mr. Bevilacqua to approve the following appointments:

Education Committee: Mrs. Tiernan-Chair, Ms. Chester, Mr. Durnell, Dr. Shaw

Pupil Services Committee: Ms. Chester-Chair, Mr. Durnell, Dr. Shaw, Mrs. Tiernan  
Property & Finance Committee: Mr. Bevilacqua-Chair, Mr. Gallen, Dr. Herrmann, Mr. Spackman  
Personnel Committee: Dr. Herrmann-Chair, Mr. Bevilacqua, Mr. Gallen, Mr. Spackman

Legislative Liaison: Dr. Shaw, Intermediate Unit: Mrs. Tiernan, PSBA Report: Dr. Herrmann, Equity Report: Mr. Durnell, Community Liaison: Mr. Spackman

On roll call vote, all members present voted “aye.” Motion carried 9-0.

## **XII. Other Business**

There was no other business to be conducted.

## **XIII. Public Comments**

There were no comments from residents.

Mr. McCune cited an article by McKinsey & Co. entitled “Positive Leadership in Uncertain Times” and read the following quote, “You never know what’s around the corner. It could be everything. Or it could be nothing. You keep putting one foot in front of the other, and then one day you look back and you’ve climbed a mountain.”~Tom Hiddleston

## **XIII. Adjournment**

On motion by Mr. Gallen and seconded by Dr. Herrmann the Board, on voice vote, agreed to adjourn at 7:18 p.m.

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Board Secretary

**I. Removal from Payroll**

a.	Resignations - None
b.	Retirements - None

**II. Additions to Payroll**

a.	Professional Staff: Contract	
1.	Madelyn Antal	
	Placement	1.0 Spanish Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000.
	Education	Bachelor of Arts from West Chester University of Pennsylvania 2016-2020
	Experience	None
	Certification	Instructional I, Spanish Pending
2.	Tess Macarty	
	Placement	1.0 Grade 1 Teacher at Westtown-Thornbury ES, Level 3, Step 1, \$48,000.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2013-2017, Teaching Certificate 2018-2020
	Experience	Pre-K-4 Assistant Teacher and Lead Art Teacher at Thornbury Preschool 8/2019-5/2020, Personal Care Assistant at Chester County Intermediate Unit 8/2017-6/2018, New Directions Academic Coach at The Melton Center 9/2020-11/2020
	Certification	Instructional I, Elementary K-4
3.	Lucas VanEmburg	
	Placement	1.0 Business Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 1/9/21, Level 1, Step 3, \$50,300.
	Education	Bachelor of Arts from Lycoming College 2008-2012
	Experience	High School Government & Economics Teacher at PA Cyber Charter School 2/2019 – current, Grade 9 Civics Teacher at Innovative Arts Academy 3/2018-2/2019
	Certification	Instructional I, Bus-Computer-Info Tech K-12, Social Studies
b.	Professional Staff: Long Term Substitute	
1.	Kristine Bengel	
	Placement	1.0 Grade 2 Teacher at Starkweather ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Dailey’s leave of absence.
	Education	Bachelor of Science from East Stroudsburg University of Pennsylvania 2012-2016, Early Childhood Education Teaching Certification from West Chester University of Pennsylvania 2018-2020
	Experience	Daily Paraprofessional & Substitute Teacher at Pocono Mountain School District 2017-2018
	Certification	Instructional I, Grades PK-4 (Pending)
2.	Megan Breslin	

Recommendations

Supplement to the Agenda – December 21, 2020 - p.2

	Placement	1.0 Grade 5 Teacher at East Bradford ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Rodriguez’s leave of absence.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2016-12/2020 (pending)
	Experience	Assistant Teacher at Bright Light Early Learning Center 2/2019 - 2020
	Certification	Instructional I, Grades 4-8 (Mathematics), Special Education PreK-8 (Pending)
3. Marissa Donlevie		
	Placement	1.0 Spanish Teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Sola’s leave of absence.
	Education	Bachelor of Arts from Messiah College 2016-2020
	Experience	Spanish Long Term Substitute at Unionville-Chadds Ford School District 9/2020-current
	Certification	Instructional I, Spanish PK-12, Program Specialist, ESL PK-12
4. Kevin Duell		
	Placement	1.0 Long Term Substitute Teacher for WCASD for the remainder of the school year. Kevin will be filling various positions that are open, but do not qualify for a 70-day opening. Temporary Professional Employee (Non-Tenured), effective 12/4/20, Level 1, Step 1, \$46,000.
	Education	Bachelor of Business Administration from University of Kentucky 1990-1992, Masters of Arts and Teaching 1998-2005 from University of Kentucky
	Experience	Reading Teacher Long Term Substitute at Fugett MS 8/31/20-12/4/20, WCASD Building Substitute 2016-present, Grade 5 Teacher at West Clermont Local School District 2015-2016, Substitute Teacher at Loveland City Schools 2013-2015, Grade 1, 4, 6, & 2 Teacher at Lakota Local Schools 2001-2013
	Certification	Instructional I, Grades 4-8, All Subjects 4-6, Social Studies 7-8
5. Jane Guardiola		
	Placement	1.0 Reading Specialist at Glen Acres ES, Professional Employee (Tenured), effective 12/8/20, Level 1, Step 1, \$46,000. During Ms. Brickus’ leave of absence.
	Education	Bachelor of Arts from Assumption College 1989-1993, Master of Education from University of North Carolina 1995-1997
	Experience	Reading Interventionist at Upper Darby School District 10/2019 – current, Reading Specialist at Upper Darby School District 1997-2002, Literacy Teacher at Durham Public Schools 9/1996-5/1997, Reading Specialist at CCIU 2/2017-6/2019
	Certification	Instructional II, Reading Specialist
6. Patrick Lewis		



Recommendations

Supplement to the Agenda – December 21, 2020 - p.3

	Placement	1.0 Science Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Morris' leave of absence.
	Education	Bachelor of Science in Education (Pending) from Millersville University of Pennsylvania 2016-12/2020
	Experience	None
	Certification	Instructional I, Biology (Pending)
7. Brianna McCabe		
	Placement	1.0 Long Term Substitute for WCASD for the remainder of the 2020-2021 school year for the many open positions that do not reach our 70-day requirement, Temporary Professional Employee (Non-Tenured), effective 1/4/21, Level 1, Step 1, \$46,000.
	Education	Bachelor of Science from West Chester University 2017-2020
	Experience	1.0 Health/Physical Education Long Term Substitute Teacher at Starkweather ES 8/2020 – 12/23/20
	Certification	Instructional I, Health & Physical Education
8. Devon Patton		
	Placement	1.0 Kindergarten Teacher at Glen Acres ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Clayton's leave of absence.
	Education	Bachelor of Science from Pennsylvania State University 2011-2015
	Experience	Building substitute with Kelly Education 10/2020-current, Grade 2 Long Term Assignment with Kelly Education 3/2020-6/2020
	Certification	Instructional I, Elementary K-4
9. Kaylie Rosenthal		
	Placement	1.0 English Teacher at Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/31/20, Level 1, Step 1, \$46,000. During Ms. Tyson's leave of absence.
	Education	Bachelor of Arts from University of Pittsburgh 2011-2015, Master of Arts from University of Michigan 2015-2016
	Experience	Daily Substitute with Kelly Education Services 2019-current, English Long Term Substitute at West Chester Area School District 8/2018-6/2020, English Teacher at Prince William County Public Schools 8/2016-6/2018
	Certification	Instructional I, English
10. Alyssa Rothemich		
	Placement	LTS position for various open positions across the District for the remainder of the 2020-2021 school year, Temporary Professional Employee (Non-Tenured), effective 2/25/21, Level 1, Step 1, \$46,000.
	Education	West Chester University 2015-2019, BS in Education, PreK-4, Special Education PreK-8
	Experience	Grade 2 Long Term Substitute at Cyber Program at WCASD 9/24/20-2/25/21, Long Term Substitute Teacher Grade 1 Springfield Literacy

Recommendations

Supplement to the Agenda – December 21, 2020 - p.4

		Center, Springfield SD, August-November 2019 and December 2019-April 2020
	Certification	Instructional I, Grades PK-4, Special Education PK-8
11.	Sophia Verna	
	Placement	1.0 Math Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Chavarria's leave of absence.
	Education	Bachelor of Science (Pending) from West Chester University of Pennsylvania 2016-2020
	Experience	None
	Certification	Instructional I, Grades 4-8 Mathematics, Special Education PreK-8 (Pending)

c.	Administrative Staff: Contract - None
d.	Support Staff: Non Bargaining - None
e.	Support Staff: Contract - None
f.	Support Staff: Substitute - None

**III. Personnel Events**

a. Status Change

	Name	Type	From	To	Effective Date
1.	Susan Aaldenberg	Support	1.0 Technology Support Specialist at SEC	1.0 Technology Service Specialist II at SEC	12/7/20, Group 9, Step 8, \$32.16/hr. – 12 Month
2.	Maura Abrahams	Support	1.0 Technology Associate at East HS	1.0 Technology Service Specialist II at Fern Hill ES	12/7/20, Group 8, Step 6, \$21.19/hr. – 12 Month
3.	Connie Barker	Support	1.0 Technology Associate at Henderson HS	1.0 Technology Service Specialist I at Glen Acres ES	12/7/20, Group 7, Step 6, \$15.29/hr. – 12 Month
4.	Asha Barkley	Support	1.0 Technology Associate at Henderson HS	1.0 Technology Service Specialist II at Rustin HS	12/7/20, Group 8, Step 6, \$21.19/hr. – 12 Month
5.	Grant Cazanave	Support	1.0 Technology Support Specialist at SEC	1.0 Technology Service Specialist II at SEC	12/7/20, Salary remains \$31.75/hr. – 12 Month
6.	Janet Celenza	Support	1.0 Help Desk at SEC	1.0 Technology Service Specialist II at SEC	12/7/20, Group 8, Step 9, \$23.23/hr. – 12 Month
7.	Susan Concannon	Support	1.0 Help Desk at SEC	1.0 Technology Service Specialist II at SEC	12/7/20, Group 8, Step 8, \$22.44/hr. – 12 Month

Recommendations

Supplement to the Agenda – December 21, 2020 - p.5

	<b>Name</b>	<b>Type</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
8.	Thomas Cosgrove	Support	1.0 Sr. Technology Support Specialist at SEC	1.0 Technology Service Specialist III at SEC	12/7/20, Group 9, Step 7, \$31.22/hr. – 12 Month
9.	Jaimie Edmunds	Support	1.0 Technology Associate at Peirce MS	1.0 Technology Service Specialist II at Peirce MS	12/7/20, Group 8, Step 6, \$21.19/hr. – 12 Month
10.	Nancy Fay	Support	1.0 Sr. Technology Support Specialist at SEC	1.0 Technology Service Specialist III at SEC	12/7/20, Group 9, Step 10, \$35.50/hr. – 12 Month
11.	Loretta Gallagher	Support	1.0 Technology Associate at Fugett MS	1.0 Technology Service Specialist I at Fugett MS	12/7/20, Group 7, Step 6, \$15.29/hr. – 10 Month
12.	Michelle Harris	Support	1.0 Technology Associate at Penn Wood ES	1.0 Technology Service Specialist I at East Bradford ES	12/7/20, Group 7, Step 6, \$15.29/hr. – 10 Month
13.	Cynthia Heiden	Support	1.0 Technology Associate at East Bradford ES	1.0 Technology Service Specialist I at East Bradford ES	12/7/20, Group 7, Step 5, \$13.97/hr. – 10 Month
14.	Elizabeth McDonald	Support	1.0 Technology Associate at Mary C. Howse ES	1.0 Technology Service Specialist I at Mary C. Howse	12/7/20, Group 7, Step 6, \$15.29/hr. – 10 Month
15.	Elaine Parks	Support	1.0 Technology Associate at East Goshen ES	1.0 Technology Service Specialist I at East Goshen ES	12/7/20, Group 7, Step 6, \$15.59/hr. – 10 Month
16.	Suzanne Piombino	Support	1.0 Technology Associate at Exton ES	1.0 Technology Service Specialist I at Exton ES	12/7/20, Group 7, Step 5, \$13.97/hr. – 10 Month
17.	Sarah Prieto	Support	1.0 Technology Associate at East HS	1.0 Technology Service Specialist II at East HS	12/7/20, Group 8, Step 6, \$21.19/hr. – 12 Month
18.	Sarah Rosenthal	Support	1.0 Technology Associate at Starkweather ES	1.0 Technology Service Specialist I at Starkweather ES	12/7/20, Group 7, Step 6, \$15.29/hr. – 10 Month
19.	Karen Semanko	Support	1.0 Technology Associate at Hillsdale ES	1.0 Technology Service Specialist I at Hillsdale ES	12/7/20, Group 7, Step 6, \$15.29/hr. – 10 Month
20.	Lynda Toe	Support	1.0 Technology Associate at Stetson MS	1.0 Technology Service Specialist II at Stetson MS	12/7/20, Group 8, Step 6, \$21.19/hr. - 12 Month
21.	Jennifer Weinstein	Support	1.0 Technology Associate at Westtown-Thornbury ES	1.0 Technology Service Specialist I at Westtown-Thornbury ES	12/7/20, Group 7, Step 5, \$13.97/hr. – 10 Month

Recommendations

Supplement to the Agenda – December 21, 2020 - p.6

	<b>Name</b>	<b>Type</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
22.	Tyler Zarr	Support	1.0 Technology Associate at Rustin HS	1.0 Technology Service Specialist II at SEC	12/7/20, Group 8, Step 5, \$20.78/hr. – 12 Month

b. Involuntary Transfer

	<b>Name</b>	<b>Type</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
1.	Caitlin Boyle	Professional	1.0 English Teacher at Stetson MS	1.0 Librarian at Rustin HS	12/2/20
2.	Kathleen Corcoran	Professional	.6 ELD at Peirce MS/.4 ELD at Starkweather ES	1.0 ELD at Peirce MS	1/4/21
3.	Ashlyn Kahlenberg	Professional	1.0 ELD LTS at Westtown Thornbury ES	.5 LTS ELD at Starkweather ES/.5 LTS ELD at Exton ES	1/4/21

c. Voluntary Transfer - None

**IV. Personnel Leave**

a. Sabbatical Leave - None

b. Unpaid Leave

	<b>Name</b>	<b>Position</b>	<b>Effective Date</b>	<b>Ending Date</b>
1.	Mary Beckert	Paraprofessional at Westtown-Thornbury ES	12/14/2020	3/15/2021
2.	Jayanthi Nallathambi	Paraprofessional at Fern Hill ES	12/14/2020	3/26/2021

**V. Additional Information**

1.	Catherine Ahern's start date was 11/30/20.
2.	Elena Castilla, Gifted Resource Teacher at Henderson HS, has changed the start date of her sabbatical to 12/14/20.
3.	Kelly Cromleigh's start date was 12/7/20.
4.	Dr. Rebecca Eberly will receive a \$2,500 stipend for Elementary Cyber Program for the month of November, 2020.
5.	Albert Esposito's start date was 11/25/20.
6.	Brooke Ferguson's start date will be 1/25/21.
7.	Christopher Freeman's start date was 12/14/20.
8.	Christine Herzer, has rescinded her acceptance of the 1.0 paraprofessional position at East Goshen ES.
9.	Terence Lambert's start date will be 1/4/21.
10.	Stacy Main's start date will be 1/5/21.
11.	Kelly Panichellis's start date will be 1/22/21. Kelly's salary has been adjusted to Level 5, Step 10, \$66,100.
12.	Paige Price's start date is 12/21/20.

Recommendations

Supplement to the Agenda – December 21, 2020 - p.7

13.	Kathleen Scarpato's start date will be 1/11/21.
14.	Patricia Scully's start date will be 11/30/20.
15.	Alexander Sheetz's start date was 12/7/20.
16.	Kirsten Smith's start date was 12/8/20.
17.	Lucas VanEmburg's start date will be 1/11/21.
18.	Mary Vinciguerra's start date was 11/30/20.
19.	Carly Wasson's start date is 12/21/20.
20.	In accordance with the PA State Auditors recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office:

**KRAPF'S:**

First Name	Last Name	Driver/Aide
Webert	Charles	Driver
Patricia	Lloyd	Driver
Billy	Mannetta	Driver
Robert	Miller	Driver
Albert	Morton	Driver
Marianne	Welsh	Driver
Robin	Widener	Driver
Ravin	Wilkes	Driver

**ON THE GO KIDS:**

First Name	Last Name	Driver/Aide
Deanna	Forster	Aide
Linda	Holland	Aide
Monica	Langham	Aide
Richard	Mahnke	Aide

**VI. Supplemental Contracts**

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
<b>2020-21 Additions:</b>							
VanEmburg	Lucas	HHS	Annual	1	60.00%	\$1,663.20	DECA Advisor
<b>Removals: None</b>							
<b>Adjustments:</b>							
Lindsay	Charles	FMS	Winter	5	100.00%	\$3,048.00	Asst. Wrestling Coach
Montero	Lucero	District	Annual	N/A	100.00%	\$34.59 /hr	Translator Services
Rutherford	Christy	EHS	Annual	N/A	100.00%	\$1,540.00	DECA Assistant

Recommendations

Supplement to the Agenda –ADDENDUM – December 21, 2020. p. 1

I. Removals from Payroll

a. Resignations

1.	Sacha Jones, Secretary to the Principal at East Goshen ES, effective 1/8/21.
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b. Retirements - None

II. Additions to Payroll

a. Professional Staff: Contract - None

b. Professional Staff: Long Term Substitute

1.	Rebecca Saunders	
	Placement	1.0 Special Education Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$46,000. During Ms. Stolnis' leave of absence.
	Education	Bachelor of Science from Southern Connecticut State University 2010-2015, Master of Science from Southern Connecticut State University 2016-2018
	Experience	Special Education Teacher at West Haven Board of Education 8/2015-current, Long Term Substitute at West Haven Board of Education 5/2015-6/2015
	Certification	Instructional I, Special Education (Pending)

c. Administrative Staff: Contract - None

d. Support Staff: Contract - None

e. Support Staff: Substitute - None

III. Personnel Events

a. Status Change

	Name	Type	From	To	Effective Date	Salary
1.	Dawn Mader	Administrative	Assistant Principal-Rustin HS	Director of Equity and Assessment, Spellman Administration Building	TBD	\$140,675
2.	Mary Kay Puchalla	Administrative	Assistant Principal-Fugett MS/Acting Principal-Stetson MS	Principal-Stetson MS	TBD	\$139,741

Recommendations

Supplement to the Agenda –ADDENDUM – December 21, 2020. p. 2

b. Transfer

	<b>Name</b>	<b>Type</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
1.	Ryan Kulesza	Involuntary	.6 Instructional Coach-Exton ES/.4 Math Teacher-Peirce MS	1.0 Instructional Coach-Exton ES	01/05/2021
2.	Susan Zacharkiw	Involuntary	.6 Instructional Coach-Penn Wood ES/.4 Math Teacher at Peirce MS	1.0 Instructional Coach-Penn Wood ES	01/05/2021

IV. Personnel Leave

- a. Sabbatical Leave - None
- b. Unpaid Leave - None

V. Additional Information

1.	Connie Barker is a 10-Month Technology Associate at Glen Acres ES.
2.	Dr. Kristen Barnello will receive a stipend of \$916.63 for her work during the month of November, 2020 for Cyber Program.
3.	Andy Grear will receive a stipend of \$1,666.66 for his work during November 12, 2020 through December 1, 2020 for Cyber Program.
4.	Patrick Lewis' start date is 1/4/2021.

VI. Supplemental Contracts - None

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Monday, December 21, 2020

7:00 PM

Zoom/Livestream

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**CONSENT AGENDA**

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I recommend the Board approve the following consent agenda items:

IX. School Board Reports

Education

1. Approval to Establish the following Account(s):
  - East HS Class of 2024
  - Henderson HS DMI (Defying Mental Illness)
  - Henderson HS Family Reach
2. Approval to Terminate the following Account(s):
  - Henderson High School Rotary-Interact
3. Approval of 2021-2022 School Calendar, Second Reading
4. Approval of Revised Administrative Guideline 918AG2 Title I Parent and Family Engagement School-Parent and Family Compacts, Second Reading

Pupil Services

Personnel

Property & Finance

X. Other Business

1. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of November 1, 2020 to November 30, 2020
2. Approval of the November 30, 2020 Financial Report
3. Approval of Revisions to Phased School Reopening Health and Safety Plan for SY 2020-21

**Responsible Staff: Dr. Scanlon**

***Background***

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.





**WEST CHESTER AREA SCHOOL DISTRICT**

**Education Committee**

**December 21, 2020**

**Action Items**

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**Approval to Establish the Following Account(s):**

- East HS Class of 2024**
- Henderson HS DMI (Defying Mental Illness)**
- Henderson HS Family Reach**

Approval is requested to establish the following account(s):

- East HS Class of 2024
- Henderson HS DMI (Defying Mental Illness)
- Henderson HS Family Reach

*I so move.*

**Approval to Terminate the following Account(s):**

**Henderson High School Rotary-Interact**

Approval is requested to terminate the following account(s):

Henderson High School Rotary-Interact.

*I so move.*

**Approval of 2021-2022 School Calendar, Second Reading**

Approval is requested of the 2021-2022 School Calendar, Second Reading.

*I so move.*

**Approval of Revised Administrative Guideline 918AG2 Title I Parent and Family Engagement School-Parent and Family Compacts, Second Reading**

Approval is requested Administrative Guideline 918AG2 Title I Parent and Family Engagement School-Parent and Family Compacts, Second Reading.

*I so move.*



WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 11/5/2020

Check appropriate box:

Student Activity Account (Fund 50)

Building: East High School

Trust Account (Fund 51)

Name of Account: Class of 2024

State the purpose for which this account is intended:

Deposits for dances, PROMS, graduation, etc

List Source(s) of revenue:

Fundraising

List types of expenses to be incurred:

Dances, PROM tickets, graduation

How long do you plan to keep this account active: 4 years

Erin Myers  
Student Officer's Signature

Erin Myers  
Student Officer's Name Printed

Lauren Otto  
Faculty Sponsor's Signature

Lauren Otto  
Faculty Sponsor's Name Printed

[Signature]  
Principal's Signature

[Signature]  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was:  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_  
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date





WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Check appropriate box:

Date: 11/30/2020

Student Activity Account (Fund 50)

Building: Henderson High School

Trust Account (Fund 51)

Name of Account: Family Reach

State the purpose for which this account is intended:

The account will be used for all fundraised money for Family Reach.

List Source(s) of revenue:

Fundraising

List types of expenses to be incurred:

Donations to Family Reach

How long do you plan to keep this account active: At least four years

[Signature]  
Student Officer's Signature

Lauren Zisk  
Student Officer's Name Printed

Marie Schneider [Signature]  
Faculty Sponsor's Signature

Marie Schneider  
Faculty Sponsor's Name Printed

[Signature]  
Principal's Signature

[Signature]  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was:  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_  
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date



WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Check appropriate box:

Date: 18-Nov-20

Student Activity Account (Fund 50)

Building: Henderson High School

Trust Account (Fund 51)

Account Number: 50-000-221 020-221

Name of Account: Rotary/Interact

Ending Account Balance: \_\_\_\_\_ \$836.94

Disposition of Remaining Funds: to Improvement Account 51-000-221 202-221

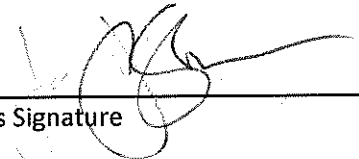
for principal to use as needed (this account was never active, interest only deposits)

N/A  
Student Officer's Signature

Student Officer's Name Printed

N/A  
Faculty Advisor's Signature

Faculty Advisor's Name Printed

  
Principal's Signature

  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_  
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:  
\_\_\_\_\_  
\_\_\_\_\_

Board Secretary's Signature \_\_\_\_\_ Date \_\_\_\_\_

# WCASD 2021-2022 District Calendar

For final approval: December 21, 2020

August 2021

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 2/Teacher 6

September 2021

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 19/Teacher 19

Days: Student 21/Teacher 25

October 2021

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 21/Teacher 21

Days: Student 42/Teacher 46

November 2021

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student 17/Teacher 19

Days: Student 59/Teacher 65

December 2021

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student 17/Teacher 17

Days: Student 76/Teacher 82

January 2022

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Days: Student 20/Teacher 20

Days: Student 96/Teacher 102

February 2022

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Days: Student 19/Teacher 19

Days: Student 115/Teacher 121

March 2022

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 23/Teacher 23

Days: Student 138/Teacher 144

April 2022

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: Student 18/Teacher 18

Days: Student 156/Teacher 162

May 2022

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 20/Teacher 21

Days: Student 176/Teacher 183

June 2022

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 10/Teacher 12

Days: Student 186/Teacher 195

- First Day of School
- Schools Closed
- Teacher Inservice, no school for students
- End of Marking Period
- End of Trimesters
- Parent Conferences
- Last Day of School- students
- Last Day of School- teachers
- Half-Day, PM Teacher Inservice

**186 Days for Students (182)**

**195 Days for Teachers (191)**

**4 Snow Days Built-In**



Book	Policy Manual
Section	900 Community
Title	Title I Parent and Family Engagement School-Parent and Family Compacts
Code	918AG2
Status	Second Reading
Adopted	March 25, 2019
Last Revised	February 24, 2020

Title I Parent and Family Engagement School-Parent and Family Compacts for ~~East Bradford ES, Fern Hill ES, Glen Acres ES, Hillsdale ES, and Westtown-Thornbury ES~~ **Starkweather ES** can be accessed by clicking on the documents below.

 [FHE Compact and PFE 2020-2021 English.pdf \(111 KB\)](#)

 [GA Compact and PFE 20-21 Eng.pdf \(126 KB\)](#)

 [HDE Parent Compact 2020-2021 english.pdf \(296 KB\)](#)

 [SWS Compact 20 English.pdf \(144 KB\)](#)

**FERN HILL ELEMENTARY SCHOOL  
TITLE I  
SCHOOL – PARENT AND FAMILY COMPACT**

The Fern Hill School family which includes teachers, parents and students will join together to provide a cooperative learning environment that will enable every student to achieve his/her potential. Each member of this family has a responsibility to fulfill his part of the compact.

**THE SCHOOL WILL:**

- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

**THE PARENT AND FAMILY WILL:**

- Create a home atmosphere that supports learning.
- Send the student to school on time, well-fed, and well-rested on a regular basis.
- Monitor school assignments and give support where needed.
- Attend school functions and conferences.
- Encourage their child to show respect for all members of the school community and school property.
- Review all school communications and respond promptly.

**THE STUDENT WILL:**

- Get to school on time every day.
- Develop a positive attitude toward school.
- Be responsible for completing homework on time.
- Be cooperative by carrying out the teacher's instructions and ask for help when needed.
- Do daily work that is neat and reflects the student's best effort.
- Be respectful to all school members and to school property.

Child's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

11.12.19

**WEST CHESTER AREA SCHOOL DISTRICT**

**TITLE I  
2020-2021**



**FERN HILL ELEMENTARY SCHOOL**

915 Lincoln Avenue  
West Chester, PA 19380  
484-266-1600



**FERN HILL ELEMENTARY**  
**TITLE I PARENT AND FAMILY ENGAGEMENT 2020-2021**

**What is Title I?**

- Title I is the largest federal aid program that provides monies for extra help in reading and/or math.
- Funded under the Every Student Succeeds Act, the goal of Title I is to support a high quality education for every child.

**How does the West Chester Area School District benefit from this funding?**

- The West Chester Area School District receives money based on the overall poverty level of the district, which is based on census information.
- Eligible elementary schools in our district receive money for supplemental reading services in grades K-5. School eligibility is based on the number of children involved in the federal free and reduced lunch program.
- Any student who attends an eligible school may be eligible for Title 1 reading support regardless of financial need.

**What are the Title I reading services in WCASD?**

- The WCASD Title I Program offers supplementary reading instruction in all eligible elementary schools.
- A variety of teaching methods and materials through small group or individual instruction is provided within the regular classroom or pull-out environment, depending on the student's reading needs.

**How are students selected for Title I?**

- Eligibility for Title I assistance is determined by grade-specific indicators of need. These indicators include DIBELS, PSSA, and other diagnostic assessments.
- Throughout the school year, the building reading team in collaboration with the teachers identifies students who would benefit from reading support the following school year.

**How are parents informed of the Title I program?**

- Throughout the year, the reading specialists in the eligible buildings determine the children who will benefit the most from reading support and develop schedules to provide that support.
- Letters are then sent home notifying parents. Parents can contact the school with any questions about support. The first Title I Parent meeting in the fall further explains the Title I program.

**How do the Title I funds benefit parents?**

- Title I funds are used to provide informational programs for parents whose children are receiving additional reading support through Title I. School and district-wide meetings are offered throughout the year to support family literacy activities. Second language assistance is available. The reading team educates staff regarding parent and family engagement

**How are parents involved in the Title I program?**

- Research shows that children do better in school when their parents are involved in their education throughout the school years. Parents are encouraged to participate in all Title I meetings to review, plan, and improve the program, including family engagement.
- Each year, parents receive a school-parent-student compact which highlights our cooperative relationship in education.
- Also, the district-wide Title I Parent Advisory Committee welcomes and encourages all parent and family participation. The reading specialists attend parent conferences and can address questions about the program and individual students.

**What does the Title I program look like in my school?**

- At Fern Hill, the reading specialists and the classroom teachers work together to identify children who qualify for the program.
- The reading specialist is in regular contact with the teacher to plan and coordinate lessons and to discuss the progress of the students. She/he is also responsible for documenting student test scores and eligibility for the program.
- At Fern Hill, we strive for a partnership between family and school. Student achievement is greater when literacy is valued and encouraged at home. The reading specialist often sends materials home for practice or offers suggestions to parents. We welcome communication and involvement between home and school.

**How do parents know if their child is making progress?**

- Progress reports are sent home along with the district trimester report card.
- The reading specialists participate in the two parent-teacher conferences held in the fall and winter.
- Parents are encouraged to contact the reading specialist at any time for information about their child's progress. Parents have opportunities for regular meetings to make decisions about their child's education.

**How do parents know about the district curriculum and assessments used to monitor a child's progress?**

- Parents are encouraged to come to Back to School Night at the start of the school year when the teachers outline the curriculum and assessment expectations.
- Curriculum, standards, assessments, and progress are further discussed at conference time. PSSA results are mailed home, and student grades can be accessed online through the parent portal for students in grades 3-5.
- Parents may contact the teacher or reading specialist via phone or email at any time for more information.

**How does the school help parents understand the Pennsylvania Core Standards and state assessments?**

- Teachers discuss state standards and assessments at Back to School Night and at conference time. Parents can also check the district web-site for information about our K-2 standards based report card.

**GLEN ACRES ELEMENTARY SCHOOL  
TITLE I  
SCHOOL – PARENT AND FAMILY COMPACT**

**WEST CHESTER AREA SCHOOL DISTRICT**

**TITLE I PARENT AND FAMILY**

Title I families realize the importance of working cooperatively with the school and parents understand that their participation in their child's education will help his/her achievement and attitude. The following family responsibilities will convey to Title I students that education is important.

1. Create an atmosphere that supports learning by encouraging reading activities.
2. Send my child to school regularly, on time, well-fed and well-rested.
3. Monitor assignments and encourage homework completion.
4. Review all school communications and respond promptly.
5. Attend school functions and conferences.
6. Participate in decisions relating to the education of my child.

**THE SCHOOL**

The Glen Acres School will provide high quality curriculum and instruction in a supportive and effective learning environment that will enable success for every student and:

1. Will treat each child with dignity and respect.
2. Strive to address the individual needs of each student.
3. Acknowledges that parents are vital to the success of this school and its students.
4. Provide a safe, positive and healthy learning environment for each student.
5. Will assure every student access to quality learning experiences appropriate to their development.
6. Will assure that school staff communicates clear expectations for performance to both students and parents.
7. Will assure appropriate participation of parents in the decisions relating to the education of their children.

Parent Signature \_\_\_\_\_

Rev 11/3/20

**TITLE I  
2020-2021**



**GLEN ACRES ELEMENTARY SCHOOL  
1150 DELANCEY PLACE  
WEST CHESTER, PA 19380  
484-266-1702**

**GLEN ACRES ELEMENTARY**  
**TITLE I PARENT FAMILY ENGAGEMENT 2020-2021**

**What is Title I?**

- Title I is the largest federal aid program that provides monies for supplemental instruction. Funded under Every Child Succeeds Act, the goal of Title I is to support a high quality education for every child.

**How does the West Chester Area School District benefit from this funding?**

- The West Chester Area School District receives money based on the overall poverty level of the district, which is based on census information.
- Eligible elementary schools in our district receive money for supplemental reading services in grades K-5. School eligibility is based on the number of children involved in the federal free and reduced lunch program.
- Any student who attends an eligible school may be eligible for Title 1 reading support regardless of financial need.

**What are the Title I reading services in WCASD?**

- The WCASD Title I Program offers supplementary reading instruction in all eligible elementary schools.
- A variety of teaching methods and materials through small group or individual instruction is provided within the regular classroom or pull-out environment, depending on the student's reading needs.

**How are students selected for Title I?**

- Eligibility for Title I assistance is determined by grade-specific indicators of need. These indicators include DIBELS, PSSA, Schoolwide Assessments, and other diagnostic assessments.
- Throughout the school year, the building reading team and classroom teachers identify students who would benefit from reading support.

**How are parents informed of the Title I program?**

- Throughout the year, the reading specialists in the eligible buildings determine the children who will benefit the most from reading support and develop schedules to provide that support.
- Letters are then sent home notifying parents. Parents can contact the school with any questions about support. The first Title I Parent meeting in the fall further explains the Title I program.

**How do the Title I funds benefit parents?**

- Title I funds are used to provide informational programs for parents whose children are receiving additional reading support through Title I. School and district-wide meetings are offered throughout the year to support family literacy activities. Second language assistance is available. The reading team educates staff regarding parent and family engagement.

**How are parents involved in the Title I program?**

- Research shows that children do better in school when their parents are involved in their education throughout the school years. Parents are encouraged to participate in all Title I meetings to review, plan, and improve the program, including family engagement.
- Each year, parents receive a school-parent-student compact, which highlights our cooperative relationship in education.
- The Title I Parent Advisory Committee welcomes and encourages all parent and family participation. The reading specialists attend parent conferences to address questions about the program and individual students.

**What does the Title I program look like in my school?**

- At Glen Acres, the reading specialists and the classroom teachers work together to identify children who qualify for the program.
- The reading specialist is in regular contact with the teacher to plan and coordinate lessons and to discuss the progress of the students. S/he is also responsible for documenting student progress and eligibility for the program.
- At Glen Acres, we strive for a partnership between family and school. Student achievement is greater when literacy is valued and encouraged at home. The reading specialist often sends materials home for practice or offers suggestions to parents. We welcome communication and involvement between home and school.

**How do parents know if their child is making progress?**

- Progress reports are sent home along with the district trimester report card.
- The reading specialists participate in the two parent-teacher conferences held in the fall and winter.
- Parents are encouraged to contact the reading specialist at any time for information about their child's progress. Parents have opportunities for regular meetings to make decisions about their child's education.

**How do parents know about the district curriculum and assessments used to monitor a child's progress?**

- Parents are encouraged to come to Back to School Night at the start of the school year when the teachers outline the curriculum and assessment expectations.
- Curriculum, standards, assessments, and progress are further discussed at conference time. PSSA results are mailed home and student grades can be assessed online through the parent portal for students in grades 3-5.
- Parents may contact the teacher or reading specialist via phone or email at any time for more information. Curriculum and assessments are reviewed in accordance with Board Policy.

**How does the school help parents understand the Pennsylvania Core Standards and state assessments?**

- Teachers discuss state standards and assessments at Back to School Night and at conference time. Parents can also check the district web-site for information about our K-2 standards based report card.

**HILLSDALE ELEMENTARY SCHOOL  
TITLE I  
SCHOOL – PARENT – STUDENT COMPACT**

The Hillsdale School family which includes teachers, parents and students will join together to provide a cooperative learning environment that will enable every student to achieve his/her potential. Each member of this family has a responsibility to fulfill his part of the compact.

**THE SCHOOL WILL:**

- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

**THE PARENT WILL:**

- Create a home atmosphere that supports learning.
- Send the student to school on time, well-fed, well-rested on a regular basis.
- Monitor school assignments and give support where needed.
- Attend school functions and conferences.
- Encourage their child to show respect for all members of the school community and school property.
- Review all school communications and respond promptly.

**THE STUDENT WILL:**

- Get to school on time every day.
- Develop a positive attitude toward school.
- Be responsible for completing homework on time.
- Be cooperative by carrying out the teacher's instructions and ask for help when needed.
- Do daily work that is neat and reflects the student's best effort.
- Be respectful to all school members and to school property.

Child's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

**WEST CHESTER AREA SCHOOL DISTRICT**

**TITLE I  
2020-2021**



**HILLSDALE ELEMENTARY**  
**TITLE I PARENT FAMILY ENGAGEMENT 2020-2021**

**What is Title I?**

- Title I is the largest federal aid program that provides monies for supplemental instruction. Funded under Every Child Succeeds Act, the goal of Title I is to support a high quality education for every child.

**How does the West Chester Area School District benefit from this funding?**

- The West Chester Area School District receives money based on the overall poverty level of the district, which is based on census information.
- Eligible elementary schools in our district receive money for supplemental reading services in grades K-5. School eligibility is based on the number of children involved in the federal free and reduced lunch program.
- Any student who attends an eligible school may be eligible for Title 1 reading support regardless of financial need.

**What are the Title I reading services in WCASD?**

- The WCASD Title I Program offers supplementary reading instruction in all eligible elementary schools.
- A variety of teaching methods and materials through small group or individual instruction is provided within the regular classroom or pull-out environment, depending on the student's reading needs.

**How are students selected for Title I?**

- Eligibility for Title I assistance is determined by grade-specific indicators of need. These indicators include DIBELS, PSSA, Schoolwide Assessments, and other diagnostic assessments.
- Throughout the school year, the building reading team and classroom teachers identify students who would benefit from reading support.

**How are parents informed of the Title I program?**

- Throughout the year, the reading specialists in the eligible buildings determine the children who will benefit the most from reading support and develop schedules to provide that support.
- Letters are then sent home notifying parents. Parents can contact the school with any questions about support. The first Title I Parent meeting in the fall further explains the Title I program.

**How do the Title I funds benefit parents?**

- Title I funds are used to provide informational programs for parents whose children are receiving additional reading support through Title I. School and district-wide meetings are offered throughout the year to support family literacy activities. Second language assistance is available. The reading team educates staff regarding parent and family engagement.

**How are parents involved in the Title I program?**

- Research shows that children do better in school when their parents are involved in their education throughout the school years. Parents are encouraged to participate in all Title I meetings to review, plan, and improve the program, including family engagement.
- Each year, parents receive a school-parent-student compact, which highlights our cooperative relationship in education.
- The Title I Parent Advisory Committee welcomes and encourages all parent and family participation. The reading specialists attend parent conferences to address questions about the program and individual students.

**What does the Title I program look like in my school?**

- At Hillsdale, the reading specialists and the classroom teachers work together to identify children who qualify for the program.
- The reading specialist is in regular contact with the teacher to plan and coordinate lessons and to discuss the progress of the students. S/he is also responsible for documenting student progress and eligibility for the program.
- At Hillsdale, we strive for a partnership between family and school. Student achievement is greater when literacy is valued and encouraged at home. The reading specialist often sends materials home for practice or offers suggestions to parents. We welcome communication and involvement between home and school.

**How do parents know if their child is making progress?**

- Progress reports are sent home along with the district trimester report card.
- The reading specialists participate in the two parent-teacher conferences held in the fall and winter.
- Parents are encouraged to contact the reading specialist at any time for information about their child's progress. Parents have opportunities for regular meetings to make decisions about their child's education.

**How do parents know about the district curriculum and assessments used to monitor a child's progress?**

- Parents are encouraged to come to Back to School Night at the start of the school year when the teachers outline the curriculum and assessment expectations.
- Curriculum, standards, assessments, and progress are further discussed at conference time. PSSA results are mailed home and student grades can be assessed online through the parent portal for students in grades 3-5.
- Parents may contact the teacher or reading specialist via phone or email at any time for more information. Curriculum and assessments are reviewed in accordance with Board Policy.

**How does the school help parents understand the Pennsylvania Core Standards and state assessments?**

- Teachers discuss state standards and assessments at Back to School Night and at conference time. Parents can also check the district web-site for information about our K-2 standards based report card.

**STARKWEATHER ELEMENTARY SCHOOL  
TITLE I  
SCHOOL – PARENT AND FAMILY COMPACT**

The Starkweather Elementary School family which includes teachers, parents and students will join together to provide a cooperative learning environment that will enable every student to achieve his/her potential. Each member of this family has a responsibility to fulfill his part of the compact.

**THE SCHOOL WILL:**

- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

**THE PARENT AND FAMILY WILL:**

- Create a home atmosphere that supports learning.
- Send the student to school on time, well-fed, and well-rested on a regular basis.
- Monitor school assignments and give support where needed.
- Attend school functions and conferences.
- Encourage their child to show respect for all members of the school community and school property.
- Review all school communications and respond promptly.

**THE STUDENT WILL:**

- Get to school on time every day.
- Develop a positive attitude toward school.
- Be responsible for completing homework on time.
- Be cooperative by carrying out the teacher's instructions and ask for help when needed.
- Do daily work that is neat and reflects the student's best effort.
- Be respectful to all school members and to school property.

Child's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

11.12.19

**WEST CHESTER AREA SCHOOL DISTRICT**

**TITLE I  
2020-2021**



**STARKWEATHER ELEMENTARY SCHOOL**

1050 Wilmington Pike  
West Chester, PA 19382  
484-266-2202

**STARKWEATHER ELEMENTARY**  
**TITLE I PARENT FAMILY ENGAGEMENT 2020-2021**

**What is Title I?**

- Title I is the largest federal aid program that provides funding for extra help in reading and/or math. Funded under No Child Left Behind, the goal of Title I is to support a high quality education for every child.

**How does the West Chester Area School District benefit from this funding?**

- The West Chester Area School District receives money based on the overall poverty level of the district, based on census information.
- Eligible elementary schools in our district receive money for supplemental reading services in grades K-5. School eligibility is based on the number of children involved in the federal free and reduced lunch program.
- Any student who attends an eligible school may be eligible for Title 1 reading support regardless of financial need.

**What are the Title I reading services in WCASD?**

- The WCASD Title I Program offers supplementary reading instruction in all eligible elementary schools.
- A variety of teaching methods and materials through small group or individual instruction is provided within the regular classroom or pull-out environment, depending on the student's reading needs.

**How are students selected for Title I?**

- Eligibility for Title I assistance is determined by grade-specific indicators of need. These indicators include DIBELS, PSSA, and other diagnostic assessments.
- Throughout the school year, the building reading team in collaboration with the teachers identify students who would benefit from reading support.

**How are parents informed of the Title I program?**

- In the fall the reading specialists in the eligible buildings determine the children who will benefit the most from reading support and develop schedules to provide that support.
- Letters are then sent home notifying parents. Parents can contact the school with any questions about support. The first Title I Parent meeting in the fall further explains the Title I program.

**How do the Title I funds benefit parents?**

- Title I funds are used to provide informational programs for parents whose children are receiving additional reading support through Title I. District-wide meetings and school meetings are offered each year to support family literacy activities. Second language assistance is available if needed.

**How are parents involved in the Title I program?**

- Research shows that children do better in school when their parents are involved in their education throughout the school years. Parents are encouraged to participate in all Title I meetings.
- Each year, parents receive a school-parent-student compact which highlights our cooperative relationship in education.
- Also, the district-wide Title I Parent Advisory Council welcomes and encourages all parent participation. The reading specialists attend each parent conference and can address questions about the program and individual students.

**What does the Title I program look like in my school?**

- At Starkweather, the reading specialists and the classroom teachers work together to identify children who qualify for the program.
- The reading specialist is in regular contact with the teacher to plan and coordinate lessons and to discuss the progress of the students. She/He is also responsible for documenting student test scores and eligibility for the program.
- At Starkweather we strive for a partnership between family and school. Student achievement is greater when literacy is valued and encouraged at home. The reading specialist often sends materials home for practice or offers suggestions to parents. We welcome communication and involvement between home and school.

**How do parents know if their child is making progress?**

- Trimester progress reports are sent home along with the district report card.
- The reading specialists participate in the two parent-teacher conferences held in the fall and winter.
- Parents are encouraged to contact the reading specialist at any time for information about their child's progress.

**How do parents know about the curriculum and assessments used to monitor a child's progress?**

- Parents are encouraged to come to Back to School Night in the fall when the teachers outline the curriculum and their expectations.
- Curriculum, assessments, and progress are discussed at conference time. In addition, the PSSA results are mailed home.
- Parents may contact the teacher or reading specialist via phone or email at any time for more information.


**How does the school help parents understand the Pennsylvania State Standards and state assessments?**

- Parents can check the district web-site for information about our K-5 standards based report card. Additional information can be obtained at the Pennsylvania Department of Education webpage.




Book	Policy Manual
Section	900 Community
Title	Participación de padres y familias de Título I y Pactos entre la escuela y los padres y la familia
Code	918AG2
Status	Second Reading
Adopted	March 25, 2019
Last Revised	February 24, 2020

Los documentos de participación de los padres y las familias y los pactos entre la escuela, los padres y las familias para las escuelas primarias de East Bradford, Fern Hill ES, Glen Acres ES, Hillsdale ES y Westtown Thornbury Starkweather ES están disponibles a través de los siguientes enlaces: [de página aquí debajo.](#)

 [FHE Compact and PFE 2020-2021 Spanish.pdf \(201 KB\)](#)

 [GA Compact and PFE 20-21 Spa.pdf \(132 KB\)](#)

 [HDE Parent Compact 2020-2021 spanish.pdf \(130 KB\)](#)

 [SWS Compact 20 Spanish.pdf \(160 KB\)](#)



**ESCUELA PRIMARIA FERN HILL  
PACTO DE ESCUELA – PADRES Y FAMILIAS  
TÍTULO I**

La familia de la Escuela Fern Hill la cual incluye maestros, padres y estudiantes se unirá para proporcionar un ambiente de aprendizaje cooperativo que le permitirá a todo estudiante lograr su potencial. Cada miembro de esta familia tiene la responsabilidad de desempeñar su parte del pacto.

**LA ESCUELA:**

- tratará a cada niño con dignidad y respeto.
- se esforzará por atender las necesidades individuales de cada estudiante.
- reconoce que los padres son vitales para el éxito del estudiante y la escuela.
- proporcionará una atmosfera de aprendizaje seguro, positivo y saludable.
- le asegurará a cada estudiante acceso a una experiencia de aprendizaje de calidad.
- se asegurará que el personal de la escuela comunica expectativas claras para el rendimiento a ambos, estudiantes y padres.

**LOS PADRES Y LAS FAMILIAS:**

- crearán una atmósfera en la casa que apoye el aprendizaje.
- enviarán al estudiante a la escuela a tiempo, bien alimentado y bien Descansado regularmente.
- supervisarán asignaciones de la escuela y ayudarán donde se necesite.
- asistirán a las funciones y conferencias de la escuela.
- exhortarán a su hijo(a) a mostrar respeto hacia todos los miembros de la comunidad escolar y la propiedad de la escuela.
- examinarán todas las comunicaciones de la escuela y responderán prontamente.

**EL ESTUDIANTE:**

- llegará a la escuela a tiempo.
- desarrollará una actitud positiva hacia la escuela.
- será responsable de completar la tarea a tiempo.
- cooperara llevando a cabo las instrucciones del maestro y pidiendo ayuda cuando la necesite.
- hará diariamente un trabajo limpio y que demostrando el mejor esfuerzo del estudiante.
- será respetuoso con todos los miembros de la escuela y con la propiedad de la escuela.

Firma del niño(a):

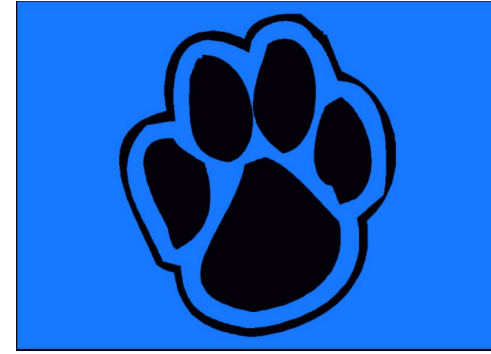
Firma del padre: \_\_\_\_\_

Firma del/de la maestro/a: \_\_\_\_\_

11.12.19

**DISTRITO ESCOLAR DEL ÁREA DE  
WEST CHESTER**

**TÍTULO I  
2020-2021**



**ESCUELA PRIMARIA FERN HILL**  
915 Lincoln Avenue  
West Chester, PA 19380  
484-266-1600

## ESCUELA PRIMARIA FERN HILL 2020-2021 PLAN DE PARTICIPACIÓN PARENTAL TÍTULO I

### ¿Qué es Título I?

- Título I es el programa más grande de ayuda federal que proporciona fondos para apoyo extra en lectura y/o matemáticas. Fundado bajo No Child Left Behind (Ningún Niño se Queda Atrás), la meta de Título I es proporcionar una educación de alta calidad para todos los niños.

### ¿Cómo se beneficia el Distrito Escolar del Área de West Chester de esta financiación?

- El Distrito Escolar del Área de West Chester (WCASD) recibe dinero acorde a el nivel general de pobreza del distrito, basándose en la información del censo.
- Las escuelas primarias que son elegibles en nuestro distrito reciben dinero para servicios suplementarios de lectura en los grados K-5. La elegibilidad de la escuela está basada en la cantidad de niños participando en el programa federal de almuerzo gratis o reducido.
- Todo estudiante que asiste a una escuela elegible puede ser elegible para apoyo de lectura Título I sin tener que ver la necesidad financiera.

### ¿Qué son los servicios de lectura Título I en WCASD?

- El Programa Título I del WCASD ofrece enseñanza de lectura suplementaria en todas las escuelas primarias elegibles.
- Una variedad de métodos y materiales de enseñanza a través de instrucciones en pequeños grupos o individuales es proporcionada dentro o fuera del ambiente del aula regular, dependiendo de las necesidades de lectura del estudiante.

### ¿Cómo son elegidos los estudiantes para Título I?

- La elegibilidad para asistencia Título I se determina por medio de indicadores de necesidad específicos al grado del estudiante. Estos indicadores incluyen DIBELS (Indicadores Dinámicos de Habilidades de Alfabetismo Tempranas Básicas), PSSA (Sistema de Pennsylvania de Evaluación de Escuelas), Schoolwide Assessments (evaluaciones formativas), e inventarios informales de lectura (QRI).
- Durante todo el año el equipo de lectura de la escuela en colaboración con los maestros, identifican estudiantes que se beneficiarían recibiendo este apoyo.

### ¿Cómo son informados los padres sobre el Programa Título I?

- En el otoño los especialistas de lectura en las escuelas elegibles determinan quiénes son los estudiantes con más necesidad en lectura y desarrollan horarios para el apoyo con la lectura. Aquellos que son enseñados por maestros Título I se convierten en estudiantes Título I.
- Entonces cartas notificando a los padres son enviadas a la casa. Los padres que no quieren este apoyo pueden optar no recibir Título I, pero apoyo del distrito pudiera todavía ser requerido. La primera reunión de Padres Título I en el otoño explica más el programa Título I.

### ¿Cómo benefician a los padres los fondos Título I?

- Los fondos Título I se usan para proporcionar programas informativos para padres cuyos hijos están recibiendo apoyo adicional en lectura a través de Título I. Cada año se ofrecen dos reuniones en la escuela y una reunión para el distrito entero para apoyar actividades de alfabetización para la familia. Asistencia de traducción está disponible durante las reuniones.

### ¿Cómo participan los padres en el Programa Título I?

- Investigaciones demuestran que el rendimiento de los niños en la escuela es mejor cuando sus padres participan en su educación a través del año escolar. A los padres se les exhorta a que participen en todas las reuniones Título I.
- Cada año, los padres reciben el pacto Título I de la escuela, el cual destaca la relación de cooperación en la educación.
- Además, el Consejo Asesor para Padres del Título I del distrito da la bienvenida y exhorta a todos los padres a participar. Los especialistas de lectura asisten a todas las conferencias de padres y pueden contestar preguntas sobre el programa y sobre estudiantes individuales.

### ¿Cómo es el Programa Título I en mi escuela?

- En Fern Hill, el especialista de lectura de la escuela, el especialista de lectura de los grados K-2, y la especialista de lectura Título I trabajan juntos para identificar a niños que son elegibles para el programa. Una vez identificados, la oficina Título I del distrito envía una carta a los padres explicándoles que su hijo(a) es elegible para recibir apoyo con la lectura de la especialista de lectura Título I. En algunos casos ayuda adicional para los estudiantes Título I también pudiera ser dada por otro especialista de lectura de la escuela.
- La especialista Título I está en contacto regular con el maestro para planear y coordinar lecciones y para hablar del progreso de los estudiantes. Ella también es responsable de documentar las puntuaciones de los exámenes de los estudiantes y la elegibilidad al programa.
- En Fern Hill aspiramos a una asociación entre la familia y la escuela. El rendimiento del estudiante es mayor cuando el alfabetismo se valora y se fomenta en la casa. El especialista de lectura frecuentemente envía materiales a la casa como práctica u ofrece sugerencias a los padres. Nosotros acogemos la comunicación y la participación entre la casa y la escuela.

### ¿Cómo saben los padres si su hijo(a) está progresando?

- Reportes estudiantiles Título I se envían a la casa junto con los reportes estudiantiles del distrito.
- Los especialistas de lectura participan en dos conferencias de padres y maestros que se llevan a cabo en el otoño y el invierno.
- A los padres se les exhorta a que contacten al especialista de lectura en cualquier momento para informarse sobre el progreso de su hijo(a).

### ¿Cómo saben los padres sobre el currículo y las evaluaciones usadas para observar el progreso de un niño?

- A los padres se les exhorta a venir a "Back to School Night" (La Noche de Regreso a la Escuela) en el otoño cuando los maestros dan una idea general del currículo y las expectativas.
- En el tiempo de conferencia se habla del currículo, de las evaluaciones, y el progreso. Además, los resultados del PSSA son enviados a la casa por el correo.
- Para más información, los padres pueden contactar en cualquier momento al maestro o al especialista de lectura por teléfono o email.

### ¿Cómo ayuda la escuela a los padres a comprender los Estándares del Estado de Pennsylvania y las evaluaciones del Estado?

- Los padres pueden visitar el sitio web del distrito para información sobre nuestro reporte estudiantil basado en estándares para los grados K-2.

**ESCUELA PRIMARIA GLEN ACRES  
PACTO DE ESCUELA – PADRES Y FAMILIAS  
TITULO I**

**LOS PADRES Y LAS FAMILIAS**

Los padres del programa Título I reconocen la importancia de trabajar en cooperación con la escuela y comprenden que su participación en la educación de su hijo(a) ayudará a su rendimiento y actitud. Las siguientes responsabilidades de los padres les comunicarán a los estudiantes del Título I que la educación es importante.

1. Crear una atmósfera que apoye el aprendizaje promoviendo actividades de lectura.
2. Enviar a mi hijo(a) a la escuela regularmente, a tiempo, bien alimentado y bien descansado.
3. Supervisar asignaciones y promover el que las tareas sean terminadas.
4. Examinar todas las comunicaciones de la escuela y responder prontamente.
5. Asistir a las funciones y conferencias de la escuela.
6. Participar en decisiones relacionadas a la educación de mi hijo(a).

**LA ESCUELA**

La Escuela Glen Acres proporcionará un currículo e enseñanza de alta calidad en un ambiente de apoyo y aprendizaje efectivo que facilitará el éxito de cada estudiante y:

1. Tratará a cada niño con dignidad y respeto.
2. Se esforzará por atender las necesidades de cada estudiante.
3. Reconocerá que los padres son vitales para el éxito de la Escuela Glen Acres y sus estudiantes.
4. Proporcionará un medio ambiente de aprendizaje seguro, positivo y saludable para cada estudiante.
5. Le asegurará a cada estudiante acceso a una experiencia de aprendizaje de calidad apropiada para su desarrollo.
6. Se asegurará que el personal de la escuela comunica expectativas claras para el rendimiento a ambos, estudiantes y padres.
7. Asegurará participación apropiada de padres en las decisiones asociadas con la educación de sus hijos.

Firma del padre: \_\_\_\_\_

Rev 11/3/20

**DISTRITO ESCOLAR DEL ÁREA DE  
WEST CHESTER**

**TITULO I  
2020-2021**



**ESCUELA PRIMARIA GLEN ACRES  
1150 DELANCEY PLACE  
WEST CHESTER, PA 19380  
484-266-1702**

## ESCUELA PRIMARIA GLEN ACRES 2020-2021 PLAN DE PARTICIPACIÓN PARENTAL TÍTULO I

### ¿Qué es Título I?

- Título I es el programa más grande de ayuda federal que proporciona fondos para apoyo extra en lectura y/o matemáticas. Fundado bajo No Child Left Behind (Ningún Niño se Queda Atrás), la meta de Título I es proporcionar una educación de alta calidad para todos los niños.

### ¿Cómo se beneficia el Distrito Escolar del Área de West Chester de esta financiación?

- El Distrito Escolar del Área de West Chester (WCASD) recibe dinero acorde a el nivel general de pobreza del distrito, basándose en la información del censo.
- Las escuelas primarias que son elegibles en nuestro distrito reciben dinero para servicios suplementarios de lectura en los grados K-5. La elegibilidad de la escuela está basada en la cantidad de niños participando en el programa federal de almuerzo gratis o reducido.
- Todo estudiante que asiste a una escuela elegible puede ser elegible para apoyo de lectura Título I sin tener que ver la necesidad financiera.

### ¿Qué son los servicios de lectura Título I en WCASD?

- El Programa Título I del WCASD ofrece enseñanza de lectura suplementaria en todas las escuelas primarias elegibles.
- Una variedad de métodos y materiales de enseñanza a través de instrucciones en pequeños grupos o individuales es proporcionada dentro o fuera del ambiente del aula regular, dependiendo de las necesidades de lectura del estudiante.

### ¿Cómo son elegidos los estudiantes para Título I?

- La elegibilidad para asistencia Título I se determina por medio de indicadores de necesidad específicos al grado del estudiante. Estos indicadores incluyen DIBELS (Indicadores Dinámicos de Habilidades de Alfabetismo Tempranas Básicas), PSSA (Sistema de Pennsylvania de Evaluación de Escuelas), Schoolwide Assessments (evaluaciones formativas), e inventarios informales de lectura (QRI).
- Durante todo el año el equipo de lectura de la escuela en colaboración con los maestros, identifican estudiantes que se beneficiarían recibiendo este apoyo.

### ¿Cómo son informados los padres sobre el Programa Título I?

- En el otoño los especialistas de lectura en las escuelas elegibles determinan quiénes son los estudiantes con más necesidad en lectura y desarrollan horarios para el apoyo con la lectura. Aquéllos que son enseñados por maestros Título I se convierten en estudiantes Título I.
- Entonces cartas notificando a los padres son enviadas a la casa. Los padres que no quieren este apoyo pueden optar no recibir Título I, pero apoyo del distrito pudiera todavía ser requerido. La primera reunión de Padres Título I en el otoño explica más el programa Título I.

### ¿Cómo benefician a los padres los fondos Título I?

- Los fondos Título I se usan para proporcionar programas informativos para padres cuyos hijos están recibiendo apoyo adicional en lectura a través de Título I. Cada año se ofrecen dos reuniones en la escuela y una reunión para el distrito entero para apoyar actividades de alfabetización para la familia. Asistencia de traducción está disponible durante las reuniones.

### ¿Cómo participan los padres en el Programa Título I?

- Investigaciones demuestran que el rendimiento de los niños en la escuela es mejor cuando sus padres participan en su educación a través del año escolar. A los padres se les exhorta a que participen en todas las reuniones Título I.
- Cada año, los padres reciben el pacto Título I de la escuela, el cual destaca la relación de cooperación en la educación.
- Además, el Consejo Asesor para Padres del Título I del distrito da la bienvenida y exhorta a todos los padres a participar. Los especialistas de lectura asisten a todas las conferencias de padres y pueden contestar preguntas sobre el programa y sobre estudiantes individuales.

### ¿Cómo es el Programa Título I en mi escuela?

- En Glen Acres, el especialista de lectura de la escuela, el especialista de lectura de los grados K-2, y la especialista de lectura Título I trabajan juntos para identificar a niños que son elegibles para el programa. Una vez identificados, la oficina Título I del distrito envía una carta a los padres explicándoles que su hijo(a) es elegible para recibir apoyo con la lectura de la especialista de lectura Título I. En algunos casos ayuda adicional para los estudiantes Título I también pudiera ser dada por otro especialista de lectura de la escuela.
- La especialista Título I está en contacto regular con el maestro para planear y coordinar lecciones y para hablar del progreso de los estudiantes. Ella también es responsable de documentar las puntuaciones de los exámenes de los estudiantes y la elegibilidad al programa.
- En Glen Acres aspiramos a una asociación entre la familia y la escuela. El rendimiento del estudiante es mayor cuando el alfabetismo se valora y se fomenta en la casa. El especialista de lectura frecuentemente envía materiales a la casa como práctica u ofrece sugerencias a los padres. Nosotros acogemos la comunicación y la participación entre la casa y la escuela.

### ¿Cómo saben los padres si su hijo(a) está progresando?

- Reportes estudiantiles Título I se envían a la casa junto con los reportes estudiantiles del distrito.
- Los especialistas de lectura participan en dos conferencias de padres y maestros que se llevan a cabo en el otoño y el invierno.
- A los padres se les exhorta a que contacten al especialista de lectura en cualquier momento para informarse sobre el progreso de su hijo(a).

### ¿Cómo saben los padres sobre el currículo y las evaluaciones usadas para observar el progreso de un niño?

- A los padres se les exhorta a venir a "Back to School Night" (La Noche de Regreso a la Escuela) en el otoño cuando los maestros dan una idea general del currículo y las expectativas.
- En el tiempo de conferencia se habla del currículo, de las evaluaciones, y el progreso. Además, los resultados del PSSA son enviados a la casa por el correo.
- Para más información, los padres pueden contactar en cualquier momento al maestro o al especialista de lectura por teléfono o email.

### ¿Cómo ayuda la escuela a los padres a comprender los Estándares del Estado de Pennsylvania y las evaluaciones del Estado?

- Los padres pueden visitar el sitio web del distrito para información sobre nuestro reporte estudiantil basado en estándares para los grados K-2.

**ESCUELA PRIMARIA HILLSDALE  
PACTO DE LA ESCUELA, LOS PADRES Y EL ESTUDIANTE  
TÍTULO I**

La familia de la Escuela Hillsdale la cual incluye maestros, padres y estudiantes se unirá para proporcionar un ambiente de aprendizaje cooperativo que le permitirá a todo estudiante lograr su máximo potencial. Cada miembro de esta familia tiene la responsabilidad de desempeñar su parte del pacto.

**LA ESCUELA:**

- Tratará a cada niño con dignidad y respeto.
- Se esforzará por atender las necesidades individuales de cada estudiante.
- Reconoce que los padres son vitales para el éxito del estudiante y la escuela.
- Proporcionará un medio ambiente de aprendizaje seguro, positivo y saludable.
- Le asegurará a cada estudiante acceso a una experiencia de aprendizaje de calidad.
- Se asegurará de que el personal de la escuela comunique expectativas claras para el rendimiento tanto a los estudiantes como a los padres.

**LOS PADRES:**

- Crearán una atmósfera en la casa que apoye el aprendizaje.
- Enviarán al estudiante a la escuela a tiempo, bien alimentado y bien descansado regularmente.
- Supervisarán asignaciones de la escuela y ayudarán cuando se necesite.
- Asistirán a las funciones y conferencias de la escuela.
- Enseñarán a su hijo(a) a mostrar respeto hacia todos los miembros de la comunidad escolar y la propiedad de la escuela.
- Examinarán todas las comunicaciones de la escuela y responderán prontamente.

**EL ESTUDIANTE:**

- Llegará a la escuela a tiempo todos los días.
- Desarrollará una actitud positiva hacia la escuela.
- Será responsable de completar la tarea a tiempo.
- Cooperará llevando a cabo las instrucciones del maestro y pidiendo ayuda cuando la necesite.
- Hará diariamente un trabajo limpio y que demuestra el mejor esfuerzo del estudiante.
- Será respetuoso con todos los miembros de la escuela y con la propiedad de la escuela.

Firma del niño(a): \_\_\_\_\_

Firma del padre: \_\_\_\_\_

Firma del/de la maestro/a: \_\_\_\_\_

**DISTRITO ESCOLAR DEL ÁREA DE  
WEST CHESTER**

**TÍTULO I  
2020-2021**



## ESCUELA PRIMARIA HILLSDALE 2020-2021 PLAN DE PARTICIPACIÓN PARENTAL TÍTULO I

### ¿Qué es Título I?

- Título I es el programa más grande de ayuda federal que proporciona fondos para apoyo extra en lectura y/o matemáticas. Fundado bajo No Child Left Behind (Ningún Niño se Queda Atrás), la meta de Título I es proporcionar una educación de alta calidad para todos los niños.

### ¿Cómo se beneficia el Distrito Escolar del Área de West Chester de esta financiación?

- El Distrito Escolar del Área de West Chester (WCASD) recibe dinero acorde a el nivel general de pobreza del distrito, basándose en la información del censo.
- Las escuelas primarias que son elegibles en nuestro distrito reciben dinero para servicios suplementarios de lectura en los grados K-5. La elegibilidad de la escuela está basada en la cantidad de niños participando en el programa federal de almuerzo gratis o reducido.
- Todo estudiante que asiste a una escuela elegible puede ser elegible para apoyo de lectura Título I sin tener que ver la necesidad financiera.

### ¿Qué son los servicios de lectura Título I en WCASD?

- El Programa Título I del WCASD ofrece enseñanza de lectura suplementaria en todas las escuelas primarias elegibles.
- Una variedad de métodos y materiales de enseñanza a través de instrucciones en pequeños grupos o individuales es proporcionada dentro o fuera del ambiente del aula regular, dependiendo de las necesidades de lectura del estudiante.

### ¿Cómo son elegidos los estudiantes para Título I?

- La elegibilidad para asistencia Título I se determina por medio de indicadores de necesidad específicos al grado del estudiante. Estos indicadores incluyen DIBELS (Indicadores Dinámicos de Habilidades de Alfabetismo Tempranas Básicas), PSSA (Sistema de Pennsylvania de Evaluación de Escuelas), Schoolwide Assessments (evaluaciones formativas), e inventarios informales de lectura (QRI).
- Durante todo el año el equipo de lectura de la escuela en colaboración con los maestros, identifican estudiantes que se beneficiarían recibiendo este apoyo.

### ¿Cómo son informados los padres sobre el Programa Título I?

- En el otoño los especialistas de lectura en las escuelas elegibles determinan quiénes son los estudiantes con más necesidad en lectura y desarrollan horarios para el apoyo con la lectura. Aquellos que son enseñados por maestros Título I se convierten en estudiantes Título I.
- Entonces cartas notificando a los padres son enviadas a la casa. Los padres que no quieren este apoyo pueden optar no recibir Título I, pero apoyo del distrito pudiera todavía ser requerido. La primera reunión de Padres Título I en el otoño explica más el programa Título I.

### ¿Cómo benefician a los padres los fondos Título I?

- Los fondos Título I se usan para proporcionar programas informativos para padres cuyos hijos están recibiendo apoyo adicional en lectura a través de Título I. Cada año se ofrecen dos reuniones en la escuela y una reunión para el distrito entero para apoyar actividades de alfabetización para la familia. Asistencia de traducción está disponible durante las reuniones.

### ¿Cómo participan los padres en el Programa Título I?

- Investigaciones demuestran que el rendimiento de los niños en la escuela es mejor cuando sus padres participan en su educación a través del año escolar. A los padres se les exhorta a que participen en todas las reuniones Título I.
- Cada año, los padres reciben el pacto Título I de la escuela, el cual destaca la relación de cooperación en la educación.
- Además, el Consejo Asesor para Padres del Título I del distrito da la bienvenida y exhorta a todos los padres a participar. Los especialistas de lectura asisten a todas las conferencias de padres y pueden contestar preguntas sobre el programa y sobre estudiantes individuales.

### ¿Cómo es el Programa Título I en mi escuela?

- En Hillsdale, el especialista de lectura de la escuela, el especialista de lectura de los grados K-2, y la especialista de lectura Título I trabajan juntos para identificar a niños que son elegibles para el programa. Una vez identificados, la oficina Título I del distrito envía una carta a los padres explicándoles que su hijo(a) es elegible para recibir apoyo con la lectura de la especialista de lectura Título I. En algunos casos ayuda adicional para los estudiantes Título I también pudiera ser dada por otro especialista de lectura de la escuela.
- La especialista Título I está en contacto regular con el maestro para planear y coordinar lecciones y para hablar del progreso de los estudiantes. Ella también es responsable de documentar las puntuaciones de los exámenes de los estudiantes y la elegibilidad al programa.
- En Hillsdale aspiramos a una asociación entre la familia y la escuela. El rendimiento del estudiante es mayor cuando el alfabetismo se valora y se fomenta en la casa. El especialista de lectura frecuentemente envía materiales a la casa como práctica u ofrece sugerencias a los padres. Nosotros acogemos la comunicación y la participación entre la casa y la escuela.

### ¿Cómo saben los padres si su hijo(a) está progresando?

- Reportes estudiantiles Título I se envían a la casa junto con los reportes estudiantiles del distrito.
- Los especialistas de lectura participan en dos conferencias de padres y maestros que se llevan a cabo en el otoño y el invierno.
- A los padres se les exhorta a que contacten al especialista de lectura en cualquier momento para informarse sobre el progreso de su hijo(a).

### ¿Cómo saben los padres sobre el currículo y las evaluaciones usadas para observar el progreso de un niño?

- A los padres se les exhorta a venir a "Back to School Night" (La Noche de Regreso a la Escuela) en el otoño cuando los maestros dan una idea general del currículo y las expectativas.
- En el tiempo de conferencia se habla del currículo, de las evaluaciones, y el progreso. Además, los resultados del PSSA son enviados a la casa por el correo.
- Para más información, los padres pueden contactar en cualquier momento al maestro o al especialista de lectura por teléfono o email.

### ¿Cómo ayuda la escuela a los padres a comprender los Estándares del Estado de Pennsylvania y las evaluaciones del Estado?

- Los padres pueden visitar el sitio web del distrito para información sobre nuestro reporte estudiantil basado en estándares para los grados K-2.

**ESCUELA PRIMARIA STARKWEATHER  
PACTO DE ESCUELA – PADRES Y FAMILIAS  
TÍTULO I**

La familia de la Escuela Starkweather la cual incluye maestros, padres y estudiantes se unirá para proporcionar un ambiente de aprendizaje cooperativo que le permitirá a todo estudiante lograr su potencial. Cada miembro de esta familia tiene la responsabilidad de desempeñar su parte del pacto.

**LA ESCUELA:**

- Tratará a cada niño con dignidad y respeto.
- Se esforzará por atender las necesidades individuales de cada estudiante.
- Reconoce que los padres son vitales para el éxito del estudiante y la escuela.
- Proporcionará una atmosfera de aprendizaje seguro, positivo y saludable.
- Le asegurará a cada estudiante acceso a una experiencia de aprendizaje de calidad.
- Se asegurará que el personal de la escuela comunica expectativas claras para el rendimiento a ambos, estudiantes y padres.

**LOS PADRES Y LAS FAMILIAS:**

- Crearán una atmósfera en casa que apoye el aprendizaje.
- Enviarán al estudiante a la escuela a tiempo, bien alimentado y descansado regularmente.
- Supervisarán asignaciones de la escuela y ayudarán donde se necesite.
- Asistirán a los actos y conferencias de la escuela.
- Exhortarán a su hijo(a) a mostrar respeto hacia todos los miembros de la comunidad escolar y la propiedad de la escuela.
- Examinarán todas las comunicaciones de la escuela y responderán prontamente.

**EL ESTUDIANTE:**

- Llegará a tiempo a la escuela.
- Desarrollará una actitud positiva hacia la escuela.
- Será responsable de completar la tarea a tiempo.
- Cooperará llevando a cabo las instrucciones del maestro y pidiendo ayuda cuando la necesite.
- Hará diariamente un trabajo limpio demostrando el mejor esfuerzo del estudiante.
- Será respetuoso con todos los miembros de la escuela y con la propiedad de la escuela.

Firma del niño(a): \_\_\_\_\_

Firma del padre: \_\_\_\_\_

Firma del/de la maestro/a: \_\_\_\_\_

11.12.19

**DISTRITO ESCOLAR DEL ÁREA DE  
WEST CHESTER**

**TÍTULO I  
2020-2021**



**ESCUELA PRIMARIA STARKWEATHER**  
1050 Wilmington Pike  
West Chester, PA 19382  
484-266-2202

## ESCUELA PRIMARIA STARKWEATHER 2020-2021 PLAN DE PARTICIPACIÓN PARENTAL TÍTULO I

### ¿Qué es Título I?

- Título I es el programa más grande de ayuda federal que proporciona fondos para apoyo extra en lectura y/o matemáticas. Fundado bajo No Child Left Behind (Ningún Niño se Queda Atrás), la meta de Título I es proporcionar una educación de alta calidad para todos los niños.

### ¿Cómo se beneficia el Distrito Escolar del Área de West Chester de esta financiación?

- El Distrito Escolar del Área de West Chester (WCASD) recibe dinero acorde a el nivel general de pobreza del distrito, basándose en la información del censo.
- Las escuelas primarias que son elegibles en nuestro distrito reciben dinero para servicios suplementarios de lectura en los grados K-5. La elegibilidad de la escuela está basada en la cantidad de niños participando en el programa federal de almuerzo gratis o reducido.
- Todo estudiante que asiste a una escuela elegible puede ser elegible para apoyo de lectura Título I sin tener que ver la necesidad financiera.

### ¿Qué son los servicios de lectura Título I en WCASD?

- El Programa Título I del WCASD ofrece enseñanza de lectura suplementaria en todas las escuelas primarias elegibles.
- Una variedad de métodos y materiales de enseñanza a través de instrucciones en pequeños grupos o individuales es proporcionada dentro o fuera del ambiente del aula regular, dependiendo de las necesidades de lectura del estudiante.

### ¿Cómo son elegidos los estudiantes para Título I?

- La elegibilidad para asistencia Título I se determina por medio de indicadores de necesidad específicos al grado del estudiante. Estos indicadores incluyen DIBELS (Indicadores Dinámicos de Habilidades de Alfabetismo Tempranas Básicas), PSSA (Sistema de Pennsylvania de Evaluación de Escuelas), Schoolwide Assessments (evaluaciones formativas), e inventarios informales de lectura (QRI).
- Durante todo el año el equipo de lectura de la escuela en colaboración con los maestros, identifican estudiantes que se beneficiarían recibiendo este apoyo.

### ¿Cómo son informados los padres sobre el Programa Título I?

- En el otoño los especialistas de lectura en las escuelas elegibles determinan quiénes son los estudiantes con más necesidad en lectura y desarrollan horarios para el apoyo con la lectura. Aquellos que son enseñados por maestros Título I se convierten en estudiantes Título I.
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### ¿Cómo benefician a los padres los fondos Título I?

- Los fondos Título I se usan para proporcionar programas informativos para padres cuyos hijos están recibiendo apoyo adicional en lectura a través de Título I. Cada año se ofrecen dos reuniones en la escuela y una reunión para el distrito entero para apoyar actividades de alfabetización para la familia. Asistencia de traducción está disponible durante las reuniones.

### ¿Cómo participan los padres en el Programa Título I?

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- Cada año, los padres reciben el pacto Título I de la escuela, el cual destaca la relación de cooperación en la educación.
- Además, el Consejo Asesor para Padres del Título I del distrito da la bienvenida y exhorta a todos los padres a participar. Los especialistas de lectura asisten a todas las conferencias de padres y pueden contestar preguntas sobre el programa y sobre estudiantes individuales.

### ¿Cómo es el Programa Título I en mi escuela?

- En Starkweather, el especialista de lectura de la escuela, el especialista de lectura de los grados K-2, y la especialista de lectura Título I trabajan juntos para identificar a niños que son elegibles para el programa. Una vez identificados, la oficina Título I del distrito envía una carta a los padres explicándoles que su hijo(a) es elegible para recibir apoyo con la lectura de la especialista de lectura Título I. En algunos casos ayuda adicional para los estudiantes Título I también pudiera ser dada por otro especialista de lectura de la escuela.
- La especialista Título I está en contacto regular con el maestro para planear y coordinar lecciones y para hablar del progreso de los estudiantes. Ella también es responsable de documentar las puntuaciones de los exámenes de los estudiantes y la elegibilidad al programa.
- En Starkweather aspiramos a una asociación entre la familia y la escuela. El rendimiento del estudiante es mayor cuando el alfabetismo se valora y se fomenta en la casa. El especialista de lectura frecuentemente envía materiales a la casa como práctica u ofrece sugerencias a los padres. Nosotros acogemos la comunicación y la participación entre la casa y la escuela.

### ¿Cómo saben los padres si su hijo(a) está progresando?

- Reportes estudiantiles Título I se envían a la casa junto con los reportes estudiantiles del distrito.
- Los especialistas de lectura participan en dos conferencias de padres y maestros que se llevan a cabo en el otoño y el invierno.
- A los padres se les exhorta a que contacten al especialista de lectura en cualquier momento para informarse sobre el progreso de su hijo(a).

### ¿Cómo saben los padres sobre el currículo y las evaluaciones usadas para observar el progreso de un niño?

- A los padres se les exhorta a venir a "Back to School Night" (La Noche de Regreso a la Escuela) en el otoño cuando los maestros dan una idea general del currículo y las expectativas.
- En el tiempo de conferencia se habla del currículo, de las evaluaciones, y el progreso. Además, los resultados del PSSA son enviados a la casa por el correo.
- Para más información, los padres pueden contactar en cualquier momento al maestro o al especialista de lectura por teléfono o email.

### ¿Cómo ayuda la escuela a los padres a comprender los Estándares del Estado de Pennsylvania y las evaluaciones del Estado?

- Los padres pueden visitar el sitio web del distrito para información sobre nuestro reporte estudiantil basado en estándares para los grados K-2.



WEST CHESTER AREA SCHOOL DISTRICT  
*Property & Finance Committee*  
 December 21, 2020 – ACTION ITEMS

**Approval of 2021-22 Capital Fund Projects**

Approval is requested for Capital Fund Projects not to exceed \$1,311,272.

Location	Project Description	Budget
Bayard Rustin High School	Phase 2 - sloped roof replacement	\$ 1,400,000 (\$88,728 over budget)

*I so move.*

**Approval of 2021-22 Capital Reserve Projects**

Approval is requested for Capital Reserve Projects not to exceed \$2,011,500.

Location	Project Description	Budget
District-wide	Emergency Repairs	\$ 110,000
District-wide	District-wide Roof Survey	\$ 50,000
Faciltites	Install Automatic Loading Dock Plate	\$ 13,000
Faciltites	Install new Gas & Diesel Tanks with Containment Dike	\$ 95,000
East HS	Upgrading Stadium Lights to LED	\$ 200,000
Henderson HS	Replace 2 Chillers	\$ 680,000
Henderson HS	LED fixtures in Gymnasium (material only - staff installed)	\$ 75,000
Rustin HS	Gymnasium Curtain Replacement	\$ 48,500
Rustin HS	Library Carpet Replacement	\$ 52,000
Rustin HS	Concrete Paving Replacement at Loading Dock	\$ 56,000
Peirce MS	Flooring Replacement (Computer, Music, Choir Rooms)	\$ 60,000
Peirce MS	Select Paving Replacement (Bus Lane alligating)	\$ 125,000
Stetson MS	Flooring Replacement (Computer, Music, Choir Rooms)	\$ 60,000
Exton ES	Replace Shingles on Roof of old Gym wing and Cafeteria	\$ 250,000
Hillsdale ES	Replace Drain and Piping from Kindergarten Playground Area	\$ 42,000
Starkweather ES	Emergency Generator Replacement	\$ 95,000

*I so move.*

**Approval of ACT 1 Resolution to Publicize the District's Intent to Obtain PDE's Approval of Exceptions for the 2021-2022 Budget**

Approval is requested for the Resolution to publicize the District's intent to obtain PDE's approval of exceptions for the 2021-22 budget.

*I so move.*

**Approval of ACT 1 Resolution to Acknowledge Release of 2021-22 Preliminary Budget & to Advertise District's Intent to Adopt the 2021-2022 Budget at Least 10 Days Prior to Adoption**

Approval is requested for the Resolution to acknowledge release of the 2021-22 preliminary budget and to advertise the District's intent to adopt the 2021-22 budget at least 10 days prior to adoption.

*I so move.*

**Approval of ACT 1 Resolution for Inflation Index Budget Limit**

Approval is requested for the resolution for ACT 1 inflation index budget limit.

*I so move.*

# WEST CHESTER AREA SCHOOL DISTRICT

## Resolution

### To Publicize the District's Intent to Obtain the Pennsylvania Department of Education's Approval of Exceptions for the 2021-2022 Budget

**Whereas,** 53 P.S. § 6926.333 requires a referendum to increase certain taxes; and

**Whereas,** 53 P.S. § 6926.333(f) provides exceptions to the referendum requirement; and

**Whereas,** a school district that seeks to increase the rate of tax based on an exception set forth in 53 P.S. § 6926.333(f) is required to obtain the approval of the Pennsylvania Department of Education ("Department") before imposing the tax increase; and

**Whereas,** 53 P.S. § 6926.333(j) requires that a school district seeking to increase the rate of tax based on an exception set forth in 53 P.S. § 6926.333(f) shall publish in a newspaper of general circulation and on the district's publicly accessible Internet site, if one is maintained, notice of its intent to seek Department approval at least one week prior to submitting its request to the Department; and

**Whereas,** the West Chester Area School District ("District") will seek to increase the rate of tax based on an exception or exceptions set forth in 53 P.S. § 6926.333(f); and

**Whereas,** the deadline for the District to seek approval from the Department to increase the rate of tax based on an exception or exceptions set forth in 53 P.S. § 6926.333(f) is March 4, 2021; and

**Whereas,** the deadline for the District to publish notice of its intent to seek approval from the Department to increase the rate of tax based on an exception or exceptions set forth in 53 P.S. § 6926.333(f) is February 25, 2021; and

**Now Therefore be it RESOLVED,** this 21st day of December, 2020 by the West Chester Area School District School Board, that it approves the publication, in a newspaper of general circulation and on the District's publicly accessible Internet site, notice of the District's intent to seek Department approval to increase the rate of tax based on an exception or exceptions set forth in 53 P.S. § 6926.333(f), at least one week prior to seeking such approval, but not later than February 25, 2021.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

By: \_\_\_\_\_

Secretary

President

# WEST CHESTER AREA SCHOOL DISTRICT

## Resolution

### To Acknowledge Release of the 2021-22 Preliminary Budget and to Advertise The District's Intent to Adopt the 2021-22 Preliminary Budget at Least Ten (10) Days Prior to Adoption

**Whereas**, the deadline for the West Chester Area School District to adopt the 2021-22 preliminary budget pursuant to 53 P.S. § 6926.311(a), is February 17, 2021; and

**Whereas**, 53 P.S. § 6926.311(c) requires that the West Chester Area School District School Board print its 2021-22 proposed preliminary budget and make it available for public inspection at least twenty (20) days prior to its adoption; and

**Whereas**, 53 P.S. § 6926.311(c) requires that the West Chester Area School District School Board provide public notice of its intent to adopt the 2021-22 preliminary budget at least ten (10) days prior to adoption; and

**Now Therefore be it RESOLVED**, this 21st day of December, 2020 by the West Chester Area School District School Board, that:

1. The School Board will print its 2021-22 proposed preliminary budget and make it available for public inspection prior to or on January 5, 2021.
2. The School Board approves the advertisement of public notice of its intent to adopt the 2021-22 preliminary budget at least ten (10) days prior to adoption.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_

\_\_\_\_\_  
President

# **WEST CHESTER AREA SCHOOL DISTRICT**

## **Resolution for Act 1 Inflation Index Budget Limit**

WHEREAS, The "Taxpayer Relief Act", Act 1 of 2006, 53 P.S. §6926.101 *et seq.*, as amended, requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education certain referendum exceptions;

WHEREAS, Act 1 permits a board of school directors to elect to adopt a resolution, as set forth in 53 P.S. § 6926.311(d), indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than January 28, 2021;

WHEREAS, the West Chester Area School District index for the 2021-2022 fiscal year is 3.0%;

WHEREAS, the West Chester Area School District Board of School Directors has made the decision that it shall not raise the rate of any tax for the support of the West Chester Area School District for the 2021-2022 fiscal year by more than its index.

AND NOW, on this 21st day of December 2020, it is hereby RESOLVED by the West Chester Area School District ("District") Board of School Directors ("Board") that:

1. The Board certifies that it will not increase any school district tax for the 2021-2022 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code ("School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budgets.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget for the 2021-2022 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the

District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five (5) days after the Board's adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five (5) days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under 53 P.S. § 6926.333(f) and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2021-2022 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of 53 P.S. § 6926.311. Provided, however:
  - a. The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - b. Within ten (10) days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - c. If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of 53 P.S. § 6926.311.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

**WEST CHESTER AREA SCHOOL DISTRICT**

**December 21, 2020 SCHOOL BOARD MEETING**

**CONSENT AGENDA RESOLUTION**

**Approval of School Board Treasurer's Report and Statement of Disbursements  
Summary Schedule for the Period of November 1, 2020 to November 30, 2020**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of November 1 to November 30, 2020 totaling \$21,587,744.23.

I so move.

*The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at [www.wcasd.net](http://www.wcasd.net). Please contact the School Board Secretary for any hard copies of the report.*

John T. Scully  
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT  
CASH BALANCE STATEMENT  
November 30, 2020

CASH BALANCE OCTOBER 31, 2020 \$ 20,903,421.02

RECEIPTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

GENERAL FUND	\$ 20,784,950.72
CAPITAL RESERVE FUND	\$ 33,520.30
CAPITAL RESERVE FUND- FACILITIES	\$ -
CAPITAL PROJECTS FUND	\$ 2,000,000.00
SPECIAL REVENUE FUND-ATHLETICS	\$ 24.00
TRUST FUNDS	\$ 176,427.59

TOTAL RECEIPTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020 \$ 22,994,922.61

AVAILABLE FUNDS NOVEMBER 1, 2020 - NOVEMBER 30, 2020 \$ 43,898,343.63

DISBURSEMENTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

CHECKS & EFT'S APPROVED DECEMBER 21, 2020 ck #40077815-40077948,ck #40077949-40078093,ck #40078094-40078225,ck #40078226-40078327,eft #V1004264-V1004267,eft #V1004268-V1004291,eft #V1004292-V1004313,eft #V1004314-V1004329

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,191,289.03	135,070.44	4,326,359.47
CAPITAL RESERVE FUNDS	43,716.57	7,811.36	51,527.93
CAPITAL PROJECTS FUND	2,000,365.84	24,131.07	2,024,496.91
SPECIAL REVENUE FUND-ATHLETICS	71.00	-	71.00
TRUST FUNDS	-	-	-
TOTAL	6,235,442.44	167,012.87	6,402,455.31

VOIDS AND OTHER DISBURSEMENTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(14,950.21)	15,031,149.16	-	15,016,198.95
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	-	-	-	-
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	(14,950.21)	15,031,149.16	-	15,016,198.95

TOTAL DISBURSEMENTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,176,338.82	15,166,219.60	-	19,342,558.42
CAPITAL RESERVE FUND	43,716.57	7,811.36	-	51,527.93
CAPITAL PROJECTS FUND	2,000,365.84	24,131.07	-	2,024,496.91
SPECIAL REVENUE FUND-ATHLETICS	71.00	-	-	71.00
TRUST FUNDS	-	-	-	-
TOTAL	6,220,492.23	15,198,162.03	-	21,418,654.26

CASH BALANCE NOVEMBER 30, 2020 \$ 22,479,689.37



WEST CHESTER AREA SCHOOL DISTRICT  
DISBURSEMENT APPROVAL REPORT  
NOVEMBER 30, 2020

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(14,950.21)	15,031,149.16	-	15,016,198.95
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	-	-	-	-
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	(14,950.21)	15,031,149.16	-	15,016,198.95

CHECKS & EFT'S APPROVED DECEMBER 21, 2020 ck #40077815-40077948,ck #40077949-40078093,ck #40078094-40078225,ck #40078226-40078327,eft #V1004264-V1004267,eft #V1004268-V1004291,eft #V1004292-V1004313,eft #V1004314-V1004329

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,191,289.03	135,070.44	4,326,359.47
CAPITAL RESERVE FUND	43,716.57	7,811.36	51,527.93
CAPITAL PROJECTS FUND	2,000,365.84	24,131.07	2,024,496.91
SPECIAL REVENUE FUND-ATHLETICS	71.00	-	71.00
TRUST FUNDS	-	-	-
TOTAL	6,235,442.44	167,012.87	6,402,455.31

TOTAL DISBURSEMENTS FOR APPROVAL DECEMBER 21, 2020

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,176,338.82	15,166,219.60	-	19,342,558.42
CAPITAL RESERVE FUND	43,716.57	7,811.36	-	51,527.93
CAPITAL PROJECTS FUND	2,000,365.84	24,131.07	-	2,024,496.91
SPECIAL REVENUE FUND-ATHLETICS	71.00	-	-	71.00
TRUST FUNDS	-	-	-	-
TOTAL	6,220,492.23	15,198,162.03	-	21,418,654.26

# INVESTMENT BALANCE STATEMENT

Page 3

END-OF-MONTH: November 30, 2020

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<b><u>GENERAL FUND</u></b>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*		3,068,895.98	20.91	2,950,341.28
INVEST-Tax Appeals Fund	INVEST 4-001		*		286,152.33	18.12	286,170.45
INVEST-General Fund	INVEST 6-001		*		-	0.45	35,000.45
CRIMs General Fund	Fulton Financial		*		<u>169,243,227.03</u>	17,379.15	<u>158,260,606.18</u>
					<i>TOTAL GENERAL FUND AT INTEREST =</i>		172,598,275.34
							161,532,118.36
<b><u>CAPITAL RESERVE FUND</u></b>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*		4,674.39	2.42	4,676.81
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*		4,788.25	2.49	4,790.74
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*		54,839.23	29.92	54,869.15
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*		310,630.97	527.36	311,158.33
CRIMs Capital Projects	Fulton Financial		*		<u>19,207,443.69</u>	-3,793.72	<u>19,203,649.97</u>
					<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>		19,582,376.53
							19,579,145.00
<b><u>CAPITAL PROJECT FUND INVESTMENTS</u></b>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*		78,000.00		78,000.00
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*		80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*		968,991.10		968,991.10
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*		<u>18,005,791.86</u>		<u>16,005,791.86</u>
					<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>		19,133,111.46
							17,133,111.46

\*Investment Accounts with Average % Yield for the period

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40077815	11/03/2020	006775	A ANCHOR TOILETS PORTABLE	\$265.19
	40077816	11/03/2020	1003432	AHOLD FINANCIAL SERVICES	\$199.03
	40077817	11/03/2020	1004912	ALTA LANGUAGE SERVICES, INC.	\$1,806.90
	40077818	11/03/2020	006750	AMSTERDAM PRINTING & LITHO COR	\$202.88
	40077819	11/03/2020	9706	ANTICH, TJ	\$64.00
	40077820	11/03/2020	1007047	ANTONINI RADIATOR, INC.	\$3,351.65
	40077821	11/03/2020	007150	APPLE COMPUTER, INC	\$500.00
	40077822	11/03/2020	007075	AQUA PA	\$5,166.52
	40077823	11/03/2020	007351	ARAMARK UNIFORM SERVICES	\$43.98
	40077824	11/03/2020	9079	ARNOLD, DAVID I	\$74.00
	40077825	11/03/2020	091740	TAX REFUNDS	\$9,116.57
	40077826	11/03/2020	008510	ASCD	\$239.00
	40077827	11/03/2020	010830	BARNES & NOBLE INC.	\$755.30
	40077828	11/03/2020	9560	BARTON, JOHN	\$100.00
	40077829	11/03/2020	1006591	BAYADA HOME HEALTH CARE	\$1,475.00
	40077830	11/03/2020	012700	BERKHEIMER ASSOC H A	\$4,294.64
	40077831	11/03/2020	1009109	BERRIOS, MEGAN	\$1,400.00
	40077832	11/03/2020	014390	BISHOP SHANAHAN HIGH SCHOOL	\$4,327.24
	40077833	11/03/2020	1004955	BRADLEY, SANDRA	\$4,085.08
	40077834	11/03/2020	017340	BSN SPORTS LLC	\$1,615.12
	40077835	11/03/2020	017290	BUCKS COUNTY IU #22	\$9,534.60
	40077836	11/03/2020	9913	BURNS, EDWARD	\$58.00
	40077837	11/03/2020	9053	BUSH, J RICHARD	\$56.00
	40077838	11/03/2020	020465	CAMPBILL SPECIAL SCHOOLS, INC.	\$39,204.78
	40077839	11/03/2020	9360	CELLUCCI, MARY M.	\$178.00
	40077840	11/03/2020	023755	CHESTER COUNTY INT UNIT # 24	\$118,950.46
	40077841	11/03/2020	10798	CHRISTY, CHARLES	\$64.00
	40077842	11/03/2020	1005242	CITY OF PHILADELPHIA	\$2,124.69
	40077843	11/03/2020	10273	COARY, KEVIN	\$74.00
	40077844	11/03/2020	027220	COMCAST CABLE	\$74.54
	40077845	11/03/2020	10456	CONLEY, BETH	\$183.00
	40077846	11/03/2020	091740	TAX REFUNDS	\$260,367.49
	40077847	11/03/2020	10803	COSTANTINO, CAVAN	\$132.00
	40077848	11/03/2020	9048	CRAMPSEY, MICHAEL F	\$58.00
	40077849	11/03/2020	9493	CRESS, WILLIAM	\$74.00
	40077850	11/03/2020	10174	CUMMINGS, GREG	\$56.00
	40077851	11/03/2020	1009033	DANIELS, MARY	\$60.53
	40077852	11/03/2020	1007266	DELAWARE COUNTY COMMUNITY COLLEGE	\$20.00
	40077853	11/03/2020	9368	DEROBA, CHRIS	\$70.00

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40077854	11/03/2020	033800	DEVEREUX FOUNDATION	\$10,577.00
	40077855	11/03/2020	1005210	DIRECT ENERGY BUSINESS	\$18,201.50
	40077856	11/03/2020	10444	DIRIENZO, NINO	\$74.00
	40077857	11/03/2020	10035	DUFFY, JIM	\$79.00
	40077858	11/03/2020	091740	TAX REFUNDS	\$9,854.94
	40077859	11/03/2020	1009039	ESH'S FENCING	\$24.00
	40077860	11/03/2020	9436	FARNUM, BRENT	\$58.00
	40077861	11/03/2020	042490	FEDERAL EXPRESS CORP	\$25.66
	40077862	11/03/2020	10713	FINN, CHRIS	\$140.50
	40077863	11/03/2020	10460	FOGEL, KARL	\$260.00
	40077864	11/03/2020	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$1,773.25
	40077865	11/03/2020	10499	GRIDER, ED	\$79.00
	40077867	11/03/2020	091740	TAX REFUNDS	\$781.79
	40077868	11/03/2020	10790	HEARD, CHRISTINE	\$55.00
	40077869	11/03/2020	9163	HELLER, JULIA	\$68.00
	40077870	11/03/2020	10176	HENDRICKSON, MIKE	\$74.00
	40077871	11/03/2020	054650	HILL TOP PREPARATORY SCHOOL	\$40,000.00
	40077872	11/03/2020	10814	HOPKINS, CHRIS	\$56.00
	40077873	11/03/2020	9076	HORSEY, DIANE E	\$128.00
	40077874	11/03/2020	9724	HORTON, CHRIS	\$122.00
	40077875	11/03/2020	9268	JACKSON, JOSEPH	\$70.00
	40077876	11/03/2020	1009061	JP EDUCATIONAL SERVICES LLC	\$12,100.00
	40077877	11/03/2020	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40077878	11/03/2020	1008553	KAPCZYNSKI, STEPHEN & KRISTA	\$2,350.76
	40077879	11/03/2020	9189	KEENAN, JAMES	\$58.00
	40077880	11/03/2020	1009073	KELLY SERVICES INC	\$35,321.39
	40077881	11/03/2020	9194	KELLY, JOHN	\$53.00
	40077882	11/03/2020	10485	KIZIUK, LISA	\$191.00
	40077883	11/03/2020	9740	KRAFT, JEFF	\$74.00
	40077884	11/03/2020	10701	KRAKOWER, DAVE	\$264.00
	40077885	11/03/2020	10812	KRANNEBITTER, KATHY	\$119.00
	40077886	11/03/2020	9019	KURZINSKY, BOB	\$72.00
	40077887	11/03/2020	10110	LANG, RICK	\$55.00
	40077888	11/03/2020	065915	LANGUAGE SERVICES ASSOCIATES	\$2,475.55
	40077889	11/03/2020	091740	TAX REFUNDS	\$3,539.53
	40077890	11/03/2020	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$625.00
	40077891	11/03/2020	9045	LINKER, CHRIS	\$122.00
	40077892	11/03/2020	10347	LOCKWOOD, DAVID	\$100.00
	40077893	11/03/2020	9067	LONG, CATHY	\$123.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40077894	11/03/2020	10153	MARGETICH, GEORGE	\$79.00
	40077895	11/03/2020	9906	MARIC, ZELYKO	\$74.00
	40077896	11/03/2020	9743	MCANDREW, TOM	\$129.00
	40077897	11/03/2020	10355	MCKINNEY, MICHAEL S.	\$74.00
	40077898	11/03/2020	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40077899	11/03/2020	9918	MICHENER, TODD	\$125.00
	40077900	11/03/2020	9891	MIELE, WILLIAM	\$74.00
	40077901	11/03/2020	9661	MITA, FRANK	\$100.00
	40077902	11/03/2020	9235	MOORE, THOMAS	\$123.00
	40077903	11/03/2020	1006651	NATIONAL GEOGRAPHIC	\$100.00
	40077904	11/03/2020	9173	NG, RICHARD	\$100.00
	40077910	11/03/2020	079550	OFFICE DEPOT	\$10,802.93
	40077911	11/03/2020	080622	PATHWAY SCHOOL, THE	\$12,075.83
	40077912	11/03/2020	080887	PEDIATRIC THERAPEUTICS SVC INC	\$94,736.32
	40077913	11/03/2020	081045	PENNSYLVANIA BAR ASSOCIATION	\$125.00
	40077914	11/03/2020	9659	PETRELLIS, BILL	\$72.00
	40077915	11/03/2020	9158	PEZICK, RICH	\$56.00
	40077916	11/03/2020	10852	PREM, BOBBY	\$132.00
	40077917	11/03/2020	1007324	PROGRAPH, INC	\$186.00
	40077918	11/03/2020	9463	PRUITT, ALFRED	\$56.00
	40077919	11/03/2020	9912	PUGLIESE, KATHY	\$191.00
	40077920	11/03/2020	9444	RAIHALL, STEVE	\$64.00
	40077921	11/03/2020	9182	REED, BILL	\$64.00
	40077922	11/03/2020	9009	REINARD, HOWARD	\$70.00
	40077923	11/03/2020	10266	RICHARDS, RODNEY	\$74.00
	40077924	11/03/2020	10853	RINEER, RUTH	\$68.00
	40077925	11/03/2020	9280	ROSINSKY, PETER JAMES	\$64.00
	40077926	11/03/2020	9459	SARACINO, ROBERT	\$56.00
	40077927	11/03/2020	9218	SHAFER, EDWIN	\$74.00
	40077928	11/03/2020	9424	SHARPLESS, BILL	\$79.00
	40077929	11/03/2020	10204	SMITH, JAMES	\$100.00
	40077930	11/03/2020	10851	SOLIS COHEN, DANIEL	\$79.00
	40077931	11/03/2020	10178	SPLAIN, DAVID	\$56.00
	40077932	11/03/2020	091360	SWEET, STEVENS, KATZ, & WILLIAMS	\$2,793.50
	40077933	11/03/2020	1008048	TANG MATH LLC	\$2,295.00
	40077934	11/03/2020	9303	TRIPP, DAVID	\$225.00
	40077935	11/03/2020	10688	TUCKER SR., JOSEPH	\$256.00
	40077936	11/03/2020	1002676	VERIZON WIRELESS	\$428.29
	40077937	11/03/2020	10194	VERNA, JOE	\$72.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40077938	11/03/2020	095540	WAYNESBORO AREA SCHOOL DIST	\$9,892.56
	40077939	11/03/2020	1001766	WAYSIDE PUBLISHING	\$95,616.81
	40077940	11/03/2020	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,657.25
	40077941	11/03/2020	1000058	TRUMARK FCU	\$1,313.77
	40077942	11/03/2020	9468	WILKINS, RYAN	\$68.00
	40077944	11/03/2020	1007278	WILMINGTON TRUST	\$780.00
	40077945	11/03/2020	9080	WILSON, SUZANNE M	\$123.00
	40077946	11/03/2020	9400	WOLFE, CARI	\$64.00
	40077947	11/03/2020	9927	WORK, THOMAS	\$79.00
40077948	11/03/2020	9421	YUKNEK, MICHAEL	\$56.00	
<b>01 - Total</b>					<b>\$847,885.21</b>
27	40077943	11/03/2020	1008068	WILLIAMS SCOTSMAN, INC	\$1,330.54
<b>27 - Total</b>					<b>\$1,330.54</b>
30	40077866	11/03/2020	1007152	GUY M. COOPER, INC.	\$2,059.20
<b>30 - Total</b>					<b>\$2,059.20</b>
50	80039117	11/03/2020	090800	STUDENT REFUNDS & REIMBURSMNT	\$100.00
<b>50 - Total</b>					<b>\$100.00</b>
51	80039118	11/03/2020	090800	STUDENT REFUNDS & REIMBURSMNT	\$41.90
	80039119	11/03/2020	090800	STUDENT REFUNDS & REIMBURSMNT	\$100.00
<b>51 - Total</b>					<b>\$141.90</b>
<b>Overall - Total</b>					<b>\$851,516.85</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004264	11/03/2020	026352	COLLINS SPORTS MEDICINE	\$2,059.35
	V1004266	11/03/2020	080980	PENN OFFICE PRODUCTS	\$1,682.60
	V1004267	11/03/2020	1000056	UNITED WAY OF CHESTER COUNTY	\$667.58
<b>01</b>	<b>- Total</b>				<b>\$4,409.53</b>
30	V1004265	11/03/2020	032900	DEMCO , INC.	\$2,465.57
<b>30</b>	<b>- Total</b>				<b>\$2,465.57</b>
<b>Overall - Total</b>					<b>\$6,875.10</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40077949	11/10/2020	093349	21ST CENTURY CYBER CHARTER	\$22,166.65
	40077950	11/10/2020	1007157	ACCO BRANDS DIRECT	\$512.45
	40077951	11/10/2020	1007375	ADVOCACY ALLIANCE TRUST	\$10,775.00
	40077952	11/10/2020	1003432	AHOLD FINANCIAL SERVICES	\$222.46
	40077956	11/10/2020	1008943	AMAZON	\$13,960.58
	40077957	11/10/2020	004150	AMERICAN ASSOCIATION OF	\$63.00
	40077959	11/10/2020	007075	AQUA PA	\$14,111.29
	40077960	11/10/2020	009710	B & H PHOTO	\$119.94
	40077961	11/10/2020	1004484	BARBACANE THORNTON & COMPANY	\$12,000.00
	40077962	11/10/2020	010830	BARNES & NOBLE INC.	\$481.77
	40077963	11/10/2020	1006591	BAYADA HOME HEALTH CARE	\$250.00
	40077964	11/10/2020	011440	BECKER'S SCHOOL SUPPLIES	\$1,019.80
	40077965	11/10/2020	1007468	BENEFIT RESOURCE, INC.	\$373.50
	40077967	11/10/2020	015300	BOROUGH OF WEST CHESTER	\$340.20
	40077968	11/10/2020	9138	BROWN, BILL	\$53.00
	40077969	11/10/2020	017340	BSN SPORTS LLC	\$6,574.60
	40077970	11/10/2020	9053	BUSH, J RICHARD	\$56.00
	40077971	11/10/2020	10351	CAREY, MIKE	\$55.00
	40077972	11/10/2020	1003362	CARLSON, MARTHA	\$484.27
	40077973	11/10/2020	9527	CASH, LANCE	\$79.00
	40077974	11/10/2020	021581	CDW GOVERNMENT, INC	\$230.04
	40077975	11/10/2020	9594	CEDERSTROM, JEFF	\$74.00
	40077977	11/10/2020	023650	CHESTER COUNTY FAMILY ACADEMY	\$16,805.91
	40077978	11/10/2020	091740	TAX REFUNDS	\$330.79
	40077979	11/10/2020	1007612	CLEAR GEAR	\$542.00
	40077980	11/10/2020	10273	COARY, KEVIN	\$74.00
	40077981	11/10/2020	026710	COLLEGIUM CHARTER SCHOOL	\$452,145.93
	40077982	11/10/2020	9440	COLLINS, BILL	\$100.00
	40077983	11/10/2020	9493	CRESS, WILLIAM	\$129.00
	40077984	11/10/2020	10174	CUMMINGS, GREG	\$79.00
	40077985	11/10/2020	031810	DECA	\$16.00
	40077987	11/10/2020	1001584	DELTA-T GROUP, INC.	\$8,998.92
	40077989	11/10/2020	1005210	DIRECT ENERGY BUSINESS	\$333.69
	40077990	11/10/2020	035280	DISTRICT ONE ATHLETIC DIR ASSN	\$50.00
	40077992	11/10/2020	1007871	EBS HEALTHCARE INC.	\$2,725.21
	40077993	11/10/2020	1008659	EDPUZZLE INC	\$1,450.00
	40077994	11/10/2020	1008353	EI US LLC / LEARN WELL SERVICES	\$68.26
	40077995	11/10/2020	040630	ETA/HAND2MIND	\$196.80
	40077996	11/10/2020	042520	FERGUSON ENT., INC. #501	\$1,776.29



## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40077997	11/10/2020	9340	FERRIS, MARK	\$79.00
	40077998	11/10/2020	1007608	FICK EDUCATIONAL SERVICES, LLC	\$1,968.75
	40077999	11/10/2020	10517	FLYNN, JOHN	\$79.00
	40078000	11/10/2020	10459	FOSTER, BRIAN	\$79.00
	40078002	11/10/2020	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$7,757.21
	40078003	11/10/2020	1001911	GLOBAL INDUSTRIAL EQUIPMENT	\$700.94
	40078004	11/10/2020	1008423	GOSTRENGTHS INC	\$197.00
	40078005	11/10/2020	050075	GREAT AMERICA FINANCIAL SERVICES	\$2,295.95
	40078006	11/10/2020	052245	HANSON AGGREGATES PENNSYLVANIA	\$106.12
	40078007	11/10/2020	052505	HARKINS, LAINIE & BRAD	\$10,500.00
	40078008	11/10/2020	10149	HOLZER, RALPH	\$132.00
	40078009	11/10/2020	1008825	HOME DEPOT PRO, THE	\$1,050.00
	40078010	11/10/2020	1007808	IMPERIAL BAG & PAPER	\$31,104.01
	40078011	11/10/2020	1000165	INGERSOLL RAND CO	\$1,263.86
	40078012	11/10/2020	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$157.74
	40078013	11/10/2020	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$11,905.10
	40078015	11/10/2020	1008845	JUSTICORP	\$308.00
	40078016	11/10/2020	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40078017	11/10/2020	1008994	KAJEET, INC.	\$2,024.40
	40078018	11/10/2020	1007627	KAMOR-BARNES, HEATHER	\$1,725.00
	40078019	11/10/2020	1009073	KELLY SERVICES INC	\$39,488.18
	40078020	11/10/2020	10485	KIZIUK, LISA	\$68.00
	40078021	11/10/2020	1008670	KP WALSH ASSOCIATION INC	\$12,316.00
	40078022	11/10/2020	1003458	KUTA SOFTWARE LLC	\$642.00
	40078023	11/10/2020	065710	LAKESHORE LEARNING MATERIALS	\$200.16
	40078024	11/10/2020	10284	LEACH, STEVEN	\$79.00
	40078025	11/10/2020	067230	LEHIGH VALLEY SAFETY SUPPLY CO	\$99.95
	40078026	11/10/2020	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$625.00
	40078027	11/10/2020	069270	MACGILL & CO, WILLIAM V.	\$106.40
	40078028	11/10/2020	069582	MACKIN EDUCATIONAL RESOURCES /	\$1,904.54
	40078029	11/10/2020	10349	MALLON, THOMAS	\$74.00
	40078030	11/10/2020	1001483	MARKET STREET PRINT AND COPY	\$295.60
	40078031	11/10/2020	072500	MCGRAW-HILL, INC	\$1,065.18
	40078032	11/10/2020	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40078033	11/10/2020	1007509	MARSHALL MEMO	\$50.00
	40078034	11/10/2020	9918	MICHENER, TODD	\$125.00
	40078035	11/10/2020	9235	MOORE, THOMAS	\$68.00
	40078036	11/10/2020	079961	ORIENTAL TRADING CO., INC	\$30.51
	40078037	11/10/2020	9353	ORSINO, ANTHONY	\$56.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078038	11/10/2020	1008712	OTTER GRAPHICS INC	\$733.60
	40078039	11/10/2020	1002145	PA ASSOC. FOR GIFTED EDUCATION	\$388.59
	40078040	11/10/2020	080195	PA DEPT OF LABOR & INDUSTRY-E	\$240.42
	40078041	11/10/2020	052305	PEARSON/HARCOURT ASSESSMENT	\$1,216.95
	40078042	11/10/2020	082150	PECO ENERGY COMPANY	\$146,367.52
	40078043	11/10/2020	080887	PEDIATRIC THERAPEUTICS SVC INC	\$2,251.08
	40078044	11/10/2020	10848	PENMAN, ZAC	\$79.00
	40078045	11/10/2020	081550	PEPPER & SON INC J W	\$70.92
	40078046	11/10/2020	081610	PERFECTION LEARNING CORP	\$37.29
	40078047	11/10/2020	1003736	PETROLEUM TRADERS CORP.	\$259.54
	40078048	11/10/2020	082445	PIPE LINE PLASTICS, INC	\$87.40
	40078049	11/10/2020	082475	PLANK ROAD PUBLISHING INC	\$119.45
	40078050	11/10/2020	9193	POLLOCK, KEVIN	\$79.00
	40078051	11/10/2020	9041	POSTUS, MIKE	\$56.00
	40078052	11/10/2020	1007600	POWERSCHOOL GROUP LLC	\$1,680.00
	40078053	11/10/2020	1007324	PROGRAPH, INC	\$1,475.00
	40078054	11/10/2020	9463	PRUITT, ALFRED	\$50.00
	40078055	11/10/2020	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
	40078056	11/10/2020	008190	QUADIENT LEASING USA INC	\$1,050.69
	40078057	11/10/2020	084798	RENAISSANCE ACADEMY	\$5,952.57
	40078058	11/10/2020	085173	RIFTON EQUIPMENT	\$285.00
	40078059	11/10/2020	10513	RILEY, JOHN	\$200.00
	40078060	11/10/2020	9459	SARACINO, ROBERT	\$109.00
	40078061	11/10/2020	086660	SCHOLASTIC MAGAZINES	\$5,175.67
	40078063	11/10/2020	087646	SHAR PRODUCTS CO.	\$225.89
	40078064	11/10/2020	9424	SHARPLESS, BILL	\$79.00
	40078065	11/10/2020	087815	SHOP RITE OF W.C.	\$15.70
	40078066	11/10/2020	088490	SIR SPEEDY PRINTING #7103	\$687.00
	40078067	11/10/2020	10204	SMITH, JAMES	\$100.00
	40078068	11/10/2020	091390	SWANSON, INC., ROBERT S	\$1,563.00
	40078069	11/10/2020	1008380	TELCO HOLDINGS INC	\$468.75
	40078071	11/10/2020	9938	TOLLEN, ADDIE	\$79.00
	40078072	11/10/2020	1009070	TRADE GROUP INC	\$2,479.40
	40078073	11/10/2020	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,599.84
	40078074	11/10/2020	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$293.03
	40078075	11/10/2020	093600	UNITED REFRIGERATION CO	\$1,409.45
	40078076	11/10/2020	1004404	UPBEAT SITE FURNISHINGS	\$6,106.59
	40078077	11/10/2020	1007699	US MEDICAL STAFFING, INC.	\$2,195.16
	40078078	11/10/2020	10453	VERBOS, MIKE	\$79.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078079	11/10/2020	1002676	VERIZON WIRELESS	\$1,572.10
	40078080	11/10/2020	10847	VOTTA, JOHN	\$79.00
	40078081	11/10/2020	1007837	VOYAGER SOPRIS LEARNING, INC.	\$7,104.70
	40078082	11/10/2020	049790	W. W. GRAINGER, INC.	\$1,591.20
	40078083	11/10/2020	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,584.80
	40078084	11/10/2020	1000058	TRUMARK FCU	\$1,313.77
	40078085	11/10/2020	097000	WEST GOSHEN TOWNSHIP	\$308.37
	40078088	11/10/2020	1009087	WHITE MANOR COUNTRY CLUB	\$241.20
	40078089	11/10/2020	098060	WILSON LANGUAGE TRAINING CORP	\$787.12
	40078090	11/10/2020	9080	WILSON, SUZANNE M	\$68.00
	40078091	11/10/2020	1008753	WRIGLEY'S BUSINESS PRODUCTS	\$996.16
	40078092	11/10/2020	1007421	XTEL COMMUNICATIONS, INC.	\$1,559.00
	40078093	11/10/2020	9421	YUKNEK, MICHAEL	\$53.00
<b>01 - Total</b>					<b>\$904,537.76</b>
22	40077956	11/10/2020	1008943	AMAZON	\$15,812.58
	40077986	11/10/2020	032540	DELL COMPUTER CORPORATION	\$5,550.00
	40078001	11/10/2020	1009010	FS.COM INC	\$4,960.76
<b>22 - Total</b>					<b>\$26,323.34</b>
29	40078054	11/10/2020	9463	PRUITT, ALFRED	\$71.00
<b>29 - Total</b>					<b>\$71.00</b>
30	40077966	11/10/2020	1008879	BLUEFIN LLC	\$3,223.50
	40077976	11/10/2020	024225	CHESTER CO PLANNING COMMISSION	\$766.35
	40077988	11/10/2020	035100	DI ROCCO BROS. CO.	\$17,820.77
	40077991	11/10/2020	037020	EAST GOSHEN TOWNSHIP	\$33.00
	40078014	11/10/2020	1005435	JAY R. REYNOLDS, INC.	\$59,167.61
	40078062	11/10/2020	1007154	SHA-NIC, INC.	\$614,059.47
	40078070	11/10/2020	1008856	THE FARFIELD COMPANY	\$77,612.34
	40078086	11/10/2020	097430	WESTTOWN TOWNSHIP	\$10,000.00
	40078087	11/10/2020	097430	WESTTOWN TOWNSHIP	\$125.00
<b>30 - Total</b>					<b>\$782,808.04</b>
50	80039120	11/10/2020	031810	DECA	\$896.00
<b>50 - Total</b>					<b>\$896.00</b>
51	80039121	11/10/2020	1008943	AMAZON	\$237.11
	80039122	11/10/2020	1003963	CCWA/PARADISE FARM CAMPS	\$1,392.00

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	- Total				\$1,629.11
<b>Overall - Total</b>					<b>\$1,716,265.25</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004268	11/10/2020	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,135.00
	V1004269	11/10/2020	009490	AUTORENT OF WEST CHESTER, INC	\$87.98
	V1004270	11/10/2020	014300	BLICK ART MATERIALS	\$1,519.82
	V1004271	11/10/2020	021100	CAROLINA BIOLOGICAL	\$559.34
	V1004272	11/10/2020	026352	COLLINS SPORTS MEDICINE	\$257.63
	V1004273	11/10/2020	042300	FAULKNER PONTIAC BUICK	\$92.30
	V1004274	11/10/2020	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$451.00
	V1004275	11/10/2020	061630	JUNIOR LIBRARY GUILD	\$2,235.70
	V1004276	11/10/2020	065400	KURTZ BROS	\$100.14
	V1004277	11/10/2020	073946	MHS	\$800.00
	V1004278	11/10/2020	077475	PARTS SERVICE - FRAZER	\$413.90
	V1004279	11/10/2020	1007408	PROASYS INC.	\$2,275.00
	V1004280	11/10/2020	084465	REALLY GOOD STUFF	\$157.90
	V1004281	11/10/2020	1007124	REPUBLIC SERVICES, INC.	\$7,194.56
	V1004282	11/10/2020	085682	ROSEN PUBLISHING GROUP	\$795.00
	V1004283	11/10/2020	085878	RUMSEY ELECTRIC COMPANY	\$6,178.05
	V1004284	11/10/2020	086700	SCHOOL HEALTH CORPORATION	\$112.39
	V1004285	11/10/2020	086710	SCHOOL SPECIALTY INC	\$1,332.11
	V1004286	11/10/2020	092000	TAYLORS MUSIC STORE	\$956.05
	V1004287	11/10/2020	1001416	ULINE	\$61.51
	V1004288	11/10/2020	1000056	UNITED WAY OF CHESTER COUNTY	\$667.58
	V1004289	11/10/2020	094345	UNRUH, TURNER, BURKE & FREES	\$31,019.98
	V1004290	11/10/2020	1006367	WB MASON COMPANY	\$707.95
<b>01</b>	<b>- Total</b>				<b>\$59,110.89</b>
30	V1004289	11/10/2020	094345	UNRUH, TURNER, BURKE & FREES	\$5,631.60
	V1004291	11/10/2020	1004004	WORKPLACE CENTRAL	\$5,996.00
<b>30</b>	<b>- Total</b>				<b>\$11,627.60</b>
51	V5000372	11/10/2020	086710	SCHOOL SPECIALTY INC	\$133.50
<b>51</b>	<b>- Total</b>				<b>\$133.50</b>
<b>Overall - Total</b>					<b>\$70,871.99</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078094	11/17/2020	1007456	21ST CENTURY MEDIA NEWSPAPERS LLC	\$102.16
	40078095	11/17/2020	006775	A ANCHOR TOILETS PORTABLE	\$380.00
	40078096	11/17/2020	1008732	ABLE EQUIPMENT RENTAL INC	\$617.95
	40078097	11/17/2020	1003432	AHOLD FINANCIAL SERVICES	\$278.05
	40078098	11/17/2020	1004912	ALTA LANGUAGE SERVICES, INC.	\$95.00
	40078100	11/17/2020	1008943	AMAZON	\$6,340.41
	40078101	11/17/2020	004560	ACSL	\$655.00
	40078102	11/17/2020	1009098	AMUSEMENT RECREATION IMAGINATION	\$3,000.00
	40078103	11/17/2020	007150	APPLE COMPUTER, INC	\$60.05
	40078104	11/17/2020	007075	AQUA PA	\$1,533.92
	40078105	11/17/2020	007351	ARAMARK UNIFORM SERVICES	\$656.75
	40078106	11/17/2020	1006471	ASAP HYDRAULICS EXTON LLC	\$98.41
	40078107	11/17/2020	008510	ASCD	\$239.00
	40078108	11/17/2020	1005446	ASSOCIATED TRUCK PARTS	\$646.20
	40078109	11/17/2020	009710	B & H PHOTO	\$671.28
	40078110	11/17/2020	1006591	BAYADA HOME HEALTH CARE	\$750.00
	40078111	11/17/2020	011440	BECKER'S SCHOOL SUPPLIES	\$453.25
	40078112	11/17/2020	012700	BERKHEIMER ASSOC H A	\$3,710.71
	40078113	11/17/2020	1008511	BERKS DEAF AND HARD OF HEARING	\$15,887.80
	40078114	11/17/2020	015790	BOYLE'S FLOOR & WINDOW COVERNG	\$124.80
	40078115	11/17/2020	1004955	BRADLEY, SANDRA	\$3,953.64
	40078116	11/17/2020	1009080	BRILL, CLAIR B	\$1,193.00
	40078117	11/17/2020	9138	BROWN, BILL	\$53.00
	40078119	11/17/2020	1009115	CANNON, STACEY	\$7,736.94
	40078120	11/17/2020	021581	CDW GOVERNMENT, INC	\$643.65
	40078121	11/17/2020	1002456	CERAMIC SHOP, THE	\$2,132.50
	40078122	11/17/2020	023755	CHESTER COUNTY INT UNIT # 24	\$18,933.42
	40078123	11/17/2020	1007612	CLEAR GEAR	\$545.72
	40078124	11/17/2020	1004703	COMSTAR TECHNOLOGIES	\$600.00
	40078125	11/17/2020	028880	CONWAY POWER EQUIPMENT INC	\$1,205.56
	40078126	11/17/2020	1009024	CROWDSYNC TECHNOLOGY LLC	\$13,750.00
	40078127	11/17/2020	1008731	CROWN CASTLE	\$12,105.28
	40078128	11/17/2020	10174	CUMMINGS, GREG	\$53.00
	40078129	11/17/2020	1009099	CURTIS PRODUCTS GROUP INC	\$170.20
	40078130	11/17/2020	1009033	DANIELS, MARY	\$86.48
	40078131	11/17/2020	1001584	DELTA-T GROUP, INC.	\$10,990.35
	40078132	11/17/2020	10698	DORAN, KEVIN	\$53.00
	40078133	11/17/2020	1007871	EBS HEALTHCARE INC.	\$1,222.96
	40078134	11/17/2020	037880	EDUCATION WEEK	\$97.00

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078135	11/17/2020	1008353	EI US LLC / LEARN WELL SERVICES	\$136.50
	40078137	11/17/2020	1003612	FASTENAL COMPANY	\$245.99
	40078138	11/17/2020	042490	FEDERAL EXPRESS CORP	\$47.94
	40078139	11/17/2020	042520	FERGUSON ENT., INC. #501	\$302.53
	40078140	11/17/2020	1008368	FLEXIP SOLUTIONS INC	\$4,805.20
	40078141	11/17/2020	1009086	FRIO-HYDRATION LLC	\$2,185.00
	40078143	11/17/2020	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$2,665.00
	40078144	11/17/2020	050075	GREAT AMERICA FINANCIAL SERVICES	\$6,012.56
	40078145	11/17/2020	052245	HANSON AGGREGATES PENNSYLVANIA	\$106.59
	40078146	11/17/2020	1007133	HEMPFIELD SCHOOL DISTRICT	\$992.00
	40078147	11/17/2020	1007808	IMPERIAL BAG & PAPER	\$14,501.64
	40078148	11/17/2020	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$4,924.83
	40078149	11/17/2020	1007905	ISOLVED HCM LLC	\$1,462.50
	40078150	11/17/2020	9268	JACKSON, JOSEPH	\$79.00
	40078151	11/17/2020	1009061	JP EDUCATIONAL SERVICES LLC	\$5,517.49
	40078152	11/17/2020	1008994	KAJEET, INC.	\$763.91
	40078154	11/17/2020	1009073	KELLY SERVICES INC	\$32,920.80
	40078155	11/17/2020	9647	KELLY, JIM, SR.	\$53.00
	40078156	11/17/2020	9194	KELLY, JOHN	\$53.00
	40078159	11/17/2020	065200	KRAPF JR & SON INC GEORGE	\$18,806.03
	40078160	11/17/2020	052170	LEARNING WITHOUT TEARS	\$202.40
	40078161	11/17/2020	067230	LEHIGH VALLEY SAFETY SUPPLY CO	\$109.95
	40078162	11/17/2020	1000250	LINDAMOOD-BELL LEARNING PROCESSES	\$7,580.25
	40078163	11/17/2020	1008406	LITERACY RESOURCES LLC	\$260.77
	40078164	11/17/2020	9073	LONG, STEVE	\$100.00
	40078165	11/17/2020	1004209	LOWES COMMERCIAL SERVICES	\$406.91
	40078166	11/17/2020	069270	MACGILL & CO, WILLIAM V.	\$238.18
	40078167	11/17/2020	069582	MACKIN EDUCATIONAL RESOURCES /	\$64.20
	40078168	11/17/2020	1006984	MAGNA-MATIC	\$384.68
	40078169	11/17/2020	1005143	MAILROOM SYSTEMS, INC.	\$208.77
	40078170	11/17/2020	073880	METCO INDUSTRIES	\$65.00
	40078171	11/17/2020	1007260	MG TRUST	\$3,262.00
	40078173	11/17/2020	10342	MUZZILLO, GERRY	\$56.00
	40078174	11/17/2020	1007917	NEWSELA INC.	\$9,500.00
	40078175	11/17/2020	079660	OCCUPATIONAL HEALTH CENTER	\$123.00
	40078176	11/17/2020	079580	OFFICE BASICS INC	\$1,992.00
	40078177	11/17/2020	1007199	OFFICE SUPPLY.COM	\$68.40
	40078178	11/17/2020	079701	OLIVER FIRE PROTECTION AND SECURITY	\$10,435.00
	40078179	11/17/2020	079853	ON THE GO KIDS, INC	\$294.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078180	11/17/2020	9353	ORSINO, ANTHONY	\$56.00
	40078181	11/17/2020	080195	PA DEPT OF LABOR & INDUSTRY-E	\$240.42
	40078182	11/17/2020	1008200	PANERA BREAD	\$611.46
	40078183	11/17/2020	080850	PEARSON EDUCATION	\$141.10
	40078184	11/17/2020	1008062	PERSON DIRECTED CLINICAL SERVICES	\$850.00
	40078185	11/17/2020	1000263	PERSONAL SERVICE MFG. CORP.	\$435.75
	40078186	11/17/2020	1003736	PETROLEUM TRADERS CORP.	\$6,113.51
	40078187	11/17/2020	9158	PEZICK, RICH	\$79.00
	40078188	11/17/2020	081155	PIAA FOUNDATION	\$140.00
	40078189	11/17/2020	082445	PIPE LINE PLASTICS, INC	\$24.65
	40078190	11/17/2020	9193	POLLOCK, KEVIN	\$53.00
	40078191	11/17/2020	9041	POSTUS, MIKE	\$79.00
	40078192	11/17/2020	1005348	PREPARING ADOLESCENTS WITH AUTISM	\$40,400.00
	40078193	11/17/2020	1007459	PYRAMID EDUCATIONAL CONSULTANTS INC	\$88.00
	40078194	11/17/2020	9009	REINARD, HOWARD	\$79.00
	40078195	11/17/2020	10180	RENNING, MICHAEL	\$56.00
	40078196	11/17/2020	1005267	RICOH USA, INC.	\$614.14
	40078197	11/17/2020	1007074	RMS OMEGA TECHNOLOGIES GROUP INC	\$930.60
	40078198	11/17/2020	9459	SARACINO, ROBERT	\$132.00
	40078200	11/17/2020	1008530	SCHOOL DISTRICT OF LANCASTER	\$1,400.64
	40078201	11/17/2020	086775	SCHOOL NURSE SUPPLY	\$467.76
	40078202	11/17/2020	1004167	SCHOOL-CONNECT	\$288.75
	40078203	11/17/2020	1002114	SCHOOLWIDE INC	\$4,370.34
	40078204	11/17/2020	091390	SWANSON, INC., ROBERT S	\$2,325.00
	40078205	11/17/2020	091360	SWEET, STEVENS, KATZ, & WILLIAMS	\$2,100.00
	40078206	11/17/2020	091582	TALK, INC	\$40,575.00
	40078207	11/17/2020	10505	TANTORSKI, MARK	\$125.00
	40078208	11/17/2020	9471	TAYLOR, RIC	\$56.00
	40078209	11/17/2020	1008422	TELESYSTEM	\$7,049.40
	40078210	11/17/2020	1007460	THOMSON REUTERS-WEST PUBLISHING	\$289.83
	40078211	11/17/2020	10688	TUCKER SR., JOSEPH	\$64.00
	40078212	11/17/2020	093347	TWIN VALLEY SCHOOL DISTRICT	\$24,766.40
	40078213	11/17/2020	1006892	U. S. BANK EQUIPMENT FINANCE	\$2,162.45
	40078214	11/17/2020	093600	UNITED REFRIGERATION CO	\$90.85
	40078215	11/17/2020	1007699	US MEDICAL STAFFING, INC.	\$847.44
	40078216	11/17/2020	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$37,945.00
	40078217	11/17/2020	049790	W. W. GRAINGER, INC.	\$627.18
	40078218	11/17/2020	095412	WAREHOUSE BATTERY OUTLET	\$732.32
	40078219	11/17/2020	9175	WATSON, MARTIN	\$100.00



## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078220	11/17/2020	1008367	WEGMANS	\$64.73
	40078221	11/17/2020	097380	WESTTOWN-EAST GOSHEN POLICE	\$4,320.00
	40078222	11/17/2020	097960	WIGGINS SHREDDING	\$37.00
	40078223	11/17/2020	1001056	WPS	\$207.90
	40078224	11/17/2020	1005797	YMCA OF THE BRANDYWINE VALLEY	\$47,982.00
	40078225	11/17/2020	9421	YUKNEK, MICHAEL	\$53.00
<b>01 - Total</b>					<b>\$473,931.08</b>
22	40078100	11/17/2020	1008943	AMAZON	\$4,790.68
	40078124	11/17/2020	1004703	COMSTAR TECHNOLOGIES	\$575.00
	40078136	11/17/2020	040396	EPLUS TECHNOLOGY OF PA	\$2,990.00
	40078142	11/17/2020	1009010	FS.COM INC	\$1,834.56
	40078172	11/17/2020	1009023	MOHAWK USA LLC	\$2,847.00
<b>22 - Total</b>					<b>\$13,037.24</b>
30	40078118	11/17/2020	1009119	BURKHOLDER BROTHERS INC	\$750.00
	40078153	11/17/2020	1004476	KCBA ARCHITECTS	\$13,079.90
	40078199	11/17/2020	1006778	SC STEVENSON CONSULTING INC	\$4,062.00
<b>30 - Total</b>					<b>\$17,891.90</b>
50	80039123	11/17/2020	1000934	PA FBLA	\$312.00
<b>50 - Total</b>					<b>\$312.00</b>
51	80039124	11/17/2020	1008859	HORN PLUMBING	\$4,639.50
<b>51 - Total</b>					<b>\$4,639.50</b>
80	50001106	11/17/2020	1005754	ARAMARK SERVICES INC.	\$149,060.32
	50001107	11/17/2020	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.25
<b>80 - Total</b>					<b>\$149,071.57</b>
<b>Overall - Total</b>					<b>\$658,883.29</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004292	11/17/2020	009490	AUTORENT OF WEST CHESTER, INC	\$467.89
	V1004293	11/17/2020	014300	BLICK ART MATERIALS	\$414.57
	V1004294	11/17/2020	032900	DEMCO , INC.	\$176.60
	V1004295	11/17/2020	030755	DGF PRODUCTS	\$36,080.07
	V1004296	11/17/2020	042300	FAULKNER PONTIAC BUICK	\$589.86
	V1004297	11/17/2020	043210	FISHER & SON COMPANY INC	\$3,450.00
	V1004298	11/17/2020	043500	FLINN SCIENTIFIC	\$553.50
	V1004299	11/17/2020	1003630	FUN AND FUNCTION	\$65.93
	V1004300	11/17/2020	060970	JOHNSTONE SUPPLY INC	\$9,441.13
	V1004301	11/17/2020	064810	KNOX EQUIPMENT RENTALS INC	\$265.65
	V1004302	11/17/2020	065400	KURTZ BROS	\$97.29
	V1004303	11/17/2020	073860	METROPOLITAN COMMUNICATIONS	\$69.95
	V1004304	11/17/2020	075220	MUSIC & ARTS CENTERS	\$709.53
	V1004305	11/17/2020	1005975	O'SHEA LUMBER	\$2,965.00
	V1004306	11/17/2020	077475	PARTS SERVICE - FRAZER	\$1,054.21
	V1004308	11/17/2020	086700	SCHOOL HEALTH CORPORATION	\$252.49
	V1004309	11/17/2020	092000	TAYLORS MUSIC STORE	\$1,872.02
	V1004310	11/17/2020	093163	TREVDAN BUILDING SUPPLY	\$132.00
	V1004311	11/17/2020	1001416	ULINE	\$424.12
<b>01 - Total</b>					<b>\$59,081.81</b>
22	V1004307	11/17/2020	080980	PENN OFFICE PRODUCTS	\$7,811.36
<b>22 - Total</b>					<b>\$7,811.36</b>
30	V1004294	11/17/2020	032900	DEMCO , INC.	\$3,725.91
	V1004312	11/17/2020	094345	UNRUH, TURNER, BURKE & FREES	\$90.00
	V1004313	11/17/2020	1004004	WORKPLACE CENTRAL	\$6,221.99
<b>30 - Total</b>					<b>\$10,037.90</b>
51	V5000373	11/17/2020	1006372	CROWN TROPHY OF WILMINGTON	\$70.00
	V5000374	11/17/2020	075220	MUSIC & ARTS CENTERS	\$197.50
<b>51 - Total</b>					<b>\$267.50</b>
<b>Overall - Total</b>					<b>\$77,198.57</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078226	11/24/2020	093349	21ST CENTURY CYBER CHARTER	\$25,426.39
	40078227	11/24/2020	1005135	AED SUPERSTORE	\$256.75
	40078228	11/24/2020	1003432	AHOLD FINANCIAL SERVICES	\$64.28
	40078229	11/24/2020	1009118	ALL THINGS ALGEBRA	\$234.00
	40078232	11/24/2020	1008943	AMAZON	\$11,225.25
	40078233	11/24/2020	1009098	AMUSEMENT RECREATION IMAGINATION	\$2,000.00
	40078234	11/24/2020	007150	APPLE COMPUTER, INC	\$60.05
	40078235	11/24/2020	1007291	ASC-TEAM CENTER	\$223.00
	40078236	11/24/2020	009710	B & H PHOTO	\$4,775.60
	40078237	11/24/2020	1006591	BAYADA HOME HEALTH CARE	\$200.00
	40078240	11/24/2020	015350	BOROUGH OF WEST CHESTER	\$876.00
	40078241	11/24/2020	017340	BSN SPORTS LLC	\$5,884.75
	40078242	11/24/2020	018675	BUTLER, ROBERTA	\$70.00
	40078243	11/24/2020	020465	CAMPHILL SPECIAL SCHOOLS, INC.	\$29,397.81
	40078244	11/24/2020	021581	CDW GOVERNMENT, INC	\$480.00
	40078245	11/24/2020	023755	CHESTER COUNTY INT UNIT # 24	\$31,265.00
	40078246	11/24/2020	1007612	CLEAR GEAR	\$260.00
	40078247	11/24/2020	026710	COLLEGIUM CHARTER SCHOOL	\$339,305.68
	40078248	11/24/2020	028175	CONCEPT SCHOOL, THE	\$350.00
	40078249	11/24/2020	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$784.00
	40078250	11/24/2020	1008424	CRYSTAL SPRINGS	\$122.96
	40078251	11/24/2020	031810	DECA	\$32.00
	40078252	11/24/2020	032540	DELL COMPUTER CORPORATION	\$640.00
	40078253	11/24/2020	033800	DEVEREUX FOUNDATION	\$11,118.00
	40078254	11/24/2020	9095	DI FELICE, RICHARD	\$33.00
	40078255	11/24/2020	1005210	DIRECT ENERGY BUSINESS	\$21,947.93
	40078256	11/24/2020	1007871	EBS HEALTHCARE INC.	\$1,518.84
	40078257	11/24/2020	042490	FEDERAL EXPRESS CORP	\$23.98
	40078258	11/24/2020	042520	FERGUSON ENT., INC. #501	\$69.42
	40078259	11/24/2020	090920	FERRARO, LARRY & ANTHONY	\$22.00
	40078260	11/24/2020	044170	FRECOM	\$99.50
	40078262	11/24/2020	046450	GBC	\$547.50
	40078263	11/24/2020	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$8,889.77
	40078264	11/24/2020	1001396	GENWORTH FINANCIAL	\$817.47
	40078265	11/24/2020	048030	GEYER INSTRUCTIONAL AIDS	\$112.45
	40078266	11/24/2020	096980	GOSHEN FIRE COMPANY	\$300.00
	40078267	11/24/2020	1009106	GUCKIN, EDWARD J.	\$295.00
	40078268	11/24/2020	054645	HILLYARD, INC.	\$542.50
	40078269	11/24/2020	1007808	IMPERIAL BAG & PAPER	\$525.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078270	11/24/2020	1001035	INFOBASE LEARNING	\$1,723.75
	40078272	11/24/2020	1009073	KELLY SERVICES INC	\$36,920.44
	40078273	11/24/2020	9194	KELLY, JOHN	\$79.00
	40078274	11/24/2020	065200	KRAPF JR & SON INC GEORGE	\$175,485.57
	40078275	11/24/2020	065200	KRAPF JR & SON INC GEORGE	\$690,226.40
	40078276	11/24/2020	065915	LANGUAGE SERVICES ASSOCIATES	\$2,757.90
	40078277	11/24/2020	1005310	LIBERTY TOOL	\$139.20
	40078278	11/24/2020	1003056	LUCKY SIGN SHOP	\$1,316.00
	40078279	11/24/2020	1008385	M.E. TRADING	\$282.00
	40078280	11/24/2020	069582	MACKIN EDUCATIONAL RESOURCES /	\$1,059.26
	40078281	11/24/2020	1008103	MATHSPACE INC.	\$156.00
	40078282	11/24/2020	072080	MCCALL'S, INC., T. FRANK	\$9,067.70
	40078283	11/24/2020	1009092	MEDICAL DEVICE DEPOT INC	\$254.00
	40078284	11/24/2020	1007241	MERCER CONSUMER	\$256.00
	40078285	11/24/2020	1003302	MILAGRE KIDS SCHOOL, INC., THE	\$8,015.20
	40078286	11/24/2020	077500	NASCO	\$2,734.90
	40078287	11/24/2020	077507	NASN	\$130.00
	40078288	11/24/2020	1005175	NATA (NAT. ATHLETIC TRAINERS ASSOC)	\$254.00
	40078289	11/24/2020	1001857	NATIONAL ENERGY CONTROL CORP.	\$897.36
	40078290	11/24/2020	079580	OFFICE BASICS INC	\$9,960.00
	40078291	11/24/2020	079550	OFFICE DEPOT	\$45.99
	40078292	11/24/2020	079853	ON THE GO KIDS, INC	\$367,514.90
	40078293	11/24/2020	079895	O'ROURKE & SONS INC	\$500.00
	40078294	11/24/2020	052305	PEARSON/HARCOURT ASSESSMENT	\$5,882.88
	40078295	11/24/2020	081610	PERFECTION LEARNING CORP	\$41.23
	40078296	11/24/2020	081120	PHSSL	\$50.00
	40078297	11/24/2020	1000303	PROQUEST	\$642.72
	40078298	11/24/2020	1005541	PSCA	\$30.00
	40078299	11/24/2020	083820	PYRAMID SCHOOL PRODUCTS	\$1,671.16
	40078300	11/24/2020	1005844	RELIANCE STANDARD LIFE	\$23,440.10
	40078301	11/24/2020	084798	RENAISSANCE ACADEMY	\$4,251.84
	40078302	11/24/2020	085750	ROTHWELL DOCUMENT SOLUTIONS	\$28.30
	40078303	11/24/2020	086650	SCHOLASTIC INC	\$280.17
	40078304	11/24/2020	086660	SCHOLASTIC MAGAZINES	\$7,101.82
	40078305	11/24/2020	1009117	SHAW, LAURA L.	\$422.50
	40078306	11/24/2020	1003412	SIEMENS FIRE SAFETY DIVISION	\$6,460.00
	40078307	11/24/2020	089922	SPRINGHOUSE COMPUTER SCHOOL	\$295.00
	40078308	11/24/2020	1009110	STUTTERING THERAPY RESOURCES INC	\$256.06
	40078309	11/24/2020	091390	SWANSON, INC., ROBERT S	\$658.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40078310	11/24/2020	091360	SWEET, STEVENS, KATZ, & WILLIAMS	\$8,734.50
	40078311	11/24/2020	1000118	TEACHERS COLLEGE PRESS	\$46.32
	40078312	11/24/2020	1009070	TRADE GROUP INC	\$1,820.60
	40078313	11/24/2020	1001014	TRAVERS, THOMAS J.	\$540.00
	40078314	11/24/2020	093630	UNITED PARCEL SERVICE	\$15.69
	40078315	11/24/2020	093600	UNITED REFRIGERATION CO	\$2,755.55
	40078316	11/24/2020	093600	UNITED REFRIGERATION CO	\$14.74
	40078317	11/24/2020	094403	US FOODSERVICE	\$802.75
	40078318	11/24/2020	1007699	US MEDICAL STAFFING, INC.	\$11,226.86
	40078319	11/24/2020	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$67,247.59
	40078321	11/24/2020	049790	W. W. GRAINGER, INC.	\$784.92
	40078323	11/24/2020	1008367	WEGMANS	\$32.16
	40078324	11/24/2020	097096	WEST WHITELAND TOWNSHIP	\$2,720.70
	40078325	11/24/2020	1008068	WILLIAMS SCOTSMAN, INC	\$1,468.00
	40078326	11/24/2020	1007278	WILMINGTON TRUST	\$1,040.00
	40078327	11/24/2020	098060	WILSON LANGUAGE TRAINING CORP	\$3,601.37
<b>01 - Total</b>					<b>\$1,964,934.98</b>
22	40078232	11/24/2020	1008943	AMAZON	\$1,049.70
	40078244	11/24/2020	021581	CDW GOVERNMENT, INC	\$1,675.75
<b>22 - Total</b>					<b>\$2,725.45</b>
27	40078239	11/24/2020	1008451	BOHLER ENGINEERING PA LLC	\$300.00
<b>27 - Total</b>					<b>\$300.00</b>
30	40078238	11/24/2020	1004477	BLACKNEY HAYES ARCHITECTS	\$51,134.04
	40078261	11/24/2020	1008855	GARLAND DBS INC	\$882,775.37
	40078271	11/24/2020	1004476	KCBA ARCHITECTS	\$42,759.99
	40078320	11/24/2020	1007680	VISION MECHANICAL, INC.	\$99,638.30
	40078322	11/24/2020	1008854	WATTS SERVICES LLC	\$117,553.00
	40078325	11/24/2020	1008068	WILLIAMS SCOTSMAN, INC	\$3,746.00
<b>30 - Total</b>					<b>\$1,197,606.70</b>
50	80039125	11/24/2020	031810	DECA	\$3,104.00
	80039126	11/24/2020	1000406	DECA	\$3,060.00
	80039127	11/24/2020	062600	KEEN COMPRESSED GAS CO	\$34.00
<b>50 - Total</b>					<b>\$6,198.00</b>
51	80039128	11/24/2020	1008943	AMAZON	\$202.39
	80039129	11/24/2020	006640	AMPRO SPORTS	\$792.50

**West Chester Area School District  
Check Register**

<b>Fund Charged</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Transaction Amount</b>
51	80039130	11/24/2020	1000833	SCHOLASTIC EDUCATION INSIDE SALES	\$2,914.25
<b>51 - Total</b>					<b>\$3,909.14</b>
<b>Overall - Total</b>					<b>\$3,175,674.27</b>

**West Chester Area School District  
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004314	11/24/2020	003720	ALUMINUM ATHLETIC EQUIPMENT CO	\$4,227.00
	V1004315	11/24/2020	014300	BLICK ART MATERIALS	\$769.42
	V1004316	11/24/2020	020600	CAPP INC	\$904.75
	V1004317	11/24/2020	027000	COLONIAL FLAG COMPANY	\$50.00
	V1004318	11/24/2020	1005433	COLT PLUMBING	\$1,117.21
	V1004319	11/24/2020	032900	DEMCO , INC.	\$122.54
	V1004320	11/24/2020	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$303.68
	V1004321	11/24/2020	049450	GOPHER SPORT	\$1,455.82
	V1004322	11/24/2020	060970	JOHNSTONE SUPPLY INC	\$685.87
	V1004323	11/24/2020	075220	MUSIC & ARTS CENTERS	\$294.52
	V1004324	11/24/2020	1005975	O'SHEA LUMBER	\$2,105.50
	V1004325	11/24/2020	080980	PENN OFFICE PRODUCTS	\$76.42
	V1004326	11/24/2020	084465	REALLY GOOD STUFF	\$26.48
	V1004327	11/24/2020	086700	SCHOOL HEALTH CORPORATION	\$193.85
	V1004328	11/24/2020	086710	SCHOOL SPECIALTY INC	\$46.70
	V1004329	11/24/2020	095760	WEINSTEIN SUPPLY CORPORATION	\$88.45
01	- Total				\$12,468.21
50	V5000375	11/24/2020	093337	TUTTLE MARKETING SVCS INC	\$397.00
50	- Total				\$397.00
51	V5000376	11/24/2020	093337	TUTTLE MARKETING SVCS INC	\$1,394.75
51	- Total				\$1,394.75
<b>Overall - Total</b>					<b>\$14,259.96</b>

## Student Activity Accounts

Budget Unit	Project	Project Title	November 30, 2020
50000221	005221	BEST BUDDIES	1,399.75
50000222	005222	BEST BUDDIES	364.27
50000223	005223	BEST BUDDIES	2,873.76
50000326	005326	BEST BUDDIES	1,642.49
50000327	005327	BEST BUDDIES	474.99
50000328	005328	BEST BUDDIES	1,806.46
50000221	006221	BLACK STUDENT UNION	6,008.92
50000222	006222	BLACK STUDENT UNION	1,967.75
50000223	006223	BLACK STUDENT UNION	1,443.15
50000223	007223	BRINGING HOPE HOME CLUB	189.00
50000327	008327	8 <sup>th</sup> GRADE DANCE	703.48
50000221	010221	CLASS OF 2021	8,360.06
50000222	010222	CLASS OF 2021	6,733.22
50000223	010223	CLASS OF 2021	6,317.87
50000221	011221	CLASS OF 2022	2,689.43
50000222	011222	CLASS OF 2022	1,631.96
50000223	011223	CLASS OF 2022	7,179.81
50000221	012221	CLASS OF 2023	731.64
50000222	012222	CLASS OF 2023	224.00
50000223	012223	CLASS OF 2023	3,180.76
50000222	015222	CLASS OF 2020	18,379.88
50000223	015223	CLASS OF 2020	8,018.54
50000221	016221	MOCK TRIAL TEAM	11.99
50000221	017221	MODEL U.N.	913.31
50000223	017223	MODEL U.N.	4,487.47
50000221	018221	DECA	4,146.17
50000222	018222	DECA	11,148.97
50000223	018223	DECA	18,593.17
50000223	019223	IDRYO (LITERARY MAGAZINE)	49.51
50000221	020221	ROTARY/INTERACT	836.94
50000222	020222	INTERACT	2,606.74
50000221	021221	MULTICULTURAL CLUB	329.04
50000221	022221	F.B.L.A. HENDERSON	3,210.16
50000221	023221	VIDEO PRODUCTION CLUB	2.43
50000222	023222	WVIK CLUB	368.80
50000223	023223	PHOTOGRAPHY CLUB	3,477.75
50000221	025221	ARTNERSHIPS	337.73
50000221	028221	WARRIORS HELPING WARRIORS	70.26
50000222	025222	RELAY FOR LIFE	700.09
50000221	027221	GIRL UP	1,373.74
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	595.78
50000221	034221	NATIONAL HONOR SOCIETY	3,213.13
50000222	034222	NATIONAL HONOR SOCIETY	2,998.27
50000223	034223	NATIONAL HONOR SOCIETY	1,017.80
50000221	036221	NEWSPAPER	659.92
50000221	037221	SPEECH & DEBATE	214.22
50000222	038222	FASHION CLUB	525.14
50000223	038223	FASHION CLUB	409.76



## Student Activity Accounts

Budget Unit	Project	Project Title	November 30, 2020
50000221	039221	HELPING HANDS CLUB	78.53
50000222	039222	HANDS TO HEARTS	22.52
50000221	040221	S.A.D.D.	691.12
50000222	040222	S.A.D.D.	964.99
50000223	040223	S.A.D.D.	1,616.22
50000221	041221	SCIENCE OLYMPIAD	2,064.75
50000222	041222	SCIENCE OLYMPIAD	494.79
50000223	041223	SCIENCE OLYMPIAD	4,494.29
50000221	042221	SKI CLUB	0.21
50000223	042223	SKI CLUB	1,643.65
50000326	042326	SKI CLUB	9,372.27
50000221	043221	PHYSICS OLYMPIAD	302.74
50000326	045326	CROSS COUNTRY	70.55
50000326	044326	SCIENCE OLYMPIAD	1,559.24
50000327	045327	ART CLUB	21.87
50000221	046221	NATIONAL ART HONOR SOCIETY	650.61
50000222	046222	NATIONAL ART HONOR SOCIETY	1,273.39
50000222	049222	HOUSE OF HOPE	75.22
50000221	050221	STUDENT COUNCIL	671.55
50000222	050222	STUDENT COUNCIL	17,124.71
50000223	050223	STUDENT COUNCIL	10,685.61
50000326	050326	STUDENT COUNCIL	15,029.70
50000327	050327	STUDENT COUNCIL	4,498.96
50000328	050328	STUDENT COUNCIL	12,777.05
50000221	051221	GSA	177.55
50000223	051223	RUSTIN GSA	1,068.59
50000326	051326	GSA	316.06
50000222	052222	OPERATION SMILE	126.00
50000221	054221	HIGH SCHOOL YEARBOOK	940.39
50000222	054222	HIGH SCHOOL YEARBOOK	18,767.65
50000223	054223	HIGH SCHOOL YEARBOOK	4,702.70
50000327	054327	MIDDLE SCHOOL YEARBOOK	208.16
50000328	054328	MIDDLE SCHOOL YEARBOOK	3,572.77
50000221	058221	ANIME CLUB	23.67
50000223	060223	GERMAN CLUB	786.92
50000221	061221	MU ALPHA THETA HONOR SOCIETY	328.06
50000222	061222	MATH CLUB	65.83
50000221	062221	ACADEMIC TEAM - HENDERSON	3,745.62
50000223	062223	ACADEMIC TEAM - RUSTIN	145.32
50000223	064223	AMERICAN LATINO PROGRAM	211.14
50000221	070221	SCHOOL MUSICAL	19,857.83
50000222	070222	BROADWAY SHOW	18,086.68
50000223	070223	THEATER FUND	9,616.82
50000221	072221	CALLIOPE	784.08
50000326	073326	FOOTBALL ACTIVITY FUND	3,712.75
50000326	074326	CHEER CLUB	2,789.17
50000326	075326	WRESTLING ACTIVITY	242.47

**Student Activity Accounts**

<b>Budget Unit</b>	<b>Project</b>	<b>Project Title</b>	<b>November 30, 2020</b>
50000326	076326	TRACK & FIELD ACTIVITY	779.98
50000221	077221	TRI-M MUSIC HONOR SOCIETY	779.06
50000221	078221	MUSIC DEPARTMENT FUND	2,593.27
50000222	078222	CHORAL FUND	974.68
50000223	078223	CHORAL FUND	6,486.80
50000222	086222	COMPUTER ACCOUNT	778.37
50000221	087221	ROBOTICS CLUB	2,228.54
50000221	090221	DRAMA CLUB	5,948.27
50000326	090326	DRAMA	19,854.54
50000327	090327	DRAMA	3,794.26
50000328	090328	DRAMA	20,899.81
50000221	093221	STUDENTS HELPING STUDENTS	809.96
50000222	093222	KARE - EAST	935.40
50000326	093326	PEIRCE PROUD KIDS	1,267.38
50000328	093328	FUGETT CARES	129.00
50000223	094223	MEGA CLUB	733.74
50000221	095221	FEMPOWERMENT CLUB	165.29
50000221	097221	KIDS 4 KIDS	128.34
50000222	098222	FORGN LANG HONOR SOCIETY	2,096.48
<b>Total Fund 50 Projects</b>			<b>392,463.42</b>
51000327	142327	SKI CLUB	1,303.40
51000330	164330	ACTIVITY FUND	6,123.33
51000432	164432	ACTIVITY FUND	956.85
51000437	164437	ACTIVITY FUND	13,622.06
51000438	164438	ACTIVITY FUND	3,761.41
51000440	164440	ACTIVITY FUND	3,371.99
51000444	164444	ACTIVITY FUND	16,254.54
51000445	164445	ACTIVITY FUND	1,359.45
51000447	164447	ACTIVITY FUND	13,095.06
51000448	164448	ACTIVITY FUND	12,906.84
51000451	164451	ACTIVITY FUND	8,943.94
51000452	164452	ACTIVITY FUND	10,088.81
51000453	164453	ACTIVITY FUND	7,817.65
51000931	164931	ACTIVITY FUND	220.29
51000955	164955	ACTIVITY FUND	620.97
51000451	179451	PHYSICAL EDUCATION	1,305.15
51000221	180221	CLEARING ACCOUNT	8,346.15
51000222	180222	CLEARING ACCOUNT	3,578.36
51000223	180223	CLEARING ACCOUNT	7,814.88
51000326	180326	CLEARING ACCOUNT	5,512.56
51000327	180327	CLEARING ACCOUNT	449.54
51000328	180328	CLEARING ACCOUNT	12,163.69
51000955	182955	COLLEGE SCHOLRSHP FD ADM	4,066.62
51000222	191222	SCHOOL SIGN EHS	3,875.14
51000452	193452	LIFE SKILLS SUPPORT	22.05
51000440	194440	FIELD TRIP ACCT	19,253.85
51000327	195327	FIELD TRIP STET 6	3,010.14

## Student Activity Accounts

Budget Unit	Project	Project Title	November 30, 2020
51000327	196327	FIELD TRIP STET 7	7,327.41
51000327	197327	FIELD TRIP STET 8	496.54
51000221	202221	IMPROVEMENT FUND	14,817.69
51000222	202222	IMPROVEMENT FUND	29,637.73
51000223	202223	IMPROVEMENT FUND	16,298.86
51000326	202326	IMPROVEMENT FUND	1,804.09
51000327	202327	IMPROVEMENT FUND	3,738.30
51000328	202328	IMPROVEMENT FUND	1,329.09
51000222	203222	HEART MONITOR/PE ACCT	4,500.86
51000223	203223	PE HEART MONITORS	3,978.33
51000222	209222	ENGLISH DEPT	4,858.82
51000222	210222	LIBRARY FUND	1,019.96
51000223	210223	LIBRARY FUND	311.68
51000326	210326	LIBRARY FUND	1,001.02
51000327	210327	LIBRARY FUND	948.60
51000328	210328	LIBRARY FUND	3,622.87
51000438	210438	LIBRARY FUND	474.56
51000440	210440	LIBRARY FUND	437.19
51000444	210444	LIBRARY FUND	5,701.80
51000445	210445	LIBRARY FUND	593.02
51000447	210447	LIBRARY FUND	597.41
51000448	210448	LIBRARY FUND	9,893.70
51000451	210451	LIBRARY FUND	90.23
51000452	210452	LIBRARY FUND	7,767.59
51000453	210453	LIBRARY FUND	4,309.50
51000221	211221	HEALTH FITNESS/HRM	2,291.54
51000326	214326	MUSIC FUND	10,476.64
51000327	214327	MUSIC FUND	951.19
51000328	214328	MUSIC FUND	911.62
51000448	214448	MUSIC FUND	91.38
51000222	216222	PAVE THE WAY	1,652.62
51000221	234221	STUDENT ASSISTANCE FUND	8,900.23
51000222	234222	STUDENT ASSISTANCE FUND	16,251.29
51000223	234223	STUDENT ASSISTANCE FUND	2,920.90
51000328	234328	STUDENT ASSISTANCE FUND	7,657.97
51000221	250221	BRUNO SCHOLARSHIP	9,581.15
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	8.94
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	13,901.58
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	119.29
51000221	252221	B REED HNDERSON SCHOLARSHIP	65,099.53
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	4,831.50
51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	282.73
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,262.34
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,806.32
51000222	255222	RECYCLING SCHOLARSHIP	494.04
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.96
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	8,638.67

**Student Activity Accounts**

<b>Budget Unit</b>	<b>Project</b>	<b>Project Title</b>	<b>November 30, 2020</b>
51000955	259955	MATLACK MEMORIAL TRUST FUND	5,083.32
51000221	261221	TRAPNELL SCHOLARSHIP	117,999.91
51000223	263223	CHARLES COGNATO SCHOLARSHIP	23,685.00
51000221	265221	TUKLOFF MEMORIAL TRUST	975.08
51000222	268222	WENKE SCHOLSP FUND	8,697.76
51000221	269221	THOMAS WEEKS SCHOLARSHIP	467.66
51000221	275221	KATHY CLARK FLAMM MEMORIAL SCHOLARSHIP	4,350.00
51000222	275222	ALICIA CONCHE SCHOLARSHIP	1,045.00
51000221	276221	CLASS OF 2020 SCHOLARSHIP	5,000.00
51000955	290955	UNDISTRIBUTED INCOME	(583.84)
<b>Total Fund 51 Projects</b>			<b>625,257.89</b>
<b>Fund 50 / 51 - Combined Project Totals</b>			<b>1,017,721.31</b>
<b>Fund 50 / 51 - Combined Accounts Payable</b>			<b>3,614.25</b>
<b>Fund 50 / 51 - Due to / from other funds</b>			<b>180.78</b>
<b>Total Student Activity and Agency Funds</b>			<b><u>1,021,516.34</u></b>
<b>Fund 50 / 51 - Cash Account Balances as of November 30, 2020</b>			<b>Total Cash <u>1,021,516.34</u></b>
<b>Total Student and Agency Activity Funds</b>			<b><u>1,021,516.34</u></b>

**WEST CHESTER AREA SCHOOL DISTRICT  
FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT  
NOVEMBER 30, 2020**

**OPERATING CASH**

CASH BALANCE OCTOBER 31, 2020 \$ 68,127.40

RECEIPTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

DEPOSITS	-	
DEPOSITS ON ACCOUNT	2,984.30	
INTEREST	7.48	
SALE OF EQUIPMENT	-	
POS FEES RECEIVED	14.67	
ARAMARK REIMBURSEMENT	-	
TRANSFER FROM INVESTMENTS ACCOUNT	100,000.00	
TOTAL RECEIPTS		103,006.45

DISBURSEMENTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

BANK FEES	50.78	
POS SERVICE CHARGES		
EQUIPMENT PURCHASES		
ARAMARK PAYMENTS	149,060.32	
STUDENT REFUNDS	11.25	
ARAMARK MAINTENANCE SUPPLIES	-	
CUSTODIAL SERVICES	-	
OTHER	-	
TOTAL DISBURSEMENTS		149,122.35

CASH BALANCE NOVEMBER 30, 2020 \$ 22,011.50

**INVESTMENTS**

INVESTMENT BALANCE OCTOBER 31, 2020 \$ 727,454.34

RECEIPTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

TRANSFERS FROM CHECKING ACCOUNT:		
STATE SUBSIDY:	55,114.80	
INTEREST:	38.64	
TOTAL ADDITIONS		55,153.44

DISBURSEMENTS NOVEMBER 1, 2020 - NOVEMBER 30, 2020

TRANSFER TO CHECKING ACCOUNT	100,000.00	
TOTAL DISBURSEMENTS		100,000.00

INVESTMENT BALANCE NOVEMBER 30, 2020 \$ 682,607.78

**PREPAID STUDENT ACCOUNTS**

PREPAID STUDENT ACCOUNTS BALANCE OCTOBER 31, 2020 \$ 268,025.24

ADD: RECEIVED ON ACCOUNT		
TOTAL ADDITIONS		-

DEDUCT: PREPAIDS USED		
TOTAL DEDUCTIONS		-

PREPAID STUDENT ACCOUNTS BALANCE NOVEMBER 30, 2020 \$ 268,025.24

WEST CHESTER AREA SCHOOL DISTRICT  
 DECEMBER 21, 2020  
 STATEMENT OF DISBURSEMENTS SUMMARY  
 FOR THE PERIOD NOVEMBER 1, 2020 - NOVEMBER 30, 2020

GENERAL FUND DISBURSEMENTS	19,342,558.42
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	19,342,558.42
INVESTMENTS	0.00
CAPITAL RESERVE FUND	51,527.93
CAPITAL PROJECTS FUND	2,024,496.91
SPECIAL REVENUE - Athletics	71.00
TRUST FUNDS	0.00
CAFETERIA	149,071.57
STUDENT ACTIVITY FUND DISBURSEMENTS	7,903.00
TRUST AND AGENCY FUND DISBURSEMENTS	<u>12,115.40</u>
TOTAL DISBURSEMENTS	<u>21,587,744.23</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

# **WEST CHESTER AREA SCHOOL DISTRICT**

## **December 21, 2020 SCHOOL BOARD MEETING**

### **CONSENT AGENDA RESOLUTION**

#### **Approval of the November 30, 2020 Financial Report**

Approval is requested for the West Chester School District Financial Report for the month ending November 30, 2020.

I so move.

#### **2020-2021 General Fund Financial Analysis**

The expenses and revenues as of November 2020 represent 5 months of financial activity for the District. To date we have collected \$172.5 million in real estate taxes which represents 99.9% of our budget. Our YTD current real estate tax collections are trending slightly ahead of last year as compared to budget.

The second largest local revenue category is Earned Income Tax which is 7.7% ahead of last year's collections. This is most likely caused by the extension in the due date for final payments (due April 15, 2020) until July 15, 2020 as a result of the pandemic. We will continue to monitor EIT closely this year to provide an updated trend. We have received \$1.8 million in transfer taxes year to date, this amount is behind last year and is the result of the size and timing of property transfers within the District.

Our local revenues YTD total \$184.7 million or 91.86% of budget. In state revenues we have received \$2.4 million in gaming revenues and other subsidies are trending in line with last year. Federal revenues are also on target with budget.

We have made some revisions to our expenses for the 2020-21 school year. The revisions include a \$273,068 reduction of salaries and benefits related to average teacher salary and other headcount revisions. We have reduced our educational supplies projection by \$1,091,773 as a result of school PPA and departmental building carryover forfeitures as well as a PPA adjustment due to lower than anticipated enrollment. We have reduced Professional and technical services and other contracted aides by \$800,000 and our variable debt service expense for the 2020-21 year in the amount of \$250,000. In September we increased our projections in the following categories to recognize the spending related to the CARES grant funding and includes: salaries and benefits \$71,500, prof and tech services \$101,799 and supplies \$667,932. In August we refinanced an existing GOB and recognized \$1.5 million in savings. This amount was transferred to the capital reserve fund.

And as you can see on the statement, we have budgeted \$269.8 million in expenses and \$248.5 million in revenues this year and we budgeted to use \$21.3 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$38.0 million at June 30th 2021, but we are currently anticipating a \$7.6 million budget gap after an Act 1 index tax increase for the 2021-22 school year. This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District

2020-21 General Fund Including Technology and Federal Programs

Revenue for the Month Ending November 30, 2020

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	% OF BUDGET RECEIVED CURRENT YR	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	172,568,153.00	172,486,211.04	81,941.96	2,381,158.65	99.95%	98.97%
INTERIM R. E. TAXES	824,699.00	395,973.28	428,725.72	32,013.69	48.01%	30.68%
PUBLIC UTILITY R. T.	180,000.00	195,012.30	(15,012.30)	17,440.94	108.34%	88.79%
EARNED INCOME TAXES	19,590,251.00	8,841,075.22	10,749,175.78	689,166.31	45.13%	37.45%
REAL ESTATE TRANSFER	3,735,352.00	1,824,620.43	1,910,731.57	(643,919.90)	48.85%	56.17%
DELIQU TAX LEVIED	2,858,800.00	596,014.45	2,262,785.55	(171,196.64)	20.85%	26.84%
EARNINGS-INVESTMENTS	500,000.00	114,172.84	385,827.16	(1,023,642.72)	22.83%	113.78%
PARKING FEES	65,000.00	-	65,000.00	(55,245.00)	0.00%	92.08%
RENTALS	245,000.00	80,833.25	164,166.75	(115,829.85)	32.99%	54.63%
CONTRIBUTIONS	11,000.00	3,563.80	7,436.20	(3,861.20)	32.40%	67.50%
SUMMER SCHL TUITION	51,000.00	18,898.79	32,101.21	(12,008.06)	37.06%	68.68%
RCPTS OTHER LEA'S PA	53,000.00	76,146.97	(23,146.97)	9,469.91	143.67%	85.48%
OUTDOOR EDU. TUITION	14,510.00	-	14,510.00	(13,942.17)	0.00%	19.88%
MISCELLANEOUS REVENU	76,000.00	66,997.10	9,002.90	(14,398.30)	88.15%	107.10%
REF PRIOR YR EXPEN.	10,000.00	15,815.56	(5,815.56)	13,399.50	158.16%	9.66%
ACTIVITY FEE REVENUE	294,490.00	1,575.00	292,915.00	(285,990.00)	0.53%	75.58%
ADVERTISING REVENUE	-	-	-	(36.79)	0.00%	0.00%
<b>LOCAL REVENUES</b>	<b>201,077,255.00</b>	<b>184,716,910.03</b>	<b>16,360,344.97</b>	<b>802,578.37</b>	<b>91.86%</b>	<b>89.98%</b>
BASIC INSTR. SUBSIDY	8,421,880.00	2,425,784.00	5,996,096.00	(26.00)	28.80%	28.80%
TUITION ORPHANS	290,000.00	-	290,000.00	-	0.00%	0.00%
MIGRATORY CHILDREN	-	-	-	-	0.00%	0.00%
SPECIAL ED FUNDING	5,899,089.00	2,359,194.00	3,539,895.00	1,757.00	39.99%	38.01%
PRRI/APS DIRECT PAYMENTS	-	-	-	-	0.00%	0.00%
TRANSPORTATION SUB.	2,321,816.00	211,009.00	2,110,807.00	7,090.00	9.09%	5.55%
RENT SUBSIDY	1,093,234.00	157,147.11	936,086.89	(22,532.47)	14.37%	16.18%
MEDICAL-DENTAL SVCS.	252,545.00	-	252,545.00	-	0.00%	0.00%
BASIC ED REIM SUPP	3,570,346.00	2,420,476.13	1,149,869.87	(1,177,776.69)	67.79%	100.00%
SCHOOL SAFETY AND SECURITY	-	45,000.00	(45,000.00)	(355,050.00)	0.00%	100.00%
READY TO LEARN BLOCK GRANT	399,095.00	-	399,095.00	(399,095.00)	0.00%	100.00%
OTHER STATE GRANTS	-	155,005.12	(155,005.12)	155,005.12	0.00%	0.00%
SOC SEC/MED SUBSIDY	3,924,722.00	736,050.02	3,188,671.98	160,227.88	18.75%	15.19%
RETIREMENT SUBSIDY	17,695,207.00	13,651.64	17,681,555.36	13,651.64	0.08%	0.00%
<b>STATE REVENUES</b>	<b>43,867,934.00</b>	<b>8,523,317.02</b>	<b>35,344,616.98</b>	<b>(1,616,748.52)</b>	<b>19.43%</b>	<b>22.48%</b>
IDEA 619 FUNDS	6,100.00	-	6,100.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,425,436.00	-	1,425,436.00	-	0.00%	0.00%
TITLE I	598,796.00	195,775.35	403,020.65	76,016.16	32.69%	17.00%
TITLE II	236,948.00	338,368.36	(101,420.36)	240,105.48	142.80%	37.76%
TITLE III LEP/IMMIGRAN	91,336.00	79,950.94	11,385.06	57,955.66	87.53%	20.19%
TITLE IV	52,725.00	26,418.60	26,306.40	11,875.94	50.11%	24.25%
OTHER FEDERAL GRANTS	-	531,007.40	(531,007.40)	531,007.40	0.00%	0.00%
CARES ACT	-	207,081.28	(207,081.28)	207,081.28	0.00%	0.00%
MA DIRECT SERVICES	970,000.00	1,045,909.05	(75,909.05)	1,035,611.77	107.83%	2.19%
MA ADMIN TIME STUDY	30,000.00	19,955.84	10,044.16	37.17	66.52%	66.40%
<b>FEDERAL PROGRAMS</b>	<b>3,411,341.00</b>	<b>2,444,466.82</b>	<b>966,874.18</b>	<b>2,159,690.86</b>	<b>71.66%</b>	<b>9.60%</b>
<b>TOTAL REVENUES</b>	<b>248,356,530.00</b>	<b>195,684,693.87</b>	<b>52,671,836.13</b>	<b>1,345,520.71</b>	<b>78.79%</b>	<b>76.98%</b>



DATE: 12/07/2020  
 TIME: 13:47:37

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 5/21

SORTED BY: ACCOUNT  
 TOTALED ON:  
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
111	REG SALARIES ADMIN	9,237,294.00	666,643.73	.00	3,947,387.19	5,289,906.81	42.73
121	REG SALARIES PROF	72,910,522.00	6,698,241.10	.00	26,767,330.62	46,143,191.38	36.71
123	EXTRA ASSIGN PROF	1,159,221.12	71,371.38	.00	1,012,315.54	146,905.58	87.33
124	SABBATICL LV PROF	300,000.00	24,563.64	.00	85,527.26	214,472.74	28.51
125	SUBJ CHRPRSN PROF	421,496.00	42,008.08	.00	141,128.51	280,367.49	33.48
127	RETIREMT SEV PROF	392,000.00	.00	.00	.00	392,000.00	.00
128	HOMEBD INSTR PROF	.00	.00	.00	262.50	-262.50	.00
135	SUPPLEMTL CONTR PROF	2,167,000.00	124,748.35	.00	868,439.63	1,298,560.37	40.08
141	REG SALARIES TECHNCL	4,054,914.00	272,009.59	.00	1,479,867.58	2,575,046.42	36.50
143	EXTRA ASSIGN TECHNCL	2,000.00	.00	.00	5,933.73	-3,933.73	296.69
151	REG SALARIES OFFICE	2,911,088.00	212,993.69	.00	1,058,540.26	1,852,547.74	36.36
153	O/T SALARIES OFFICE	54,916.95	4,624.02	.00	37,380.36	17,536.59	68.07
154	SALARIES AIDES	503,231.00	29,862.28	.00	92,844.97	410,386.03	18.45
158	TECH AIDES	434,855.00	35,093.25	.00	151,095.87	283,759.13	34.75
161	REG SALARIES O & M	5,266,503.00	349,393.12	.00	1,727,746.99	3,538,756.01	32.81
162	TEMP SALARIES O & M	75,000.00	.00	.00	.00	75,000.00	.00
163	O/T SALARIES O & M	180,000.00	3,933.11	.00	8,110.54	171,889.46	4.51
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
168	TECH TRADE/CRAFTS	680,689.00	47,103.13	.00	220,520.40	460,168.60	32.40
171	NEW HIRES	.00	.00	.00	2,101.56	-2,101.56	.00
191	REG SALARIES INSTRL AIDE	2,341,711.00	177,928.78	.00	526,264.93	1,815,446.07	22.47
193	O/T INSTRUCTIONAL AIDES	59,450.00	277.05	.00	42,745.44	16,704.56	71.90
211	MEDICAL INSURANCE	15,375,752.00	1,456,325.30	.00	6,082,058.87	9,293,693.13	39.56
212	DENTAL INSURANCE	1,339,097.00	103,569.86	.00	427,287.44	911,809.56	31.91
213	LIFE INSURANCE	194,862.00	8,336.36	.00	44,278.54	150,583.46	22.72
214	INC. PROT. INS.	241,185.00	12,490.12	.00	53,494.20	187,690.80	22.18
215	EYE CARE INS	198,559.00	16,752.05	.00	69,498.48	129,060.52	35.00
216	PRESCRIPTION INS	4,089,799.00	300,604.74	.00	1,221,382.33	2,868,416.67	29.86
220	SOCIAL SECURITY CONT	7,849,447.00	616,702.15	.00	2,718,423.96	5,131,023.04	34.63
230	RETIREMENT CONTRIBS	35,390,415.00	2,965,985.79	.00	12,881,971.66	22,508,443.34	36.40
231	RETIREMENT CONTR - DC	.00	9,139.64	.00	33,217.27	-33,217.27	.00
240	TUITION REIMBURSE	600,000.00	7,442.78	.00	121,087.65	478,912.35	20.18
250	UNEMPLOYMENT COMP	374,472.00	.00	.00	95,247.92	279,224.08	25.44
260	WORKMEN'S COMPENS	915,305.00	.00	.00	511,691.99	403,613.01	55.90
290	OTHER EMPLOYEE BEN	.00	146,845.00	.00	352,312.15	-352,312.15	.00
300	PRCHSD PRO&TECH SVS	2,800.00	.00	.00	.00	2,800.00	.00
302	PURCH PROF AIDES	3,378,000.00	80,989.67	.00	185,988.42	3,192,011.58	5.51
303	PURCH PROF TSS CCIU	500,000.00	.00	.00	.00	500,000.00	.00
304	PURCH PROF TSS CONTRACTE	1,621,000.00	.00	.00	150,064.55	1,470,935.45	9.26
310	OFFICIAL/ADMIN SVCS	639,938.00	64,237.09	.00	222,982.47	416,955.53	34.84
315	PURCH PROF TEACHER SUBS	2,284,434.13	123,753.06	575.00	316,546.52	1,967,312.61	13.88
316	PURCH PROF AIDES SUBS	300,000.00	1,162.65	.00	2,041.20	297,958.80	.68
317	PURCH PROF ADM SUPPRT SU	100,000.00	24,070.54	.00	60,981.48	39,018.52	60.98
320	PROF EDUCATIONAL SVCS	1,500.00	.00	.00	.00	1,500.00	.00
322	PROF ED SVCS IU'S	5,658,360.00	13,563.41	.00	17,073.20	5,641,286.80	.30
323	PROF ED SVCS OTHER	2,449,637.00	.00	.00	552,837.19	1,896,799.81	22.57

DATE: 12/07/2020  
 TIME: 13:47:37

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 2  
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SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 5/21

SORTED BY: ACCOUNT  
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
324	PROF ED SRVS EMPL TRAIN.	128,256.98	295.00	.00	22,457.85	105,799.13	17.51
329	PROF. EDUC. SVCS- OTHER	442,415.00	9,477.33	.00	37,234.86	405,180.14	8.42
330	OTHER PROF SERVICES	2,393,650.00	110,806.73	29,646.00	668,336.51	1,695,667.49	29.16
340	TECHNICAL SERVICES	24,640.00	.00	.00	.00	24,640.00	.00
348	PROF SVCS - TECHN LGY	64,659.94	7,215.43	84.37	53,323.15	11,252.42	82.60
350	SECURITY/SAFETY SVCS	513,101.11	1,474.17	.00	45,496.00	467,605.11	8.87
360	EMPLOYEE TRAINING AND DE	2,000.00	.00	.00	.00	2,000.00	.00
390	OTHER PURCH. SVCS	210,705.50	7,841.83	48.00	33,018.49	177,639.01	15.69
422	ELECTRICITY	1,739,000.00	99,822.96	.00	559,968.05	1,179,031.95	32.20
424	WATER/SEWAGE	621,900.00	26,086.13	1,382.05	137,373.30	483,144.65	22.31
430	REPAIRS & MAINT SVCS	1,000,573.83	37,959.71	293,220.93	230,834.99	476,517.91	52.38
432	REPAIRS & MAINT- SVC EQU	8,100.00	.00	6,863.69	227.56	1,008.75	87.55
438	REPAIRS & MAINT- TECH	198,344.32	63,041.40	.00	66,541.40	131,802.92	33.55
441	RENTAL - LAND & BLDGS	281,800.00	105,527.58	7,660.00	111,399.58	162,740.42	42.25
442	EQUIPMENT RENTAL	203,164.95	10,848.36	114,365.91	64,831.15	23,967.89	88.20
444	RENTAL VEHICLES	3,500.00	.00	.00	.00	3,500.00	.00
449	OTHER RENTAL	3,725.00	265.19	.00	265.19	3,459.81	7.12
513	CONTRACTED CARRIERS	14,829,440.66	1,252,032.90	.00	2,445,870.02	12,383,570.64	16.49
516	FROM THE I.U.	12,000.00	.00	.00	.00	12,000.00	.00
521	FIRE INSURANCE	193,500.00	.00	.00	175,606.00	17,894.00	90.75
522	AUTO LIABLTY INS	51,000.00	.00	.00	47,323.00	3,677.00	92.79
523	GNRL PROP & LIAB INS	233,400.00	.00	.00	221,217.00	12,183.00	94.78
525	BONDING INSURANCE	7,762.00	3,566.00	.00	3,641.00	4,121.00	46.91
529	OTHER INSURANCE	62,300.00	10,758.00	.00	59,160.00	3,140.00	94.96
530	TELEPHONE & POSTAGE	322,767.15	18,289.37	10,863.90	106,594.71	205,308.54	36.39
538	COMMUNICATIONS-TECH	134,100.00	13,742.14	110,281.03	103,630.33	-79,811.36	159.52
540	ADVERTISING	19,300.00	627.92	2,947.03	2,177.73	14,175.24	26.55
550	PRINTING AND BINDING	61,727.83	295.60	.00	21,221.04	40,506.79	34.38
560	TUITION	900,000.00	.00	.00	.00	900,000.00	.00
561	TUIT TO LEA WITHIN	233,000.00	27,363.80	.00	38,254.26	194,745.74	16.42
562	TUITION - CHARTER SCHOOL	8,228,617.00	1,095,295.27	.00	3,545,467.70	4,683,149.30	43.09
563	TUIT TO PRIV SCHOOLS	1,118,900.00	88,990.20	.00	391,764.70	727,135.30	35.01
564	TUIT TO AREA VO-TECH	2,562,547.00	.00	.00	1,142,321.50	1,420,225.50	44.58
567	TUITION TO APP PRIV. SCH	2,547,500.00	157,784.23	.00	651,786.01	1,895,713.99	25.59
568	TUITION PRRI, ALT ED,DTE	20,000.00	-7.55	.00	-7.55	20,007.55	-.04
569	TUITION OTHER	15,000.00	.00	.00	.00	15,000.00	.00
580	TRAVEL EXPENSES	167,813.64	1,674.30	.00	8,052.80	159,760.84	4.80
581	TRAVEL-PROF. DEVELOPMENT	182,118.01	535.00	.00	2,215.08	179,902.93	1.22
594	I.U. PAYMNT BY W.H SP CL	2,900.00	.00	.00	.00	2,900.00	.00
595	I.U. PAYMNT BY W/H	126,867.00	.00	.00	.00	126,867.00	.00
610	GENERAL SUPPLIES	3,545,774.98	283,072.95	720,576.82	1,488,870.87	1,336,327.29	62.31
618	SUPPLIES-TECHNOLOGY	7,175.00	.00	.00	2,000.00	5,175.00	27.87
621	NATURAL GAS	735,000.00	53,403.74	.00	90,214.11	644,785.89	12.27
626	GASOLINE & DIESEL	63,000.00	7,179.98	34,621.23	20,378.77	8,000.00	87.30
627	DIESEL FUEL	12,000.00	1,574.92	5,604.79	4,829.79	1,565.42	86.95
635	FOOD MEALS & REFRESHMENT	67,205.42	720.14	467.05	10,198.27	56,540.10	15.87

DATE: 12/07/2020  
 TIME: 13:47:37

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 3  
 EXPSTALL

SELECTION CRITERIA: orgn.fund='01'  
 ACCOUNTING PERIOD: 5/21

SORTED BY: ACCOUNT  
 TOTALED ON:  
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
640	BOOKS & PERIODICALS	799,305.90	28,051.26	46,322.73	515,208.72	237,774.45	70.25
648	BOOKS -TECHNOLOGY	2,650.00	.00	.00	.00	2,650.00	.00
650	SUPPLIES & FEES- TECH RE	1,957,459.02	184,523.78	60,568.43	1,631,220.59	265,670.00	86.43
750	EQUIP - ORIG & ADDT'L	3,000.00	.00	.00	3,071.25	-71.25	102.38
752	CAP EQUIP- ORIG. OR ADD	140,233.40	.00	32,825.00	.00	107,408.40	23.41
756	CAP TECH HARDWARE ORIGIN	1,449.57	.00	.00	1,449.57	.00	100.00
758	EQUIPMENT-TECHNOLOGY	8,843.88	694.07	.00	694.07	8,149.81	7.85
760	EQUIPMENT - REPLACEMENT	3,141.93	.00	.00	.00	3,141.93	.00
761	NON CAP EQUIP- REPLACE	300.00	.00	.00	.00	300.00	.00
762	CAP EQUIP- REPLACE	282,971.87	-650.00	27,692.74	472,178.55	-216,899.42	176.65
767	NON CAP TECH EQUIP-REPLA	.00	45,000.00	.00	45,000.00	-45,000.00	.00
768	EQUIP REPLACE-TECHNOLOGY	3,750.00	.00	.00	679.00	3,071.00	18.11
810	DUES AND FEES	215,742.36	7,332.66	29,414.55	56,888.93	129,438.88	40.00
811	MEMBERSHIPS	152,793.55	600.00	1,216.59	47,675.96	103,901.00	32.00
832	INT SERIAL BONDS	10,240,206.00	3,722,417.78	.00	4,595,956.97	5,644,249.03	44.88
840	CONTINGENCY	1,520,131.00	.00	.00	.00	1,520,131.00	.00
880	REFNDS OF PR YRS RCP	55,000.00	.00	.00	3,700.29	51,299.71	6.73
890	MISC EXPENDITURES	35,942.00	.00	.00	.00	35,942.00	.00
899	STUDENT ACTIVITY	100,000.00	5,370.01	.00	85,959.74	14,040.26	85.96
912	SERIAL BNDS PRN PYMT	16,995,000.00	755,000.00	.00	2,255,000.00	14,740,000.00	13.27
932	CAP RESERVE FD TRANS	6,167,541.00	.00	.00	2,095,558.00	4,071,983.00	33.98
TOTAL REPORT		269,684,167.00	22,958,664.80	1,537,247.84	88,720,348.23	179,426,570.93	33.47

DATE: 12/07/2020  
TIME: 13:45:40

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

SELECTION CRITERIA: orgn.fund='22'  
ACCOUNTING PERIOD: 5/21

SORTED BY: ACCOUNT  
TOTALED ON:  
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	-3,231.53	.00	24,597.95	50,402.05	32.80
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	4,071,983.00	.00	.00	.00	4,071,983.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	.00	17,829.00	.00	18,877.02	-18,877.02	.00
TOTAL REPORT		4,146,983.00	14,597.47	.00	43,474.97	4,103,508.03	1.05

DATE: 12/07/2020  
 TIME: 13:48:22

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='22'  
 ACCOUNTING PERIOD: 5/21

SORTED BY: ACCOUNT  
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
330	OTHER PROF SERVICES	.00	.00	1,356.00	.00	-1,356.00	.00
390	OTHER PURCH. SVCS	.00	.00	78,408.68	46,284.43	-124,693.11	.00
529	OTHER INSURANCE	34,500.00	219,575.00	.00	193,077.01	-158,577.01	559.64
757	NON CAP TECH EQUIP-ORIG	280,700.00	-187.59	.00	14,592.16	266,107.84	5.20
760	EQUIPMENT - REPLACEMENT	60,000.00	7,811.36	2,320.38	11,488.46	46,191.16	23.01
766	CAP TECH HARDWARE REPLAC	725,000.00	54,795.32	19,244.03	54,795.32	650,960.65	10.21
767	NON CAP TECH EQUIP-REPLA	3,147,336.00	59,748.20	98,099.43	1,895,311.07	1,153,925.50	63.34
810	DUES AND FEES	10,000.00	493.70	.00	1,217.03	8,782.97	12.17
TOTAL REPORT		4,257,536.00	342,235.99	199,428.52	2,216,765.48	1,841,342.00	56.75

DATE: 12/07/2020  
TIME: 13:46:12

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
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SELECTION CRITERIA: orgn.fund='27'  
ACCOUNTING PERIOD: 5/21

SORTED BY: ACCOUNT  
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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	2,095,558.00	.00	.00	2,095,558.00	.00	100.00
TOTAL REPORT		2,095,558.00	.00	.00	2,095,558.00	.00	100.00

DATE: 12/07/2020  
 TIME: 13:48:43

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'  
 ACCOUNTING PERIOD: 5/21

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
300	PRCHSD PRO&TECH SVS	.00	.00	6,881.24	320.00	-7,201.24	.00
330	OTHER PROF SERVICES	.00	300.00	66,763.80	227,138.74	-293,902.54	.00
390	OTHER PURCH. SVCS	.00	1,330.54	234,243.11	23,196.22	-257,439.33	.00
430	REPAIRS & MAINT SVCS	.00	.00	2,883.00	9,950.00	-12,833.00	.00
610	GENERAL SUPPLIES	.00	.00	2,739.58	687.06	-3,426.64	.00
750	EQUIP - ORIG & ADDT'L	.00	.00	323.96	.00	-323.96	.00
752	CAP EQUIP- ORIG. OR ADD	1,694,808.00	.00	30,127.00	3,940.95	1,660,740.05	2.01
TOTAL REPORT		1,694,808.00	1,630.54	343,961.69	265,232.97	1,085,613.34	35.94

DATE: 12/07/2020  
TIME: 13:46:48

WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

PAGE NUMBER: 1  
REVSTA11

SELECTION CRITERIA: orgn.fund='29'  
ACCOUNTING PERIOD: 5/21

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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	.00	.00	.00	131,500.00	.00
TOTAL REPORT		131,500.00	.00	.00	.00	131,500.00	.00



DATE: 12/07/2020  
 TIME: 13:49:08

WEST CHESTER AREA SCHOOL DISTRICT  
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1  
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'  
 ACCOUNTING PERIOD: 5/21

SORTED BY: ACCOUNT  
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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
135	SUPPLEMTL CONTR PROF	.00	4,555.00	.00	7,925.00	-7,925.00	.00
220	SOCIAL SECURITY CONT	.00	334.86	.00	581.86	-581.86	.00
230	RETIREMENT CONTRIBS	.00	1,245.50	.00	2,204.89	-2,204.89	.00
231	RETIREMENT CONTR - DC	.00	2.03	.00	2.03	-2.03	.00
350	SECURITY/SAFETY SVCS	3,340.00	.00	.00	.00	3,340.00	.00
390	OTHER PURCH. SVCS	63,930.00	71.00	.00	177.50	63,752.50	.28
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
580	TRAVEL EXPENSES	2,010.00	.00	.00	.00	2,010.00	.00
610	GENERAL SUPPLIES	35,690.00	-24.00	583.20	9,515.28	25,591.52	28.29
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
810	DUES AND FEES	5,390.00	.00	.00	.00	5,390.00	.00
TOTAL REPORT		131,500.00	6,184.39	583.20	20,406.56	110,510.24	15.96

**WEST CHESTER AREA SCHOOL DISTRICT  
CAPITAL PROJECTS FUND  
Month Ending November 30, 2020**

<b>Project</b>	<b>Description</b>	<b>Project Budget</b>	<b>Project to Date Expenses at Prior 6/30</b>	<b>Current Fiscal Year to Date Expenses</b>	<b>Total Expenses</b>	<b>Budget Balance</b>
<b>Current Projects</b>						
C007	Westtown-Thornbury Renovations/Additions	10,389,690.18	10,378,836.28	0.00	10,378,836.28	10,853.90
C009	East Bradford Renovations/Additions	10,260,000.00	10,153,503.90	222.00	10,153,725.90	106,274.10
C033	Exton Renovations/Additions	18,100,000.00	17,642,681.27	164,932.94	17,807,614.21	292,385.79
C034	East Goshen Design and Construction	17,750,000.00	15,779,973.36	738,334.83	16,518,308.19	1,231,691.81
C035	Mary C Howse Design and Construction	11,900,000.00	53,376.67	0.00	53,376.67	11,846,623.33
C036	Glen Acres Design and Construction	17,700,000.00	355,180.78	120,840.60	476,021.38	17,223,978.62
C038	Starkweather Design and Construction	10,400,000.00	477,546.31	0.00	477,546.31	9,922,453.69
C054	East Replace 2 Chillers and Add 1 Chiller	764,964.39	764,964.39	0.00	764,964.39	0.00
C057	New Elementary School Design and Construction	27,500,000.00	7,142,817.62	5,603,781.65	12,746,599.27	14,753,400.73
C059	Westtown-Thornbury Addition	2,500,000.00	57,734.27	127,271.08	185,005.35	2,314,994.65
C061	EHS Two Replacement Chillers	639,000.00	638,321.53	0.00	638,321.53	678.47
C063	HHS Softball Field Replacement	85,895.45	85,895.45	0.00	85,895.45	0.00
C066	RHS Replacement Roof Sections	984,505.61	28,500.00	1,141,154.30	1,169,654.30	(185,148.69)
C067	RHS Replacement Chiller	300,000.00	271,900.00	0.00	271,900.00	28,100.00
C999	2012-2023 Labor	4,915,221.54	3,466,531.50	177,708.12	3,644,239.62	1,270,981.92
	<b>Total Current Projects</b>	<b>149,245,103.20</b>	<b>81,350,914.36</b>	<b>8,074,245.52</b>	<b>89,425,159.88</b>	<b>59,819,943.32</b>

WEST CHESTER AREA SCHOOL DISTRICT  
 FOOD SERVICES FUND  
 NOVEMBER 30, 2020

	2020-21 CONTRACT BUDGET	ACTUAL NOVEMBER 2020	YTD 2020-21
<u>REVENUE</u>			
CAFETERIA SALES	2,725,673	315	828
GOVERNMENT REIMBURSEMENTS	769,873	217,216	446,100
TOTAL REVENUE	3,495,545	217,531	446,928
<u>EXPENDITURES</u>			
COST OF FOOD	1,205,102	97,243	175,995
<i>COMMODITY USAGE</i>	(101,150)	10,301	10,301
LABOR	1,568,170	129,791	322,014
ADMINISTRATIVE EXPENSE	66,495	6,650	19,949
MANAGEMENT FEE	61,380	6,138	18,414
OTHER DIRECT EXPENSES	413,684	16,536	72,997
TOTAL EXPENDITURES	3,213,680	256,358	609,368
PROFIT/LOSS	281,865	(38,826)	(162,440)

WEST CHESTER AREA SCHOOL DISTRICT  
November 2020

	452	440	438	444	445	451	437	448	453	447	Total	328	326	327	223	222	221	Total	OTHER	TOTAL		
	EB	EG	EX	FH	GA	HILLS	MCH	PW	SS	WT	Elementary	F.M.	P.M.	S.M.	RUSTIN	EAST	HEND.	Secondary				
Kindergarten	51	50	74	81	88	69	73	76	72	71	705										705	Kindergarten
Special Education - Kinder	10	7	13	12	8	9	10	6	17	14	106										106	Special Education - Kinder
Grade 1	50	70	98	70	100	80	87	76	82	84	797										797	Grade 1
Special Education - Grade 1	4	8	16	15	10	12	8	8	13	7	101										101	Special Education - Grade 1
Grade 2	54	60	70	104	80	89	113	61	93	87	811										811	Grade 2
Special Education - Grade 2	5	7	9	3	13	6	15	9	13	12	92										92	Special Education - Grade 2
Grade 3	63	68	85	92	85	79	84	78	75	85	794										794	Grade 3
Special Education - Grade 3	15	12	19	5	9	8	9	9	12	12	110										110	Special Education - Grade 3
Grade 4	58	60	75	76	64	89	105	69	81	74	751										751	Grade 4
Special Education - Grade 4	8	17	18	11	19	7	12	11	9	14	126										126	Special Education - Grade 4
Grade 5	49	65	55	83	69	83	77	67	88	66	702										702	Grade 5
Special Education - Grade 5	12	9	22	16	14	11	14	20	18	14	150										150	Special Education - Grade 5
Grade 6												264	309	228							801	Grade 6
Special Education - Grade 6												43	54	57							154	Special Education - Grade 6
Grade 7												245	304	242							791	Grade 7
Special Education - Grade 7												48	64	55							167	Special Education - Grade 7
Grade 8												231	334	232							797	Grade 8
Special Education - Grade 8												48	44	42							134	Special Education - Grade 8
Grade 9															255	258	293				806	Grade 9
Special Education - Grade 9															44	47	51				142	Special Education - Grade 9
Grade 10															260	268	307				835	Grade 10
Special Education - Grade 10															60	40	38				138	Special Education - Grade 10
Grade 11															276	256	315				847	Grade 11
Special Education - Grade 11															44	41	46				131	Special Education - Grade 11
Grade 12															294	286	278				858	Grade 12
Special Education - Grade 12															48	41	54				143	Special Education - Grade 12
Regular Education	325	373	457	506	486	489	539	427	491	467	4,560	740	947	702	1,085	1,068	1,193	5,735			10,295	Regular Education
Special Education	54	60	97	62	73	53	68	63	82	73	685	139	162	154	196	169	189	1,009			1,694	Special Education
In - District Total	379	433	554	568	559	542	607	490	573	540	5,245	879	1,109	856	1,281	1,237	1,382	6,744			11,989	In - District Total
Out of District Totals																					5	Alternative Ed. Reg. Ed.
Alternative Ed. Reg. Ed.																					146	Alternative Ed. Special Ed.
Alternative Ed. Special Ed.																						
Charter Schools																						
Achievement Cyber																					2	Achievement Cyber
Agora Cyber																					8	Agora Cyber
Avon Grove																					1	Avon Grove
Chester County Family Academy																					21	Chester County Family Academy
Chester Community Charter																					-	Chester Community Charter
Collegium																					248	Collegium
Commonwealth Connections - Cyber																					29	Commonwealth Connections - Cyber
Insight																					6	Insight
PA Distance																					-	PA Distance
Pa Leadership - Cyber																					128	Pa Leadership - Cyber
Pennsylvania Cyber																					5	Pennsylvania Cyber
Pa Virtual - Cyber																					9	Pa Virtual - Cyber
Reach Cyber																					7	Reach Cyber
Renaissance Academy																					3	Renaissance Academy
21st Century - Cyber																					17	21st Century - Cyber
Outside PA																					-	Outside PA
GRAND TOTAL	379	433	554	568	559	542	607	490	573	540	5,245	879	1,109	856	1,281	1,237	1,382	6,744	635	12,624		



**WEST CHESTER AREA SCHOOL DISTRICT**

**December 21, 2020**

**OTHER BUSINESS**

**ACTION ITEMS**

**Approval of Revisions to Phased School Reopening Health and Safety Plan for SY 2020-21**

Approval is requested of Revisions to Phased School Reopening Health and Safety Plan for SY 2020-21.

*I so move.*

# West Chester Area School District

## Phased School Reopening Health and Safety Plan

Approved August 3, 2020

Revisions Board approved - September 29, 2020

***Revisions Board Approved – October 26, 2020***

The West Chester Area School District Health and Safety Plan was created in accordance with the advice provided by medical officials, guidelines from the PA Department of Education, Centers for Disease Control, Chester County Health Department (CCHD), and PA Department of Health. The writing of this plan has taken into consideration input from parents, staff, and students. All updates to this plan and information about [Reopening of Schools](#) can be found on the West Chester Area School District Website. The purpose of this plan is to achieve the following goals:

- Maximize the protection of students, staff, and families while taking reasonable precautions.
- Provide safe, educational programs for students.
- Establish clear communication protocols to ensure that parents, staff, students, and community members receive accurate and timely information regarding the operations of schools.
- Provide flexibility for parents and staff to move in and out of “in-person,” hybrid, or remote instruction.
- Provide essential services and resources to students to address anxiety and/or mental health concerns.

The West Chester Area School District (WCASD) recognizes that there are no optimal ways to open schools during a pandemic. The goal is to safely continue school instruction. We also recognize that the Governor of Pennsylvania has structured the reopening of Pennsylvania into three phases: red, yellow, and green. These designations signal how counties and/or regions may begin easing some restrictions on schools, and we recognize that our plans must be fluid in order to move in and out of each phase. Currently:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services, such as school meal programs should continue. Large gatherings are prohibited. West Chester Area School District will operate schools in a Remote Learning format when in this phase. Instruction will be delivered in a combination of synchronous and asynchronous classes.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity’s publicly available website. Gatherings of people will follow CCHD and/or mandates from the governor’s office. The WCASD plan is written to be flexible in both yellow and green phases but begins with a hybrid schedule to achieve 6 feet of social distancing.

## Our plan is written with the following assumptions:

- **There will not be a cure, or vaccine for the Covid-19 virus for the start of the school year.** (August 31, 2020)
- **The district has limited funding for the purpose of opening schools.** Because of the size of our district (16 schools and 12,000 students), with more than 2.2 million square feet of building space to maintain, our funds must be spent wisely for the purpose of providing the safest possible learning environment for students and staff.

## In order to phase in for face-to-face instruction, we assume:

- **Parents agree to take the temperatures of their children each morning before sending them to school.** The spread of viruses can be significantly reduced with the implementation of good hygiene by all. If children are sick, they need to remain at home. Temperatures may also be checked prior to entering the school each day.
- **Staff members agree to take their own temperatures each morning.** If a staff member is sick, that staff member agrees to stay home. Temperatures may also be checked prior to entering the school each day.
- **Social distancing of at least six feet** will be maintained, to the maximum extent feasible. Some schools may require the use of alternate spaces to realize six feet (e.g. art and music rooms). All classroom seats will be arranged to face one direction.
- **Enough parents (approximately 30%) volunteer to transport children** to reduce the number of children riding a bus with a maximum of two children to a seat.
- **Enough staff are available to operate schools each day.** Some staff may have compromised immune systems and/or be living with a person with a compromised immune system and may not be able to report to work. Some of these teachers can be scheduled to teach in the West Chester Cyber program.
- **Buses** - Students will be required to wear face coverings while on the bus. Seating will be limited to two children per seat. Drivers will wear face coverings when operating the buses. Buses will be disinfected between bus runs.
- **Cafeteria/Lunch - Green phase** - In order to maintain social distancing, secondary schools will serve lunch in the cafeteria and/or other alternative spaces. ( $\frac{2}{3}$  in the cafeteria, and  $\frac{1}{3}$  in the alternative). Elementary schools will eat lunch in the cafeteria. Breakfast will be served in the classrooms. **Yellow phase** - Lunches will be served in classrooms.
- **Face Coverings - Green phase/Yellow phase - All staff wear masks/face shields except when:**
  - working alone at a workstation.
  - eating lunch.
  - Unable to wear a face covering due to a medical condition including those with respiratory issues that impede breathing, mental health condition, or disability.
- **All students wear Face Coverings all the time except when:**
  - eating lunch.
  - more than six feet of social distancing can be achieved outside (according to the most updated guidance from PDE, PA Department of Health, or Governor).
  - mask breaks are scheduled.
  - Unable to wear a face covering due to a medical condition including those with respiratory issues that impede breathing, mental health condition, or disability.



- Allowable Face Coverings are defined as:
  - MASKS-surgical; KN95; N95 masks
  - CLOTH MASKS-2 ply that cover the mouth and nose completely
  - FACE SHIELDS-cover the nose and mouth completely

Non-allowable face coverings include masks with valves, gaiter masks, bandannas, scarves or any other covering not listed above.

- **General cleaning and hygiene - Green and Yellow phase** -All classrooms will be disinfected on a daily basis. Common touch areas will be disinfected three times a day. For classrooms with sinks, soap dispensers will be filled regularly. For classrooms without sinks, hand sanitizer will be provided. All water fountains will be disabled unless they are touchless filling stations for water bottles. Students are encouraged to bring their own water bottles. Bottled water will also be provided for students.
- **Elementary School Special area classes (Art, Music, PE, Library)** - social distancing will be followed. Art, music, and library will be taught in the classrooms. PE classes will be held in the gymnasium, and focus on individual lifetime fitness rather than team activities.
- **After school sports/activities** - Will follow PIAA and Chester County Department of Health Guidelines for activities and social distancing.
- **Procedures for when a student or staff member has tested positive for Covid-19** – The district is following Chester County Department of Health guidance on contact tracing, notification to parents and community, as well as disinfecting procedures.
- **When using a hybrid schedule, we will follow an AA/ Remote/ BB schedule.** Half the students will attend school on the days labeled A (last names beginning with A-K), the other half of the students will log in to class via Zoom. On the B days (last names beginning with letters L-Z) will attend in person while the A day students log in remotely.

AA /Remote/ BB – A remote day is scheduled to bring all students together at once on the same platform. Instruction will occur in the same manner as the current remote model.

Here is a sample schedule:

Sample Hybrid Schedule				
Monday	Tuesday	Wednesday	Thursday	Friday
Group A: In-Person	Group A: In-Person	Group A/B Remote	Group A: Remote Learning	Group A: Remote Learning
Group B: Remote Learning	Group B: Remote Learning	Group A/B Remote	Group B: In-Person	Group B: In-Person

Low incidence special needs students will continue to attend school 5 days a week in person. Other special education and English Learner students will attend four days a week in person and one-day remotely.

We did a review on September 25 for possible return to hybrid. Safety is the top priority.

Dr. James R. Scanlon, Superintendent of Schools, presented the West Chester Area School District reopening plan to the community on Wednesday, July 29, 2020. The recommended course of action begins the school year in a remote setting. A first review of the plan was

presented to the Board on September 29. A summary of the hybrid plan follows.

**Effective October 19, Elementary Hybrid Schedule  
will be as follows:**

		<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Week of 10.12</b>	<b>Student Group</b>	X	Remote ½ Day	Remote ½ Day	Remote ½ Day	Remote ½ Day
<b>Week of 10.19</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 10.26</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 11.2</b>	<b>Student Group</b>	A	X	A	B	B
<b>Week of 11.9</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 11.16</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 11.23</b>	<b>Student Group</b>	A	B	X	X	X
<b>Week of 11.30</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 12.7</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 12.14</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 12.21</b>	<b>Student Group</b>	A	B	Remote ½ Day	X	X

**Effective November 5th, Middle Level Hybrid Schedule  
will be as follows:**

		<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>Week of 10.12</b>	<b>Student Group</b>	X	Remote	Remote	Remote	Remote
<b>Week of 10.19</b>	<b>Student Group</b>	Interim Remote	Interim Remote	Interim Remote	Interim Remote	Interim Remote
<b>Week of 10.26</b>	<b>Student Group</b>	Interim Remote	Interim Remote	Interim Remote	Interim Remote ½ Day	Interim Remote ½ Day
<b>Week of 11.2</b>	<b>Student Group</b>	Interim Remote ½ Day	X	Interim Remote ½ Day	B	B
<b>Week of 11.9</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 11.16</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 11.23</b>	<b>Student Group</b>	A	<b>B</b>	X	X	X
<b>Week of 11.30</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 12.7</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 12.14</b>	<b>Student Group</b>	A	A	Remote	B	B
<b>Week of 12.21</b>	<b>Student Group</b>	A	<b>B</b>	Remote ½ Day	X	X

## Effective November 5th, High School Hybrid Schedule will be as follows:

		Monday	Tuesday	Wednesday	Thursday	Friday
Week of 10.12	Student Group	X	Remote	Remote	Remote	Remote
Week of 10.19	Student Group	Interim Remote	Interim Remote	Interim Remote	Interim Remote	Interim Remote
Week of 10.26	Student Group	Interim Remote	Interim Remote	Interim Remote	Interim Remote ½ Day	Interim Remote ½ Day
Week of 11.2	Student Group	Interim Remote ½ Day	X	Interim Remote ½ Day	B	B
Week of 11.9	Student Group	A	A	Remote	B	B
Week of 11.16	Student Group	A	A	Remote	B	B
Week of 11.23	Student Group	A	B	X	X	X
Week of 11.30	Student Group	A	A	Remote	B	B
Week of 12.7	Student Group	A	A	Remote	B	B
Week of 12.14	Student Group	A	A	Remote	B	B
Week of 12.21	Student Group	A	B	Remote ½ Day	X	X

### Effective September 21, After School Sports

- September 21 - mandatory practices for fall sports will resume.
- September 24 - first eligible day for golf competition.
- September 28 – first eligible day for tennis, competitions.
- Week of October 5 - First eligible week for all other sports competitions.
- Outside events will be limited to 250 people with social distancing and face covering requirements. Gatherings of people will follow CCHD and/or mandates from the governor’s office.
- Inside events will be limited to 25 people with social distancing and face covering requirements. Gatherings of people will follow CCHD and/or mandates from the governor’s office.
- Sporting events will follow Chester County Health Department guidance as well as the PIAA Sports [guidance](#).

## Hybrid Model Implementation Timeline

Date	Action
	<i>Every Friday review weekly Chester County Health Department <a href="#">data</a> on cases</i>
Fri. Sept. 25	<b>Teacher advisory teams formed to help with building specifics</b>
Mon. Sept 28 <i>(schools closed)</i>	<b>Hybrid model Training for Administrators</b>
Tues. Sept 29	<b>Board Meeting - votes on Hybrid plan</b>
Week of Sept. 29 – Oct. 2	<b>K-12 Hybrid pilots (then use them for PD)</b>
Mon. Oct 5 – debrief, feedback	<b>Meeting with pilot teachers 4 pm Zoom</b>
Wed. Sept. 30	<b>Notice to parents about board decision to open in hybrid</b> <b>Send survey to K-5 parents to choose cyber.</b> <b>Survey to parents to remain in remote</b>
Wed. Sept. 30	<b>Description of hybrid instruction to be defined and explained to staff and to parents</b>
Thurs. Oct 1	<b>Schedule staff chat regarding hybrid plan – 4 pm</b> <b>Schedule parent chats regarding hybrid plan – 6pm</b>
Mon. Oct. 5	<b>Survey 6-12 parents to remain in remote</b> <b>Survey 6-12 parents to move from cyber to hybrid</b>
Mon. Oct. 5	<b>Meet with pilot teachers @ 4 pm</b> <b>3-4 per building</b> <b>Parent meeting, 6 p.m. to discuss plan for students with an IEP</b>
Mon. Oct. 5	<b>Updated Safety Protocols</b>
Tues. Oct 6	<b>Deadline for K-5 parents to choose hybrid from cyber</b> <b>Parent meeting, 6 p.m. for Latinx families to review timeline for English Learner students.</b>
Tues. Oct 6	<b>Deadline for K-5 parents to remain in remote</b>
Fri. October 9	<b>Deadline for 6-12 parents to remain in remote, or move from cyber to hybrid</b>
Mon. Oct 12	<b>All Staff training on hybrid</b> <ul style="list-style-type: none"> <li>• Review schedule changes with secondary teachers</li> </ul> <b>NO SCHOOL FOR STUDENTS</b>

Date	Action
Tuesday, October 13 - Friday October 16 <i>(four half-days            for K-5)</i>	<p><b>K-5 (all staff required to work in building)</b></p> <ul style="list-style-type: none"> <li>• AM: synchronous instruction</li> <li>• PM: PD and planning</li> <li>• All Special education and EL students are remote these days</li> </ul> <p><b>6-12 – Full Days</b>  <b>Secondary (teachers may work in buildings)</b></p> <ul style="list-style-type: none"> <li>• Students remains remote (all day)</li> <li>• Low incidence special education and EL students continue in brick and mortar.</li> </ul>
Monday, October 19	<p><b>First day of Remote/In-person teaching for K-5</b>  <b>K-5 Hybrid Model begins (Cohort A-in person)</b>  <b>Student Schedules by school:</b></p> <ul style="list-style-type: none"> <li>• 7:45 a.m. to 1:45 p.m. (HHS, EHS, RHS, FMS)</li> <li>• 8:15 a.m. – 2:15 p.m. (SMS, PMS)</li> <li>• 8:40 a.m. to 2:40 p.m. (EBE, EGE, EXE, GAE,)</li> <li>• 9:10 a.m. to 3:10 p.m. (PWE, WTE, HDE, SWE, MCH, FHE )</li> </ul> <p><b>Transportation: running buses for Hybrid K-5 to all stops</b></p> <p><b>Additional planning time begins for all teachers (30 min. at end of day)</b></p> <p><b>Additional K-5 Special Ed (<i>with the exception of related service IEP student</i>)s /EL face-to-face instruction</b></p> <p><b><i>First four days of hybrid will focus on students in the building to review building procedures. Students at home will not have assignments those days.</i></b></p>
Thursday, October 29 – Friday, October 30- Monday, November 2, Wednesday, November 4	<p><b><u>Secondary (6-12)</u></b></p> <ul style="list-style-type: none"> <li>• Staff returns to building</li> <li>• AM only: remote for students</li> <li>• PM: Professional Development and planning for staff.</li> <li>• Remote synchronous instruction in AM</li> <li>• All special education and EL students are remote</li> </ul> <p><b><u>Elementary (K-5)</u></b></p> <ul style="list-style-type: none"> <li>• Full day hybrid</li> </ul>
Tuesday, November 3 <i>(schools            closed/teacher            in-service)</i>	<p><b>K-12 Staff training – hybrid</b></p> <p><b>NO SCHOOL FOR STUDENTS</b></p>
Thurs. November 5	<ul style="list-style-type: none"> <li>• Full Hybrid K-12</li> <li>• Additional Special Ed/EL Face-to-Face instruction</li> </ul>

# Metrics for Return – Following Chester County Health Department Guidelines and any updates.

(County [Information](#) is updated each Friday.)

Community Transmission	Incidence Rate per 100,000	AND/OR	PCR Test Positivity	Instructional Model
Low	<10	AND	<5%	In-Person
Moderate	≥10 and <40	AND	≥5% and <7%	Hybrid
High	≥40 and <80	OR	>7% and <10%	Virtual and/or Hybrid
Very High	≥80	OR	≥10%	Virtual

## PDE Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19

*This page was updated on November 23, 2020.*

*This page was updated on December 7, 2020.*

Size of school is based on full capacity.

The 14 day rolling time period begins with the first COVID Positive or Presumed positive case when schools are in person. Students who are in remote or cyber mode, don't count.

### Recommendations for Small (<500 Students) Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19

It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

<u>Level of Community Transmission in the County</u>	Number of Cases of COVID-19 Within a rolling 14-day period:	Number of Cases of COVID-19 Within a rolling 14-day period:	Number of Cases of COVID-19 Within a rolling 14-day period:
	1 student or 1 staff	2-4 students/staff in same school building	5+ students/staff in same school building

who are not household contacts			
<b>Low</b>	<ul style="list-style-type: none"> <li>• School does not need to close</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 3-5 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school(s)</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>
<b>Moderate</b>	<ul style="list-style-type: none"> <li>• School does not need to close</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 3-7 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school(s)</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>
<b>Substantial†</b>	<ul style="list-style-type: none"> <li>• School should consider altering schedule to significantly decrease number of students on site</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• School should consider altering schedule to significantly decrease number of students on site</li> <li>• Close school(s) for 3-7 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• School should consider altering schedule to significantly decrease number of students on site</li> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>

\* If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

†DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission. Schools that choose to pursue in-person instruction or other models in which school buildings are utilized by students and/or staff should follow the recommendations here.

**Recommendations for Medium (500-900 students) Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19**



It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

<u>Level of Community Transmission in the County</u>	<b>Number of Cases of COVID-19 Within a rolling 14-day period:</b> 1-3 students or staff	<b>Number of Cases of COVID-19 Within a rolling 14-day period:</b> 4-6 students/staff in same school building who are not household contacts	<b>Number of Cases of COVID-19 Within a rolling 14-day period:</b> 7+ students/staff in same school building
<b>Low</b>	<ul style="list-style-type: none"> <li>• School does not need to close</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 3-5 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school(s)</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>
<b>Moderate</b>	<ul style="list-style-type: none"> <li>• School does not need to close</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 3-7 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school(s)</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>
<b>Substantial†</b>	<ul style="list-style-type: none"> <li>• School should consider altering schedule to significantly decrease number of students on site</li> <li>• Clean area(s) where case spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• School should consider altering schedule to significantly decrease number of students on site</li> <li>• Close school(s) for 3-7 days*</li> <li>• Clean area(s) where cases spent time</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>• School should consider altering schedule to significantly decrease number of students on site</li> <li>• Close school(s) for 14 days*</li> <li>• Clean entire school</li> <li>• Public health staff will direct close contacts to quarantine</li> </ul>

\* If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

†DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission. Schools that choose to pursue in-person instruction or other models in which school buildings are utilized by students and/or staff should follow the recommendations here.

### Recommendations for Large (>900 students) Pre-K to 12 School Buildings Following Identification of a Case(s) of COVID-19

It is important to note that a significant and/or widespread outbreak may require moving to a more remote-based instructional model more quickly. DOH will provide proactive consultative assistance to school entities should such an outbreak occur.

<u>Level of Community Transmission in the County</u>	Number of Cases of COVID-19 Within a rolling 14-day period: 1-5 students or staff	Number of Cases of COVID-19 Within a rolling 14-day period: 6-10 students/staff in same school building who are not household contacts	Number of Cases of COVID-19 Within a rolling 14-day period: 11+ students/staff in same school building
<b>Low</b>	<ul style="list-style-type: none"> <li>School does not need to close</li> <li>Clean area(s) where case spent time</li> <li>Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>Close school(s) for 3-5 days*</li> <li>Clean area(s) where cases spent time</li> <li>Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>Close school(s) for 14 days*</li> <li>Clean entire school(s)</li> <li>Public health staff will direct close contacts to quarantine</li> </ul>
<b>Moderate</b>	<ul style="list-style-type: none"> <li>School does not need to close</li> <li>Clean area(s) where case spent time</li> <li>Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>Close school(s) for 3-7 days*</li> <li>Clean area(s) where cases spent time</li> <li>Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>Close school(s) for 14 days*</li> <li>Clean entire school(s)</li> <li>Public health staff will direct close contacts to quarantine</li> </ul>
<b>Substantial†</b>	<ul style="list-style-type: none"> <li>School should consider altering schedule to significantly decrease number of students on site</li> <li>Clean area(s) where case spent time</li> </ul>	<ul style="list-style-type: none"> <li>School should consider altering schedule to significantly decrease number of students on site</li> <li>Close school(s) for 3-7 days*</li> </ul>	<ul style="list-style-type: none"> <li>School should consider altering schedule to significantly decrease number of students on site</li> <li>Close school(s) for 14 days*</li> <li>Clean entire school</li> </ul>

	<ul style="list-style-type: none"> <li>Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>Clean area(s) where cases spent time</li> <li>Public health staff will direct close contacts to quarantine</li> </ul>	<ul style="list-style-type: none"> <li>Public health staff will direct close contacts to quarantine</li> </ul>
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\* If case investigations, contact tracing, and cleaning and disinfecting can be accomplished in a faster time frame, the length of closure time may be shortened.

† DOH and PDE recommend a Full Remote Learning Model for all schools in counties with substantial level of community transmission. Schools that choose to pursue in-person instruction or other models in which school-buildings are utilized by students and/or staff should follow the recommendations here.

## PDE Attestation Mandate Ensuring Implementation of Mitigation Efforts

On November 23<sup>rd</sup>, the school board passed a resolution outlining the school district’s plan for remote/in-person instruction. The school board signed the Attestation form indicating that the district would be in full remote learning November 30-December 11 except for special education students who attend programs outside of the school district. The school board also signed an Attestation form indicating that the district plans to return to the hybrid model K-12 on December 14<sup>th</sup>.

### December 4, 2020 Updated CDC Guidelines

- Quarantine time frame has been reduced from 14 days to 7-10 days:
  - On day 10 without testing
  - On day 7 after receiving a negative test result (test must occur on day 5 or later)

## Begin Year with Remote Learning

for First Quarter of Year (Thanksgiving)

### (with WC Cyber as an Option for Families)

- **Remote Learning 2.0** – Improved over last spring – and provides more synchronous (live) instruction. Instruction will be recorded for flexibility/student ability to watch again.
- [WC Cyber Program](#) – option is available for parents k-12. This program is different from Remote Learning 2.0, and provides more asynchronous learning with teacher check ins for a more flexible schedule. The elementary cyber program requires an adult at home to assist with the learning. In order for the school district to staff this program, parents must choose the cyber option no later than Friday, August 7.
- Low incidence disabilities students receive services in schools when necessary (green and yellow phase).

## Guiding Principles

- Safety of Students and Staff – *Has to be top priority.* Every model carries risks.

- Equity - Not all kids and families have same access, needs, and resources.
- Monitoring student needs.
- Students with “low incidence disabilities” (highest need) will attend in person every day (approx. 190 students) as they did this summer.
- As local pandemic improves, goal is to bring youngest students back to full time schooling first.
- Need for flexibility to phase in and out of hybrid, full-time in-person learning, or Remote Learning 2.0. At the end of September, we will evaluate by reviewing infection rates. As rates slow down, we will consider the hybrid model for return.

## **Classroom Set up**

### **In-person learning for low incidence disabilities children (continuation of summer pilot program)**

Classrooms will be set up to allow a minimum of six feet between each desk (where feasible), and the desks will all be facing the same direction. Staff will be required to wear face coverings at all times unless in the classroom alone. Students will be required to wear face coverings at all times and expected to maintain six feet of social distancing. Students will be excused from wearing a mask if they provide medical documentation. These students will be provided with plastic shields around their work area. Students will remain in the same cohort all day as much as reasonably possible. Students may receive additional instruction/services outside of their regular education cohort of students. All water fountains will be turned off with the exception of touchless filling stations. Bottled water will be available. Only one student at a time will be permitted to use the restroom, and the students will remain in the classroom until it is their turn. When entering and exiting the building, staff and students will maintain at least a six foot distance from the next person. Two students will ride in a bus seat. Students must wear a face covering on the bus. Bus drivers will face covering.

Only one student at a time will be permitted to use the restroom and the students will remain in the classroom until it is their turn. When entering and exiting the building, staff and students will maintain at least a six foot distance from the next person.

Students who are considered to be at high risk will have their temperature taken as they enter the building. If someone has an elevated temperature, he or she will be taken to the nurse for further evaluation.

Each classroom will be equipped with disinfectant spray, hand sanitizer (if there isn't a sink in the classroom), masks and gloves. Staff will be expected to wipe down desks and materials between student use. Outdoor space will be utilized on a limited basis and social distancing along with face covering will be utilized.

Visitors will only be permitted by appointment and will have administrative approval to be in the building after it has been determined that the visit can only take place in person.

Bus drivers will assess their temperature prior to the first run and are required to wear a face covering as staff and/or students embark and disembark the bus. There will be hand sanitizer on

the bus and the bus will be disinfected between runs. There will be no more than two students per seat. Aides will be required to wear a face covering and other PPE (as needed) and will be seated across, in front of, or behind students. Training will be provided for all staff on the health and safety procedures outlined in the plan the week before the school year begins. The training will take place via Zoom and be recorded for anyone who is unable to attend at the scheduled time.

- Desks will face the same direction and will be spaced six feet apart where feasible.
- There will be a limit of 12 students and 12 adults in a classroom; PDE guidelines recommend no more than 25 students in a classroom where feasible.
- Each classroom will be provided with masks, disinfectant spray and hand sanitizer (if there isn't a sink in the classroom).
- Staff will wear masks at all times, except when in a classroom alone.
- Students will be taught to wear masks or face coverings and are expected to wear them when social distancing isn't feasible.
- Social distancing will be maintained when traveling between rooms.
- Students will stay in the same cohort all day.
- Water fountains will be turned off and bottled water will be provided for students.
- Students will use the restroom one at a time.
- Students will sit one student per seat on the bus.
- Bus drivers will wear a face covering at all times.

## Re-opening of School

**General Expectations** - Parents will be expected to take their child's temperature and complete the self-monitoring questions daily. Staff will also be expected to take their own temperature each morning and complete the self-monitoring questions, prior to arriving at school. Parents and staff are responsible for monitoring for signs of illness and staying home, or keeping children home when they are sick. If someone has an elevated temperature, at school, that person will be taken to the nurse for further evaluation. Each classroom will be equipped with disinfectant wipes, sanitizers, masks and gloves. Outdoor space will be utilized on a limited basis and social distancing along with face coverings will be utilized. Visitors will only be permitted by appointment and will have administrative approval to be in the building after it has been determined that the visit can only take place in person. There will be hand sanitizer on the bus and the bus will be cleaned between runs. Students will sit no more than two to a seat. Training will be provided for all staff on the health and safety procedures outlined in the plan.

**Middle and High School Classrooms** will be set up to allow a minimum of 6 feet between each student and the desks will all be facing the same direction. There will be a maximum of 25 students in a classroom, unless a larger space is used to accommodate the distancing requirements for additional desks. Students will be required to wear masks or face coverings. Staff are required to wear masks or face coverings at all times with the exception of working in their rooms or eating lunch.

Meals will be provided by using an alternate lunch schedule to achieve social distancing requirements of at least six feet.

**Elementary students will remain in the same classroom** for most of the day with the exception of lunch, recess, and PE. Elementary students will wear face coverings. During instruction and while eating lunch, 6 feet distance will be maintained at all times. If students do

not have masks, masks will be provided and students will be taught how to wear the masks (how to put mask on, take mask off and maintain mask). Students will be taught how to wash their hands properly and how to use the hand sanitizer.

Meals will be provided in the cafeteria. When entering and exiting the building, staff and students will maintain at least six feet of distance from the next person.

Staff will eat lunch in a room such as the library to ensure that social distancing can be implemented.

## **What will At-Home Remote learning look like?**

**How will students access instruction/curriculum when not in school?** Students will access curriculum via Schoology or SeeSaw; will have live, small-group instruction. District will work with teachers to provide a balance of synchronous (live) and asynchronous instruction. Synchronous instruction will be recorded.

**Will students have daily access to teachers?** Yes, teachers will be conducting live instruction every day, and will be able to respond to students.

**What happens if students need help with work?** Teachers will schedule small groups/individual support time, or support service staff will schedule a time (e.g. reading specialists, math specialist) with students.

**Will students be in front of a screen all day?** Breaks will be built into the school day for screen-free time.

## **Elementary Options for Opening Schools**

### **Remote Learning 2.0**

- Your child's brick & mortar teacher.
- 1 live Math AND English Language Arts lesson / day.
- 2 – 4 live small group lessons / week.
- Live Daily Class Meetings.
- Planned live small group lessons.
- 1 live or pre-recorded Special Area Class / day.
- 1 live or pre-recorded Science/Social Studies / day.
- Support from teacher throughout day.

### **WC Cyber Program**

- Program is less synchronous than Remote 2.0. Provides more flexibility for parents to help students complete work.
- Teachers and students from across WCASD, not necessarily your child's home school.

- Live Daily Class Meetings.
- 1 live daily Math or English Language Arts lesson.
- 1 live or pre-recorded Special Area class / day.
- Approximately 2 - 4 live small group lessons / week.
- Live lessons will be recorded to be viewed later.
- Support from teacher throughout day.
- Curriculum aligned to district curriculum.

**SAMPLE Elementary Schedule for Remote Learning 2.0 – Daily  
(Synchronous Meetings noted in BLUE)  
August 31 – October 9**

9:00-10:00	Live Morning Meeting Check-in and Live ELA lesson. Complete learning activities via Schoology or Seesaw.
10:00-11:00	Teacher-led live small reading groups (approx. 2-4/week). Complete Word Study, Grammar, or Writing Activity via Schoology or Seesaw.
11:00-12:00	Lunch/Recess
12:00-1:00	Live Math lesson. Complete Freckle review and workbook pages.
1:00-1:45	Specials – Live or view pre-recorded lesson.
1:45-2:00	Movement Break
2:00-3:00	View Live or view pre-recorded Science or Social Studies lesson and complete follow up learning activity.





**SAMPLE Elementary Schedule for Cyber Program – Daily  
(Synchronous Meetings noted in **ORANGE**)**

9:15-10:00	<b>Live Morning Meeting Check-in. Review Daily Learning Plan.</b>
9:15-10:15	Review recorded Reading Lesson. Complete follow-up learning activities.
10:15-11:00	<b>Teacher-led live small groups (approx. 2-4/week).</b> Complete Word Study, Grammar, or Writing Activity.
11:00-12:00	Lunch/Recess
12:00-1:00	<b>Live Math lesson.</b> Complete Freckle review and workbook pages.
1:00-1:45	Specials – <b>Live</b> or view pre-recorded lesson.
1:45-2:00	Movement Break
2:00-3:00	View pre-recorded Science or Social Studies lesson and complete follow up learning activity.

## Secondary Options for Opening Schools

### Remote Learning 2.0

- Students will continue to learn from the same teachers, with the same classmates.
- Students are required to attend class and will follow a block schedule.
- Teachers will provide a combination of live instruction via Zoom or pre-recorded lessons.  
Live class meetings.
- Instruction will maintain the full scope and sequence for all courses.
- Students will receive feedback from teachers and grades for their work.

### WC Cyber Program

- Curriculum is fully aligned to the WC curriculum.
- Teachers and students from across WCASD, not necessarily your child's home school.
- Mostly self-paced learning activities, with asynchronous learning.
- Approximately 2 - 4 live small group lessons per week.
- Live lessons will be recorded to be viewed later.
- Support from teacher throughout day.

### SAMPLE Secondary Schedule for Remote Learning 2.0 – Daily (Synchronous Meetings noted in **BLUE**)

**August 31 – November 4**

Period	Time	Class/Activity
1	8:45 – 10:05	English 10 Honors <b>Live Zoom Check-in and Schoology Discussion</b>
2	10:10-11:30	Chemistry Honors Complete Lab Report on Schoology
	11:35-12:40	Lunch
3	12:45-2:05	Sociology <b>Live Zoom Check-in for Class Discussion</b>
4	2:10-3:30	Algebra 2 Accelerated Honors Complete Schoology Assignment

**SAMPLE Secondary Schedule for WC Cyber**  
**(Synchronous Meetings noted in ORANGE)**

<b>Monday (AM)</b>	<b>Monday (PM)</b>	<b>Tuesday (AM)</b>	<b>Tuesday (PM)</b>
<p><b>Math:</b> View the lesson on Squares &amp; Square Roots &amp; Complete Problem Set (Approx. 50 minutes)</p> <p><b>Social Studies:</b> Continue to work on your essay about cultural diversity. <i>Conferencing with the teacher by appointment. (Approx. 40 minutes)</i></p> <p><b>Health &amp; PE:</b> Personal Fitness Goal Settings (App. 20 minutes) Lesson on Nutrition and Digestive System (Approx. 20 minutes)</p>	<p><b>Science:</b> Follow the lesson Mitosis; Complete the Virtual Lab and Write your Lab Report (Approx. 90 min)</p> <p><b>English Language Arts:</b> Complete your IXL reading assessment; Independent Novel Reading and Response Journal. (Approx. 40 minutes)</p> <p><b>Spanish:</b> <i>Class Discussion on Verb Tenses and Speaking Practice (App. 30 minutes)</i> Vocabulary Activities (Approx. 15 minutes)</p>	<p><b>Math:</b> <i>Small Group Lesson – Support or Extension on Squares &amp; Square Roots (Approx. 30 min)</i></p> <p><b>Graphic Design:</b> Lesson on Adobe Illustrator Curvature Tool and introduction to the “Name” Project. (Approx. 30 minutes) Independent Project Work Time (Approx. 60 min)</p> <p><b>Health &amp; PE:</b> Virtual Lab work on the digestive process (Approx. 30 minutes)</p>	<p><b>Social Studies:</b> Continue to work on your essay about cultural diversity. Conferencing with the teacher by appointment. (Approx. 40 minutes)</p> <p><b>English Language Arts:</b> <i>Intro to writing task, lesson on Thesis statements and parallelism (Approx. 20 min)</i> Begin working on rough draft of essay. (Approx. 30 minutes)</p> <p><b>Spanish:</b> FlipGrid post on social interaction scenarios. (Approx. 15 minutes)</p>

## Components of Plan

- Parents have choice between Remote 2.0 or WC Cyber.
- Middle and High school on block schedule.
- Remote learning 2.0 is combination of synchronous (live) and asynchronous (recorded) learning, K-12.
- Low incidence disabilities students receive services in schools when necessary (**green** and **yellow phase**).
- Working to deliver services to English Learners and/or students without internet access.
- Working with local child care providers to provide child care options for staff and parents.

### **Internal Reopening Team will continue to meet throughout summer and will evaluate and make determination on numerous issues, including:**

- **Athletics** – Monitoring guidance from PIAA. Will examine a health/fitness component. Mandatory fall practices began September 21.
- **Performing Arts/Specials** – District working with teachers on solutions. Marching started.
- **Extra-curricular clubs** that can run virtually will do so.
- **Kindergarten Screening** – Completed in August.

## Pupil Services

- All students with low incidence disabilities attend in-person every day (approximately 190 students – continuing summer program).
- Transition activities will take place the first two weeks of school including an emphasis on social emotional learning.
- Counselors, school psychologists, and mental health specialists will be available to support students.
- Evaluations to determine eligibility for special education and 504 plans will occur taking additional safety measures.
- Nurses have been consulting with the district's physician and have put additional safety measures in place.
- Caseworkers will be supporting families in need.
- Effective October 19 – Consider programming additional elementary special education and English Learner students for four days a week in-person, one day remote.
- Effective November 5 - Consider programming additional secondary special education and English Learner students for four days a week in-person, one day remote.

## **Special Education & English Learners – WC Cyber Program**

- An IEP meeting will be held for all students with disabilities prior to school starting to determine how individualized needs will be met.
- A special education teacher will be available at the elementary and secondary level to provide instruction and support.
- An English Language Development teacher will be available to provide support in the WC Cyber program.
- Some synchronous instruction will be provided.

## Type of Reopening

### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

### Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks). Effective October 19, 2020 (K-5), November 5, 2020 (6-12).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning). Effective August 24-October 16, 2020 (K-5) and August 24-November 4, 2020: (6-12)

### Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening):

At the end of September, we will evaluate by reviewing the infection rates in the community. As we see rates slowdown, we will consider the hybrid model with three to six feet of social distancing. If infection rates are on the rise, we will continue instructing students via remote learning. We will be evaluating community conditions every three weeks with the Chester County Department of Health to verify data points.

## Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Dr. Jim Scanlon	Superintendent	Both
Dr. Robert Sokolowski	Assistant Superintendent	Both
Dr. Jeff Ulmer	Director of Human Resources	Both
Mr. Kevin Campbell	Director of Facilities and Operations	Both
Dr. Leigh Ann Ranieri	Director of Pupil Services	Both
Mr. John Scully	Director of Business Affairs	Both
Dr. Tammi Florio	Director of Teaching and Learning	Both

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Mr. Michael Wagman	Director of Technology Services	Both
Ms. Jennifer Neill	Communications Manager	Both
Principals		Both



## Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

## Cleaning, Sanitizing, Disinfecting, and Ventilation

### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions:

#### Re-opening of schools and In-person learning for low incidence disabilities children (continuation of summer program)

CDC recommendations for cleaning will be implemented and the custodial staff will receive training on the use of the cleaning materials. Common areas used on a daily basis will have all touch surfaces cleaned and disinfected three times during the school day. Classrooms, desks and chairs will be cleaned on a daily basis. In addition, staff will use disinfectants between student use for shared materials.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	See areas identified below	See areas identified below	Mr. Kevin Campbell – Director of Facilities & Operations	Disinfectant Sprayers Disinfectant Face shields Masks Gloves Tyvek suits Spray bottles Hand sanitizer	Y-Custodial staff

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Ventilation practices</b>	All ventilation systems will be in operation 24 hours a day on all days. Filters on units will be changed every four weeks instead of 4 months. Interior doors should remain closed to allow for most air circulation internal to classroom. Ceiling fan use should be suspended. In non-air conditioned spaces window fans blowing out of a operable window can be used. Exterior windows should be opened to increase circulation of indoor air.	Same as Yellow.			
<b>Administrative Suites, Guidance and other areas as needed</b>	Area will be cleaned and all touch surfaces will be disinfected daily.	Same as Yellow.			
<b>Bathrooms</b>	All touch surfaces will be cleaned and disinfected twice during the school day, with one complete cleaning conducted outside of in service times.	All touch surfaces will be cleaned and disinfected once during the school day, with one complete cleaning conducted outside of in service times.			
<b>Hallways, common areas, frequently touched surfaces (water fountains, handrails, doorknobs, entrances, etc.)</b>	All touch surfaces will be cleaned and disinfected twice during the school day, in addition to a complete cleaning of the space, outside of in service times.	All touch surfaces will be cleaned and disinfected once during the school day, in addition to a complete cleaning of the space, outside of in service times.			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Large group areas, gymnasiums, locker rooms, etc.</b>	Weekly cleaning. If used as educational space cleaning will match classrooms spaces.	Cleaned and disinfected daily.			
<b>Cafeterias</b>	Not used. Weekly cleaning.	Daily clean and disinfect all touch surfaces, floors, and tables. Assist Aramark with disinfecting and cleaning tables, if needed.			
<b>Classroom and touch surfaces (pencil sharpeners, sinks, door handles, countertops, student cubbies, cabinet doors, etc.</b>	Cleaned and disinfected daily.	Same as Yellow			
<b>Desks and chairs</b>	Cleaned and disinfected daily.	Cleaned and disinfected daily at secondary schools and every other day in elementary schools			
<b>Floors</b>	Sweep and remove debris daily, mopping as needed. Wet mop complete areas wall to wall weekly	Sweep and remove debris daily, mopping as needed. Wet mop complete areas wall to wall weekly			

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions:

#### **In-person learning for low incidence disabilities children (continuation of summer pilot program)**

Classrooms will be set up to allow a minimum of six feet between each desk (where feasible), and the desks will all be facing the same direction. There will be a maximum of 12 students and 12 adults in a classroom. Staff will be required to wear face coverings at all times unless in the classroom alone. When students and staff are in the hallway or common areas, masks will be worn by staff and encouraged for students. Six feet of distance will be maintained at all times. Masks will be provided for students and they will be taught how to wear the masks (how to put mask on, take mask off, and maintain mask). Students will be taught how to wash their hands properly and how to use the hand sanitizer. Students will remain in the same classroom throughout the day and staff will rotate as needed. Students may need to leave the classroom to receive related services when it isn't feasible to provide the services in the classrooms.

Meals will be provided in the classroom. Water fountains will be turned off and students will be provided with water bottles, or they may bring their own water bottle. Staff will eat lunch in a room such as the library to ensure that social distancing can be implemented.

Only one student at a time will be permitted to use the restroom and the students will remain in the classroom until it is their turn. When entering and exiting the building, staff and students will maintain at least a six foot distance from the next person.

Students who are considered to be at high risk, will have their temperature taken as they enter the building. If someone has an elevated temperature, he or she will be taken to the nurse for further evaluation.

Each classroom will be equipped with disinfectant spray, hand sanitizer (if there isn't a sink in the classroom), masks, and gloves. Staff will be expected to wipe down desks and materials between student use. Outdoor space will be utilized on a limited basis and social distancing along with masks will be utilized.

Visitors will only be permitted by appointment and will have administrative approval to be in the building after it has been determined that the visit can only take place in person.

Bus drivers will assess their temperature prior to the first run and are required to wear a face covering at all times. Students are permitted to bring hand sanitizer on the bus. The bus will be disinfected between runs. There will be no more than two students per seat. Aides will be required to wear a face covering and other PPE (as needed) and will be seated across, in front of, or behind students. Training will be provided for all staff on the health and safety procedures outlined in the plan the week before the school year begins. The training will take place via Zoom and be recorded for anyone who is unable to attend at the scheduled time.

- Desks will face the same direction and will be spaced six feet apart where feasible.
- There will be a limit of 12 students and 12 adults in a classroom; PDE guidelines recommend no more than 25 students in a classroom where feasible.
- Each classroom will be provided with masks, disinfectant spray, and hand sanitizer (if there isn't a sink in the classroom).
- Staff will wear masks at all times, except when in a classroom alone.
- Students will be taught to wear masks or face coverings and are expected to wear them when social distancing isn't feasible.
- Social distancing will be maintained when traveling between rooms.
- Students will stay in the same cohort all day.
- Water fountains will be turned off and bottled water will be provided for students.
- Students will use the restroom one at a time.
- Students will sit one student per seat on the bus. (summer pilot only)
- Bus drivers will wear a face covering at all times.

## **Re-opening of School**

**General Expectations** - Parents will be expected to take their child's temperature daily. Staff will also be expected to take their own temperature each morning, prior to arriving at school. Parents and staff are responsible for monitoring for signs of illness and staying home, or keeping children home when they are sick. If someone has an elevated temperature, at school, that person will be taken to the nurse for further evaluation. Each classroom will be equipped with disinfectant wipes, sanitizers, masks, and gloves. Outdoor space will be utilized on a limited basis and social distancing along with face coverings will be utilized. Visitors will only be

permitted by appointment and will have administrative approval to be in the building after it has been determined that the visit can only take place in person. There will be hand sanitizer on the bus and the bus will be cleaned between runs. Students will sit no more than two to a seat. Training will be provided for all staff on the health and safety procedures outlined in the plan.

**Middle and High School Classrooms** will be set up to allow a minimum of 6 feet between each desk and the desks will all be facing the same direction. There will be a maximum of 25 students in a classroom, unless a larger space is used to accommodate the distancing requirements for additional desks. Students will be required to wear masks or face shields when changing classrooms. Staff will be required to wear masks or face shields at all times in common areas, or when social distancing is not possible. Meals will be provided by using an alternate lunch schedule to achieve social distancing requirements of at least six feet.

**Elementary students will remain in the same classroom** for most of the day with lunch schedules altered to provide social distancing while eating. Elementary students will wear face coverings. Six feet of distance will be maintained at all times. Masks will be provided for students and they will be taught how to wear the masks (how to put mask on, take mask off and maintain mask). Students will be taught how to wash their hands properly and how to use the hand sanitizer. Students will eat lunch in the cafeteria in accordance with social distancing guidelines. Breakfast will be served in the classroom in the form of grab and go meals. When entering and exiting the building, staff and students will maintain at least a three foot distance from the next person.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	6-12 homeroom periods will be eliminated to reduce transition time.	6-12 homeroom periods will be eliminated to reduce transition time.	Dr. Jim Scanlon-Superintendent of Schools		
	6-12 passing time between periods will be staggered to minimize the number of students in the hallways at one time.	6-12 passing time between periods will be staggered to minimize the number of students in the hallways at one time.	Dr. Bob Sokolowski-Assistant Superintendent of Schools		
	6-12 students and staff will wear face coverings at all times.	6-12 students and staff will wear face coverings at all times.	Dr. Sara Missett-Director of Elementary Education		
	K-12 classroom desks will be	K-12 classroom desks will be			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>in rows facing the same direction.</p> <p>K-12 school assemblies will not be permitted.</p> <p>K-5 students will be required to wear face coverings.</p> <p>K-5 teachers will be required to wear face coverings.</p> <p>K-5 Students will remain in their classroom for the full school day to minimize transitions.</p>	<p>in rows facing the same direction.</p> <p>6-12 lunches will be served in multiple locations to ensure social distancing.</p> <p>K-12 school assemblies will not be permitted.</p> <p>K-5 students will be required to wear face coverings.</p> <p>K-5 teachers will be required to wear face coverings</p>			
<p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p> <p>Meal condiments will be limited and provided to</p>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias.</p> <p>Meal condiments will be limited and provided to</p>	<p>Mr. John Scully- Director of Business Affairs</p> <p>Mr. Kevin Campbell- Director of Facilities &amp; Operations</p> <p>Principals</p>	<p>K-5 Classroom teacher will need to gather student name, student meal request and student pin number in the morning.</p> <p>K-5 May need building additional support staff to deliver meals to classrooms.</p> <p>K-5 -Carts will be needed to deliver</p>	<p>Aramark to provide PD in support of CDC and PDE guidelines as well as WCASD health and safety plan.</p>



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>students on the serving trays.</p> <p>Students will not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff will serve students all meal components. Selection of fruits and vegetables will be limited.</p> <p><b>Grades 6-12</b> - Limited menu items will be offered within the cafeteria. Students will pick up items in the cafeteria. Register lines will be spaced throughout the cafeteria. No dining allowed in the cafeteria.</p> <p>Tape markings on the floor to promote social distancing while waiting in line.</p>	<p>students on the serving trays.</p> <p>Students will not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff will serve students all meal components. Selection of fruits and vegetables will be limited.</p> <p><b>K-5 students</b> will rotate on an A/B schedule and eat in their classroom or cafeteria.</p> <p><b>K-5 Breakfast</b> will be prepackaged and students will pick up in the cafeteria and eat either in the cafeteria or in the classroom.</p> <p><b>K-5 Lunches In Cafeteria</b> - limited menu option will be available in the cafeteria for students eating in the cafeteria.</p> <p><b>In Classroom</b> - for students eating in the classroom, meals will be packaged and will be ordered in the morning through the classroom teacher. Pick-up by a classroom teacher/Aide will be needed.</p>	<p>Principals</p> <p>Principals</p> <p>Principals</p>	<p>meals to classrooms.</p> <p>6-12 - Alternate place to eat for students who bring lunch to school.</p> <p>6-12 - May require additional lunch duty supplementals.</p> <p>Plastic coverings for PIN pads.</p> <p>Plastic barriers between students and cashier.</p> <p>Tape for 6-foot markings on floor.</p> <p>Touchless hand sanitizer dispensers.</p>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
		<p><b>Grades 6-8 Breakfast</b> will be pre-packaged and students will pick up in the cafeteria and eat in cafeteria or in their classroom.</p> <p><b>Grades 6-8 lunches</b> will be served in the cafeteria and auxiliary gym (or other Principal designated area).</p> <ul style="list-style-type: none"> <li>• Approx. 2/3 of the class will eat in the cafeteria and 1/3 will eat in an auxiliary space.</li> </ul> <p>Full service menu will be available in the cafeteria.</p> <p>Limited menu grab and go type meals will be offered in the auxiliary space.</p> <p><b>Grades 9-12 Breakfast</b> will be prepackaged and students will pick up in the cafeteria and eat in the cafeteria or in their classroom.</p> <p><b>Grades 9-12 lunches</b> will be served in the cafeteria and auxiliary gym (or other areas</p>	Principals		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
		<p>designated by the Principal).</p> <ul style="list-style-type: none"> <li>• Approx. 2/3 of the class will eat in the cafeteria and 1/3 will eat in the auxiliary space.</li> </ul> <p>Full service menu will be available in the cafeteria.</p> <p>Limited menu grab and go type meals will be offered in the auxiliary gym and or Principal designated area.</p>			
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>Universal precautions signage will be repeatedly communicated to students, parents and staff.</p> <p>Hand sanitizer will be available in all classrooms that do not have sinks and offices.</p> <p>Staff will be expected to take their own temperature each morning and complete the self-monitoring questions, prior to arriving at school.</p> <p>Parents will be expected to take their child's temperature</p>	<p>Same as Yellow</p>	<p>Dr. Leigh Ann Ranieri- Director of Pupil Services</p> <p>Dr. Bob Sokolowski- Assistant Superintendent of Schools</p> <p>Dr. Sara Missett- Director of Elementary Education</p> <p>Principals</p>	<p>Hand sanitizer</p>	<p>Hygiene practices will be part of a professional development that will be required.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	each morning and complete the self-monitoring questions, prior to arriving at school.				
* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b>	Universal precautions signage will be posted throughout all school buildings.	Same as Yellow	Dr. Bob Sokolowski - Assistant Superintendent of Schools  Dr. Sara Missett- Director of Elementary Education  Principals		
* <b>Identifying and restricting non-essential visitors and volunteers</b>	Student team (IEP,504, GIEP) meetings will be held virtually.  Visitors must have an appointment and will be required to wear face coverings. Volunteers will not be permitted.	Student team (IEP, 504, GIEP) meetings will be held in person as long as social distancing can be maintained. Otherwise, the meetings will be held virtually. All individuals participating in meetings in person will be required to wear face coverings.  Non-school district employees will be required to complete a self-monitoring checklist <b>based on the CCHD Symptom Monitoring</b> , prior to	Dr. Leigh Ann Ranieri-Director of Pupil Services  Dr. Jeff Ulmer- Director of Human Resources		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
		<p>leaving the office/lobby.</p> <p>Volunteers will be permitted and will be required to wear face coverings.</p> <p>Non-school district employees will be required to complete a self-monitoring checklist <b>based on the CCHD Symptom Monitoring</b>, prior to leaving the office/lobby.</p>			
<p><b>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b></p>	<p><b>CDC Considerations for Youth Sports</b></p>	<p>same as Yellow</p>	<p>Dr. Bob Sokolowski- Assistant Superintendent of Schools</p>		
<p><b>Limiting the sharing of materials among students</b></p>	<p>Universal precautions signage will include language directing students not to share items.</p> <p>Shared materials will be wiped with disinfectant spray between use.</p>	<p>same as Yellow</p>	<p>Dr. Bob Sokolowski- Assistant Superintendent of Schools</p> <p>Dr. Sara Missett-</p>		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
			Director of Elementary Education  Principals		
<b>Staggering the use of communal spaces and hallways</b>	Elementary students will be taught how to maintain at least three feet of distance in halls.  Secondary students (middle and high school) will be required to wear face coverings in the halls or other common areas.		Dr. Bob Sokolowski- Assistant Superintendent of Schools  Dr. Sara Missett- Director of Elementary Education  Mr. Kevin Campbell- Director of Facilities & Operations  Principals		
<b>Adjusting transportation schedules and practices to create social distance between students</b>	Send request to parents asking for an “Opt Out” of transportation <ul style="list-style-type: none"> <li>Need initial response by July 17<sup>th</sup>.</li> </ul> Make accommodation for large parent drop off lines. <ul style="list-style-type: none"> <li>May require assigning of different times and/or</li> </ul>	Same as Yellow	Mr. John Scully- Director of Business Affairs	Additional buses.  Staggered start times for school buildings.  PPE Equipment: <ul style="list-style-type: none"> <li>masks</li> <li>gloves</li> </ul>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>locations for parent and bus pick-up and drop off.</p> <p>Face coverings for drivers are required while students are on the bus.</p> <p>Temperature check for drivers prior to start of day.</p> <p>Face coverings required for all students.</p> <p>No eating, drinking or chewing gum on the bus at any time.</p> <p>Windows on buses will be open when possible.</p> <p>A maximum of 2 students to a seat - Family members will be seated together.</p> <p>Students may only ride on their assigned bus route. No bus pass exceptions will be allowed.</p> <p>Commonly touched surfaces within the entryway of the driver and passenger areas</p>			<ul style="list-style-type: none"> <li>● cleaning supplies</li> <li>● thermometers</li> <li>● tape to show social distance guidance</li> <li>● hand sanitizer</li> </ul>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>will be disinfected after each run.</p> <ul style="list-style-type: none"> <li>• Ensure cleaning materials are out of reach of students.</li> </ul> <p>Hand sanitizer will be made available on each bus.</p> <p>Institute consistent single pick and drop locations for each student.</p> <p>Remove any bus from service for thorough cleaning and disinfecting that transported a student or driver that tests positive for Covid 19.</p>				
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>Class size will be maintained to keep desks at least six feet apart.</p> <p>Teachers can use outside spaces for learning when weather is nice.</p> <p>Online learning option for parents will reduce class size.</p> <p>PE will focus on lifetime fitness activities rather than</p>		<p>Principals</p> <p>Dr. Bob Sokolowski- Assistant Superintendent of Schools</p> <p>Dr. Sara Missett- Director of Elementary Education</p>		



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	team sports.		Dr. Tammi Florio - Director of Teaching and Learning		
<b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b>	Institute consistent single pick and drop locations for each student.		Mr. John Scully- Director of Business Affairs  Dr. Sara Missett- Director of Elementary Education  Dr. Bob Sokolowski - Assistant Superintendent		
<b>Other social distancing and safety practices</b>	When six feet of social distancing is not possible, staff and students will be required to wear face coverings, except as outlined in guidance from PDE.				

## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions:

#### In-person learning for low incidence disabilities children (continuation of summer program)

Parents will be required to sign a waiver indicating they will take their child's temperature. Staff will also sign a waiver agreeing to take their own temperature each morning, prior to arriving at school. Parents and staff are responsible for monitoring for signs of illness and staying home, or keeping children home when they are sick. If someone has an elevated temperature, at school, that person will be taken to the nurse for further evaluation. The parent will be asked to contact the child's physician and Chester County Health Department to determine if further assessment is warranted. If there are no other symptoms in addition to the fever and no additional medical interventions are needed, the student can return when at least 3 days (72 hours) has passed *since recovery is defined* as resolution of fever without the use of fever-reducing medications. The district will also take into consideration information provided by the student's physician and the CCHD in making a determination regarding a student's return to school.

We will follow the state's guidance and protocol when a student contracts COVID-19. Currently in the yellow phase, the PA Department of Health guidelines say that a student can return when at least 3 days (72 hours) have passed *since recovery* defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and at least 10 days have passed since symptoms first appeared. If there is a confirmed case and the individual is asymptomatic, the individual can return after 10 days have passed since the date of the first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since the positive test. If the student develops symptoms, then the symptom-based method should be used. A physician's note is required to return to school.

The Chester County Health Department will be notified of all suspected and/or confirmed COVID-19 cases and the district will follow its direction regarding contacting the staff and families. Administrators and nurses will be trained on the implementation of the protocols.

- If staff or students have a temperature higher than 100, they will be sent home.
- CDC and Chester County Health Department guidelines will be implemented regarding returning to school including being fever free for 72 hours. The district will also take into consideration information provided by the student's physician and the CCHD in making a determination regarding a student's return to school.
- If there is a suspected or confirmed case of COVID 19, we will follow the Chester County Health Department's direction regarding informing parents and staff.
- If a quarantine is required, the CDC and health department guidelines will be followed.

## **Re-opening of Schools**

On a daily basis, all students (or parent of student) and staff will be asked to self-monitor at home utilizing PDEs screening tool prior to coming to school. We will follow the state's guidance and protocol when a student contracts COVID-19. Currently in the yellow phase, the PA Department of Health guidelines say that a student can return when at least 3 days (72 hours) have passed *since recovery* defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and at least 10 days have passed since symptoms first appeared. If there is a confirmed case and the individual is asymptomatic, the individual can return after 10 days have passed since the date of the first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since the positive test. If the student develops symptoms, then the symptom-based method should be used. A physician's note is required to return to school. The district will also take into consideration information provided by the student's physician and the CCHD in making a determination regarding a student's return to school.

The Chester County Health Department will be notified of all suspected and/or confirmed COVID-19 cases and the district will follow its direction regarding contacting the staff and families. Administrators and nurses will be trained on the implementation of the protocols.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)				
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>	<p>Students and staff will be asked to self-monitor at home utilizing CCHD’s screening tool prior to coming to school.            Complete Daily Prior to School/Work*            Employee or Student Name:            Assigned Class/Group:            Temperature:            Are you/is the student taking any medication to treat or reduce a fever such as Ibuprofen (i.e. Advil, Motrin) or Acetaminophen (Tylenol)?            Are you/is the student experiencing any of the following?</p> <table border="1" data-bbox="380 894 842 1485"> <thead> <tr> <th data-bbox="380 894 579 1057"><b>Group A 1 or more symptoms</b></th> <th data-bbox="579 894 842 1057"><b>Group B 2 or more symptoms</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="380 1057 579 1485">           Fever (100.4 or higher)            Cough            Shortness of breath            Difficulty breathing         </td> <td data-bbox="579 1057 842 1485">           Sore throat            Runny nose/congestion            Chills            New lack of smell or taste            Muscle pain            Nausea or Vomiting            Headache            Diarrhea         </td> </tr> </tbody> </table>	<b>Group A 1 or more symptoms</b>	<b>Group B 2 or more symptoms</b>	Fever (100.4 or higher) Cough Shortness of breath Difficulty breathing	Sore throat Runny nose/congestion Chills New lack of smell or taste Muscle pain Nausea or Vomiting Headache Diarrhea	<p>Same as Yellow</p>	<p>Dr. Leigh Ann Ranieri- Director of Pupil Services             Dr. Bob Sokolowski- Assistant Superintendent of Schools             Dr. Sara Missett- Director of Elementary Education</p>	<p>Masks, N95 or KN95, face shields, gloves, gowns for nursing staff.            Privacy screen possibly needed for treatments taking place outside the nurses office.            Plexiglass desk shield for nurse desks.            Floor markings for proper social distancing in nurses' offices.            Non Contact thermometers.            Nebulizer tubing and nebulizer masks.</p>	<p>Staff must be trained on the symptoms and procedure for sending individuals with symptoms to the school nurse/office; parents/guardians must be made aware of the classroom protocol and training will be provided to parents.</p>
<b>Group A 1 or more symptoms</b>	<b>Group B 2 or more symptoms</b>								
Fever (100.4 or higher) Cough Shortness of breath Difficulty breathing	Sore throat Runny nose/congestion Chills New lack of smell or taste Muscle pain Nausea or Vomiting Headache Diarrhea								

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Stay home if you or the student:            Have one or more symptoms in Group A OR            Have two or more symptoms in Group B OR            Are taking fever-reducing medication.</p> <p>If the answer is yes to staying home, the student/staff should stay home and contact their physician and/or Chester County Health Department.            Staff and students must notify the school if an absence is due to COVID-19.</p> <p>CCHD self-monitoring information for staff is displayed for self-evaluation upon entry into building. HCP Screening</p> <p>Staff or students exhibiting elevated temperature, or other symptoms are sent to the nurse for further evaluation.</p> <p>Students that are sent to the nurse for illness are evaluated for signs and symptoms of COVID.            Primary signs for children are:</p>				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<ul style="list-style-type: none"> <li>● Fever over 100 oral, or 99.5 axillary or temporal.</li> <li>● Shortness Of Breath (SOB)</li> <li>● Sore Throat</li> </ul> <p>Staff with signs of illness are to stay home or seek treatment with their attending physician. These can include:</p> <ul style="list-style-type: none"> <li>● Fever or chills</li> <li>● Cough</li> <li>● Shortness of breath or difficulty breathing</li> <li>● Fatigue</li> <li>● Muscle or body aches</li> <li>● Headache</li> <li>● New loss of taste or smell</li> <li>● Sore throat</li> <li>● Congestion or runny nose</li> <li>● Nausea or vomiting</li> <li>● Diarrhea</li> </ul> <p>Nurses to triage students based on health services manual and flow chart for COVID symptoms. The Chester County Health Department Guidelines will be followed.</p> <p>Nursing staff and district attending physician worked to develop procedures.</p> <p>Guidelines from the following organizations are being utilized:</p>				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>CDC; Chester County Health Department (CCHD); American Academy of Pediatrics (AAP); National Association of School Nurses (NASN) and Children’s Hospital of Philadelphia (CHOP).</p> <p>Consider doing routine treatments and medication dispensing in the classroom as feasible. This is to reduce traffic in the nurse’s office so sick and well children are not commingling.</p> <p>Use of surgical masks, and/or gloves depending on clinical need. Use of N95 or KN95 when administering nebulizer treatments to students.</p> <p>Consider use of face shield and/or Plexiglas depending on the clinical picture as well.</p>				
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of</b></p>	<p>Nurses to stay in contact with the Chester County Health Department (CCHD) for contact tracing.</p> <p>School nurses are not expected to screen students and staff or diagnose cases of COVID.</p> <p>Students and staff with symptoms</p>	<p>same as Yellow</p>	<p>Dr. Leigh Ann Ranieri- Director of Pupil Services</p> <p>Dr. Bob Sokolowski- Assistant Superintendent of Schools</p> <p>Dr. Sara Missett- Director of Elementary Education</p>		<p>Certified School Nurse (CSN)’s are completing the Johns Hopkins Contact Tracing</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>exposure</b></p>	<p>of COVID are to have clearance to return to school or work by physician or Certified Registered Nurse Practitioner (CRNP) and/or follow PDE/CDC/CCHD guidelines for isolation.</p> <p>Each individual who is isolated or quarantined will be provided the appropriate information and timeline for isolation/quarantine by the PDE/Chester County Health Department following the Exclusion From and Return to School Requirements.</p> <p>For symptoms of fever with vomiting, diarrhea and other non-Covid symptoms in children, they are to remain home until 72 hours symptom free without the use of fever-reducing medication. The district will also take into consideration information provided by the student's physician and the CCHD in making a determination regarding a student's return to school.</p>				<p>Course to better understand the process.</p> <p>Consultation with school district physician, Dr. Kalkiewicz</p>
<p><b>* Returning isolated or quarantined staff, students,</b></p>	<p>Students and staff are allowed to return to school per PDE/ CDC/CCHD guidelines <b>CDC return to work/school</b></p>	<p>same as Yellow</p>	<p>Dr. Leigh Ann Ranieri- Director of Pupil Services</p> <p>Dr. Bob Sokolowski-</p>		



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>or visitors to school</b>	<p><b>guidelines.</b></p> <p>Individuals returning to school after isolation or quarantine should notify the school prior to return.</p> <p>Students who are isolated and not symptomatic can continue to access their education virtually.</p>		<p>Assistant Superintendent of Schools</p> <p>Dr. Sara Missett- Director of Elementary Education</p>		
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	<p>Notification to parents and staff if a positive case is known. Guidance from PDE/Chester County Department of Health will be followed.</p>		<p>Dr. Jim Scanlon- Superintendent of Schools</p> <p>Mr. Michael Wagman- Director of Technology</p>		
<b>Other monitoring and screening practices</b>	<p>Any changes in safety protocol will be communicated by the superintendent and posted on the district web page</p>		<p>Dr. Jim Scanlon - Superintendent</p>		

## Other Considerations for Students and Staff

### Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

### Summary of Responses to Key Questions:

#### In-person learning for low incidence disabilities children (continuation of summer program)

Staff will be required to wear face coverings at all times except when in the classroom alone. Students will be taught how to wear face coverings appropriately including how to put it on and take it off. Students will be encouraged to wear face coverings and will practice wearing them gradually building up a tolerance for longer periods of time. Staff will wear gloves when there is a possibility that bodily fluid may be transferred. Shared materials will be wiped with disinfectant between student use. CDC procedures for students who are at high risk will be followed. If students have medical plans as part of their IEP, student medical plans will be followed in addition to the CDC guidelines. Substitute teachers will receive training regarding the Health and Safety Plan. Behavior Supports will be provided to students as they transition to the in-person program.

- If students have medical plans as part of their IEP, the medical plans will be implemented in addition to social distancing, frequent hand washing, and disinfecting surfaces.
- CDC procedures for students who are at high risk will be followed.
- Additional safety measures will be put in place if there is a possibility of bodily fluids being transmitted including the availability to use face shields, gloves and gowns.
- Temperatures will be taken for students who are considered to be at high risk.

### Reopening of schools

District will follow latest PDE, CDC and CCHD guidelines for students and staff at high risk including washing hands often, practicing social distancing and wearing a face covering. All students are required to wear a face covering at all times except when taking a break, when outside, and when 6 feet of distance is maintained or if student has a documented, approved medical reason excusing the student from wearing a mask. All staff are required to wear a face covering unless they are in their classroom/office alone or they have an approved documented medical reason excusing the staff person from wearing a face covering.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* <b>Protecting students and staff at higher risk for severe illness</b></p>	<p>High Risk guidelines CDC</p> <ul style="list-style-type: none"> <li>● <u>Wash your hands</u> often with soap and water for at least 20 seconds especially after you have been in a public place or after blowing your nose, coughing, or sneezing.</li> <li>● Practice <u>social distancing</u>. <ul style="list-style-type: none"> <li>○ Avoid other people as much as possible by practicing social distancing. Maintain a distance of at least 6 feet (2 meters) between you and people outside your household.</li> <li>○ Avoid large gatherings or places where people congregate.</li> </ul> </li> <li>● Cover your mouth and nose with a <u>face covering</u> as defined by the Governor's order on July 3, 2020.</li> <li>● Disinfect <u>frequently touched surfaces</u>. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.</li> </ul>	<p>Same as Yellow</p>	<p>Dr. Leigh Ann Ranieri-Director of Pupil Services</p> <p>Dr. Jeff Ulmer-Director of Human Resources</p>	<p>Hand Sanitizer, masks, gloves and disinfectant.</p>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Temperatures will be taken for students who are at high risk and are attending on a daily basis</p> <p>Gloves and gowns will be provided to staff who need to work with students when social distancing is not feasible and bodily fluids may be transmitted.</p>				
<p><b>* Use of face coverings (masks or face shields) by all staff</b></p>	<p>Face coverings as defined by the Governor’s order or the latest health department guidelines are required by staff when on school district property except:</p> <ul style="list-style-type: none"> <li>○ when in an enclosed place and alone.</li> <li>○ cannot wear a face covering due to a medical condition, including those with respiratory issues that impede breathing, mental health condition, or disability.</li> <li>○ when communicating or seeking to communicate with someone who is hearing impaired or has another disability, where the ability to</li> </ul>	<p>Same as Yellow</p>	<p>Dr. Leigh Ann Ranieri-Director of Pupil Services</p> <p>Dr. Bob Sokolowski-Assistant Superintendent of Schools</p> <p>Dr. Sara Missett-Director of Elementary Education</p>	<p>Purchase masks</p>	<p>Train staff and students on the appropriate use of face coverings and how to wear them.</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>see the mouth is essential for communication.</p> <p>Face covers must cover the mouth and nose area completely.</p> <p><b>We will follow the latest PDE guidance:</b></p> <p>All students must wear a face covering that covers their nose and mouth inside the school and while outside when physical distancing is not feasible.</p> <p>Children two years and older are required to wear a face covering unless they have a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in school. Accommodations for such students should be made in partnership with the student's health care provider, school nurse, and IEP/504 team. Teach students and families how to properly wear a face covering (cover nose and mouth), to maintain hand hygiene when removing the face</p>				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>covering for meals and physical activity, and how to replace and maintain (washing regularly) a cloth face covering.</p> <p>Schools should provide face covering breaks throughout the day. Maintain a distance of at least 6 feet during these face covering breaks. Schools may allow students to remove face coverings when students are:</p> <ul style="list-style-type: none"> <li>Eating or drinking when spaced at least 6 feet apart;</li> <li>Seated at desks or assigned workspaces at least 6 feet apart;</li> <li>Engaged in any activity at least 6 feet apart (e.g., face covering breaks, recess, etc.); or</li> <li>When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.</li> </ul> <p>Transparent face coverings provide the opportunity for more visual cues and should be especially considered as an alternative for younger students, students who are deaf and hard of hearing, and their teachers.</p> <p>The district will provide disposable masks and face coverings for employees.</p>				

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Wear your Face Covering correctly:</p> <ul style="list-style-type: none"> <li>○ Wash your hands before putting on your face covering.</li> <li>○ Put face covering over your nose and mouth and secure it under your chin.</li> <li>○ Fit face covering snugly against the sides of your face.</li> <li>○ Make sure you can breathe easily.</li> </ul> <p>Take Off Your Face Covering:</p> <ul style="list-style-type: none"> <li>○ Untie the strings behind your head or stretch the ear loops.</li> <li>○ Handle only by the ear loops or ties.</li> <li>○ Fold outside corners together.</li> <li>○ Place covering in the washing machine (learn more about <a href="#">how to wash cloth face coverings</a>).</li> <li>○ Be careful not to touch your eyes, nose, and mouth when removing and wash hands immediately after removing.</li> </ul>				
<p>* <b>Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>Students will be taught to wear face coverings and required to wear them except:</p> <ul style="list-style-type: none"> <li>○ If a student cannot wear a face covering due to a medical condition, including those with respiratory issues</li> </ul>	<p>Same as yellow</p>	<p>Dr. Leigh Ann Ranieri-Director of Pupil Services</p> <p>Dr. Bob Sokolowski-Assistant</p>	<p>Purchase masks</p>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>that impede breathing, mental health condition or disability.</p> <ul style="list-style-type: none"> <li>○ When outside and more than 6 feet social distancing is achieved.</li> </ul> <p>Face coverings must cover the mouth and nose area completely.</p> <p>The district will provide disposable masks for students.</p> <p>Be careful not to touch your eyes, nose, and mouth when removing and wash hands immediately after removing.</p>		<p>Superintendent of Schools</p> <p>Dr. Sara Missett-Director of Elementary Education</p>		
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p>IEP and 504 teams will determine if there are additional procedures that need to be put in place for individual students.</p> <p>Face shields will be purchased for staff of students who are prone to spraying/spitting bodily fluids.</p> <p>Updated CPI restraint procedures will be implemented. Behavioral supports will be provided for students as they transition to the in-person program.</p>	<p>Same as yellow</p>	<p>Dr. Leigh Ann Ranieri-Director of Pupil Services</p> <p>Special Education Supervisors</p>	<p>Purchase of face shield, gloves</p>	<p>Train staff on the use of face shields and updated CPI restraint procedures.</p>



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Strategic deployment of staff</b>	Para professionals may be needed in areas of larger gatherings (e.g. cafeteria), or when a special needs child requires additional help		Principals		

### Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Pilot training to include: Proper use of masks for staff and students; appropriate hand washing, social distancing procedures; how to work with</b>	Pilot: Teachers, related service staff and paraprofessionals	Leigh Ann Ranieri, Director of Pupil Services	Virtual live Zoom session that will be recorded.		June 29, 2020	June 29, 2020

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
students when social distancing isn't feasible; updated CPI restraint procedures; cleaning surfaces in between daily custodial cleaning						
Train all staff on the proper use of face coverings, hand washing, social distancing and cleaning between daily custodial cleaning	All employees		Virtual live Zoom session that will be recorded.		When we return to in-person instruction.	
Train all students on the proper use of face coverings, hand washing and social distancing	All students		Virtual live Zoom session that will be recorded.			
Train custodial staff on the cleaning and disinfecting procedures	All building custodial staff		Virtual live Zoom session that will be recorded.			
Train teachers in teaching online learning in the event of a closure, or when children are absent	All teachers			Dr. Tammi Florio - Director of Teaching and Learning	July 1, 2020	August 28, 2020

## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>Parent training: Review the training that is being provided to staff and students including: the proper use of face coverings, hand washing, social distancing and cleaning between daily custodial cleaning</b>	Parents/Guardians	Principals Dr. Bob Sokolowski - Assistant Superintendent Dr. Sara Missett - Director of Elementary Education Dr. Leigh Ann Ranieri - Director of Pupil Services	All communication sent to caregivers will be in English and Spanish. Communications will be available in other languages when requested.  Information will be sent to parents regarding hygiene, temperature taking, and procedures to follow if a child shows symptoms of illness.	When school resumes in person.	

## Health and Safety Plan Summary: West Chester Area School District

**Reopening of Schools August 31, 2020** *(remote learning or WC Cyber to start; low incidence disabilities students to receive services in school when necessary)*

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

The following summary lists procedures for when students are in the buildings.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	CDC recommendations for cleaning will be implemented and the custodial staff will receive training on the use of the cleaning materials. Common areas used on a daily basis will have all touch surfaces cleaned and disinfected three times during the school day. Classrooms, desks and chairs will be cleaned on a daily basis. In addition, staff will use disinfectants between student use for shared materials.

## Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p> <p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p> <p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p> <p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Classrooms will be set up to allow a minimum of six feet between each desk (where feasible), and the desks will all be facing the same direction. There will be a maximum of 12 students and 12 adults in a classroom. Staff will be required to wear face coverings at all times unless in the classroom alone. When students and staff are in the hallway or common areas, face coverings will be worn by staff and encouraged for students. Six feet of distance will be maintained at all times. Masks will be provided for students and they will be taught how to wear the masks (how to put mask on, take mask off, and maintain mask). Students will be taught how to wash their hands properly and how to use the hand sanitizer. Students will remain in the same classroom throughout the day and staff will rotate as needed. Students may need to leave the classroom to receive related services when it isn't feasible to provide the services in the classrooms.</p> <p>Meals will be provided in the classroom. Water fountains will be turned off and students will be provided with water bottles, or they may bring their own water bottle. Staff will eat lunch in a room such as the library to ensure that social distancing can be implemented.</p> <p>Only one student at a time will be permitted to use the restroom and the students will remain in the classroom until it is their turn. When entering and exiting the building, staff and students will maintain at least a six foot distance from the next person.</p> <p>Students who are considered to be at high risk, will have their temperature taken as they enter the building. If someone has an elevated temperature, he or she will be taken to the nurse for further evaluation.</p> <p>Each classroom will be equipped with disinfectant spray, hand sanitizer (if there isn't a sink in the classroom), masks and gloves. Staff will be expected to wipe down desks and materials between student use. Outdoor space will be utilized on a limited basis and social distancing along with</p>

**Requirement(s)****Strategies, Policies and Procedures**

masks will be utilized.

Visitors will only be permitted by appointment and will have administrative approval to be in the building after it has been determined that the visit can only take place in person.

Bus drivers will assess their temperature prior to the first run and are required to wear a face covering. There will be hand sanitizer on the bus and the bus will be disinfected between runs. Students will sit one to a seat (summer program only). Aides will be required to wear a face covering and other PPE (as needed) and will be seated across, in front of or behind students. Training will be provided for all staff on the health and safety procedures outlined in the plan the week before the school year begins. The training will take place via Zoom and be recorded for anyone who is unable to attend at the scheduled time.

- Desks will face the same direction and three feet apart where feasible.
- There will be a limit to 12 students and 12 adults in a classroom; PDE guidelines recommend no more than 25 students in a classroom where feasible.
- Each classroom will be provided with masks, disinfectant spray and hand sanitizer (if there isn't a sink in the classroom).
- Staff will wear face coverings at all times, except when in a classroom alone.
- Students will be taught to wear masks and will be expected to wear them when social distancing isn't feasible.
- Social distancing will be maintained when traveling between rooms.
- Students will stay in the same cohort all day.
- Water fountains will be turned off and bottled water will be provided for students.
- Students will use the restroom one at a time.
- Students will sit one student per seat on the bus (summer program only).
- Bus drivers will wear a face covering at all times.

**Requirement(s)****Strategies, Policies and Procedures****Re-opening of School**

**General Expectations** - Parents will be required to sign a waiver indicating they will take their child's temperature. Staff will also sign a waiver agreeing to take their own temperature each morning, prior to arriving at school. Parents and staff are responsible for monitoring for signs of illness and staying home, or keeping children home when they are sick. If someone has an elevated temperature, at school, that person will be taken to the nurse for further evaluation. Each classroom will be equipped with disinfectant wipes, sanitizers, masks and gloves. Outdoor space will be utilized on a limited basis and social distancing along with faces coverings will be utilized. Visitors will only be permitted by appointment and have administrative approval to be in the building after it has been determined that the visit can only take place in person. There will be hand sanitizer on the bus and the bus will be cleaned between runs. Students will sit no more than two to a seat. Training will be provided for all staff on the health and safety procedures outlined in the plan.

**Middle and High School Classrooms** will be set up to allow a minimum of 6 feet between each desk and the desks will all be facing the same direction. There will be a maximum of 25 students in a classroom, unless a larger space is used to accommodate the distancing requirements for additional desks. Students will be required to wear masks or face coverings. Staff will be required to wear masks or face coverings at all times in common areas, or when social distancing is not possible.

Meals will be provided by using an alternate lunch schedule to achieve social distancing requirements of at least six feet.

**Elementary students will remain in the same classroom** for most of the day with lunch schedules altered to provide social distancing while eating. Elementary students will wear masks or face coverings. Six feet of distance will be maintained at all times. Masks will be provided for students and they will be taught how to wear the masks (how to put mask on, take mask off and maintain mask). Students will be taught how to wash their hands properly and how to use the hand sanitizer.

Requirement(s)	Strategies, Policies and Procedures
	<p>Meals will be provided in the classroom, on an A/B schedule. Half of the students will eat in the cafeteria on one day, while the other half will eat in the classroom. The second day roles will shift and the group that ate in the cafeteria will eat in a classroom, while the group that ate in the classroom will now eat in the cafeteria. When entering and exiting the building, staff and students will maintain at least a three-foot distance from the next person.</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Handling sporting activities consistent with the <u>CDC Considerations for Youth Sports</u> for recess and physical education classes</b></p> <p><b>Limiting the sharing of materials among students</b></p> <p><b>Staggering the use of communal spaces and hallways</b></p> <p><b>Adjusting transportation schedules and practices to create social distance between students</b></p> <p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p> <p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>Will follow PIAA and Chester County Department of Health Guidelines for activities and social distancing.</p> <p>Childcare centers will be established in the community and/or schools.</p>



## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Monitoring students and staff for symptoms and history of exposure</b></p> <p>* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p>* <b>Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p><b>In-person learning for low incidence disabilities children (continuation of summer program)</b></p> <p>Parents will be required to take their child’s temperature daily before school. Staff will also be required to take their temperature, prior to arriving at school. Parents and staff are responsible for monitoring for signs of illness and staying home, or keeping children home when they are sick. If someone has an elevated temperature at school, that person will be taken to the nurse for further evaluation. The parent will be asked to contact the child’s physician and Chester County Health Department to determine if further assessment is warranted. If there are no other symptoms in addition to the fever and no additional medical interventions are needed, the student can return when at least 3 days (72 hours) has passed since recovery defined as resolution of fever without the use of fever-reducing medications. The district will also take into consideration information provided by the student’s physician and the CCHD in making a determination regarding a student’s return to school.</p> <p>We will follow the state’s guidance on protocol for when a student contracts COVID-19. Currently in the yellow phase, the PA Department of Health guidelines say that a student can return when at least 3 days (72 hours) have passed <i>since recovery</i> defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and at least 10 days have passed since symptoms first appeared. If there is a confirmed case and the individual is asymptomatic, the individual can return after 10 days have passed since the date of the first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since the positive test. If the student develops symptoms, then the symptom-based method should be used. A physician’s note is required to return to school.</p> <p>The Chester County Health Department will be notified of all suspected and/or confirmed COVID-19 cases and the district will follow its direction regarding contacting the staff and families. Administrators and nurses will be trained on the implementation of the protocols.</p> <ul style="list-style-type: none"> <li>○ If staff or students have a temperature higher than 100, they will be sent home.</li> <li>○ CDC and Chester County Health Department guidelines will be implemented</li> </ul>

Requirement(s)	Strategies, Policies and Procedures
	<p>regarding returning to school including being fever free for 72 hours. The district will also take into consideration information provided by the student's physician and the CCHD in making a determination regarding a student's return to school.</p> <ul style="list-style-type: none"> <li>○ If there is a suspected or confirmed case of COVID-19, we will follow the Chester County Health Department's direction regarding informing parents and staff.</li> <li>○ If a quarantine is required, the CDC and health department guidelines will be followed.</li> </ul> <p><b>Re-opening of Schools</b></p> <p>On a daily basis, all students (or parent of student) and staff will be asked to self-monitor at home utilizing PDEs screening tool prior to coming to school. We will follow the state's guidance on protocol for when a student contracts COVID-19. Currently in the yellow phase, the PA Department of Health guidelines say that a student can return when at least 3 days (72 hours) have passed <i>since recovery</i> defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath); and at least 10 days have passed since symptoms first appeared. If there is a confirmed case and the individual is asymptomatic, the individual can return after 10 days have passed since the date of the first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since the positive test. If the student develops symptoms, then the symptom-based method should be used. A physician's note is required to return to school. The district will also take into consideration information provided by the student's physician and the CCHD in making a determination regarding a student's return to school.</p> <p>The Chester County Health Department will be notified of all suspected and/or confirmed COVID-19 cases and the district will follow its direction regarding contacting the staff and families. Administrators and nurses will be trained on the implementation of the protocols.</p>

**Other Considerations for Students and Staff**

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p> <p><b>* Use of face coverings (masks or face shields) by all staff</b></p> <p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p>	<p><b>In-person learning for low incidence disabilities children (continuation of summer program)</b></p> <p>Staff will be required to wear face coverings at all times except when in the classroom alone. Students will be taught how to wear face coverings appropriately including how to put it on and take it off. Students will be encouraged to wear face coverings and will practice wearing them gradually building up a tolerance for longer periods of time. Staff will wear gloves when there is a possibility that bodily fluid may be transferred. Shared materials will be wiped with disinfectant between student use. CDC procedures for students who are at high risk will be followed. If students have medical plans as part of their IEP, student medical plans will be followed in addition to the CDC guidelines. Substitute teachers will receive training regarding the Health and Safety Plan. Behavior Supports will be provided to students as they transition to the in-person program.</p> <ul style="list-style-type: none"> <li>• If students have medical plans as part of their IEP, the medical plans will be implemented in addition to social distancing, frequent hand washing and disinfecting surfaces.</li> <li>• CDC procedures for students who are at high risk will be followed.</li> <li>• Additional safety measures will be put in place if there is a possibility of bodily fluids being transmitted including the availability to use face shields, gloves and gowns.</li> <li>• Temperatures will be taken for students who are considered to be at high risk.</li> </ul> <p><b>Reopening of schools</b></p> <p>District will follow latest PDE, CDC and CCHD guidelines for students and staff at high risk including washing hands often, practicing social distancing and wearing a face covering. All students are required to wear a face covering at all times except when taking a break, when outside and when 6 feet of distance is maintained or if student has a documented approved medical reason excusing the student from wearing a face covering. All staff are required to wear a face covering unless they are in their classroom/office alone or have an approved documented medical reason excusing the staff person from wearing a face covering.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **West Chester Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan affirmed on September 29, 2020; reaffirmed and updated on October 26, 2020; and reaffirmed and updated December 21, 2020

The plan was approved by a vote of:

**Yes**

**No**

Reaffirmed on: **December 21, 2020**

By:

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*(Signature\* of Board President)*

**Chris McCune**

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.